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UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF BOARD OF TRUSTEES

January 16, 1963, 12:30 p.m., Statler Hilton Hotel, Boston

Chairman Boyden presiding

PRESENT: Trustees Boyden, Lederle, Brett, Brown, Cashin, Crowley, Emerson, Haigis, Healey, Fox, Frechette, Furcolo, Kiernan, Plimpton, Pumphret, Schuck, Solomon, Thompson. Also, Treasurer Johnson, Provost Woodside and Secretary Ryan.

The provisions of Chapter 626 of the Acts of 1958 having been complied with, and a quorum of the Board of Trustees being present and acting throughout, Chairman Boyden called the meeting to order.

Upon motion being duly made and seconded, it was

VOTED: To approve the minutes of the meetings of November 9, 1962 and December 4, 1962 as distributed by the Secretary to the members of the Board.

Nominating Committee

The Chairman appointed a Nominating Committee composed of Trustee Crowley, Chairman, Trustees Brown, Cashin, Healey and Furcolo, to make recommendations for the committee assignments of the Board to be reported and acted upon at the February meeting of the Board.

Medical School - Ad Hoc Committee for Medical Dean Search

The Chairman announced that the Ad Hoc Committee for the Medical Dean Search was composed of Trustee Healey, Chairman, President Lederle, Trustees Frechette, Solomon and Fox. Chairman Healey reported that the Ad Hoc Committee had met and had agreed on its basic procedures. The committee will operate so that there is full disclosure of persons under consideration to all the members of the Board, and invite participation of every member of the Board at any stage of the search. The committee invites suggestions as to operation and nominations for consideration. The committee will consider criteria and qualifications for the Deanship as well as for the school itself. The names of persons actually under consideration should be treated confidentially. In response to questions, it was stated that there is already a substantial list of persons suggested for the deanship. After nominations from all interested parties have been received, a manageable working list will be prepared and circulated to the entire Board membership. Once the committee has narrowed the list of nominees to approximately five choice candidates, the full Board will be invited to interview each of the final five.

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TRUSTEE

Report of Executive Committee

Trustee Healey reported that the growth of the University and the responsibilities assumed by the Board under autonomy legislation require re-examination of the structure of the Board and the procedure of its business. The Executive Committee is, with the staff assistance of the administration, preparing analyses of the present Board committee setup, allocation of committee responsibilities, by-laws and other matters. The report embracing these analyses will be made to the full Board in the spring, hopefully by the June meeting. Board action may be requested at that time in the nature of some reorganization steps.

Finance Committee

Chairman Healey reported that the Finance Committee of the Board had examined the trust and agency operating funds and endowment funds of the University and was pleased with their present status. Certain actions were recommended to the Board. Upon motion being duly made and seconded, it was unanimously

Sale of Stock in The Society Corporation of Cleveland

VOTED: To authorize Treasurer Kenneth W. Johnson to sell the 11 and 305/500 shares of stock in The Society Corporation of Cleveland and to credit the proceeds of said sale to the Henry Franklin Staples Endowment Fund.

Investment Counsel Service

Chairman Healey reported the recommendation of the Finance Committee that an agreement be negotiated with Standish, Ayer and McKay, Inc. to provide investment counsel to the University for the Trust and Agency Operating Fund. After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To approve the agreement with Standish, Ayer and McKay, Inc. as set forth in Document 63-076.

After general discussion and upon motion being duly made and seconded, it was unanimously

Increase of Fidelity Bond

VOTED: To authorize Treasurer Kenneth W. Johnson to obtain on a binder agreement a fidelity bond; increasing the present $20,000 bond covering all employees to $100,000, it being further voted to authorize Treasurer Johnson to continue to investigate contemporary college practices with respect to fidelity bonds for officers of the Treasurer's level and to obtain data on the cost of such bonding.

After general discussion and upon motion being duly made and seconded, it was unanimously

TRUSTEE

Multiple Signatures for Disbursements of Funds

VOTED: That all checks, drafts or money orders representing disbursements from funds under the control of the Trustees payable in an amount of $10,000 and over except checks representing transfers of funds between accounts (funds) in the First National Bank of Amherst shall bear the hand-written signatures of any two of the following three officers: Treasurer Kenneth W. Johnson, Associate Treasurer William G. Thaler, Controller L. Lawrence Taylor, and provided further that the Secretary of the University is instructed to transmit a certified copy of this vote to all banks in which the University maintains funds and to the State Comptroller, Treasurer and Receiver General, and the State Auditor.

University Fund

There was a discussion of the status of trust funds at the University. After general discussion and upon motion being duly made and seconded, it was unanimously

Trust Fund Interest Account

VOTED: To authorize the transfer of $3,500 from Trust Fund Interest earnings to the University Fund.

On motion being duly made and seconded, it was unanimously

Graduate Stipends

VOTED: To authorize a grant of $1,000 be made available from Trust Fund Interest for use by the Department of Government for graduate stipends for the current year.

After general discussion and upon motion being duly made and seconded, it was unanimously

Operating Budget Adjustments

VOTED: To approve the operating budget adjustments as summarized for the period July 1, 1962 to December 31, 1962 in Document 63-077 which is hereby attached to and made part of these minutes.

At the request of the Chairman of the Finance Committee, the Treasurer of the University reported to the Board that it was necessary to transfer funds from subsidiary account 01 to subsidiary account 02. This had been reviewed and recommended by the Finance Committee. After general discussion and upon motion being duly made and seconded, it was unanimously

Transfer of Funds

VOTED: To transfer $100,000 from subsidiary account 01 to subsidiary account 02 to meet payroll requirements.

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Report of Buildings & Grounds Committee

TRUSTEE

Chairman Haigis reported on the current status of recommendations by the Board of Trustees for the appointment of architects for University construction projects.

The Chairman reported to the Board of Trustees that representatives of the Buildings and Grounds Committee and the University administration had visited the H. E. Warren Farm of Ashland, Massachusetts. After general discussion and upon motion being duly made and seconded, it was unanimously

Warren Farm

VOTED: That the Warren Farm be accepted by the University only under terms which permit its being converted into fluid capital for general University use;

And provided further that the University administration be authorized to continue negotiations on this basis.

Billings Property

The Chairman reported that negotiations are currently underway with a Mr. Leon Billings concerning the possibility of some of his timber holdings in Leverett and surrounding towns being made available to the University.

Nantucket Property

At the request of the Chairman of the committee, Provost Woodside reported on the Peabody estate on Nantucket Island which is potentially a gift to the University. The property consists of some 70 upland acres and 25 acres of marshland on Nantucket Island including the main residence, a beach house and two garages each able to accommodate three cars, with one of the garages having an apartment in it. The property also includes three vehicles, furnishings and equipment. The property may be of interest to the University because of its great potential usefulness to the marine biology program. Presently, what is involved in our negotiations is the 7/8 interest in the property which is now held by the Nina Haven Foundation. The remaining 1/8 of the property is in the possession of the American Humane Education Society of Boston which received it from Mr. Peabody prior to his death.

The Provost said that it was an excellent location for biological research because it is in a unique location where both northern and southern flora and fauna overlap. It would be an ideal site for ecological studies. The Recreation Department would be interested in having access to the property for its program purposes. The Food Science and Technology research programs could make good use of this property. The Nantucket property would provide a site away from the campus for seminars and study groups which is not at present available to the University. There is a possible use of the property in the Fine Arts program and he also indicated that the Maria Mitchell Foundation would be delighted to have some access to the property in connection with its responsibilities for instruction of Nantucket residents in natural history.

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After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To approve acceptance of the Nantucket property of the late Stephen Peabody subject to acquiring the 1/8 interest in that property now possessed by the American Humane Education Society of Boston.

Master Plan - Southwest Area - Dormitory & Dining Facilities

It was reported that the Master Planning Committee of the University had discussed at length the required residence and dining facilities planned for the southwest area of the campus. After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To accept in principle the projects and schedule as outlined in Document 63-068 which is hereby attached to and made part of these minutes and to notify the Massachusetts Building Authority of this decision of the Board of Trustees

Office of Planning Engineer

Chairman Haigis reported that the Office of the Planning Engineer has been designated as the central point for the collection of data and deposit of reports and official documents with respect to the master plan, construction on campus, land acquisition and other pertinent matters.

French Property

Acquisition of land necessary to establish the northeast corner of the University boundary may be completed with the acquisition of property of a Mr. Peter French. Two appraisals were reported supporting the price being paid. After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To authorize the purchase of the Peter French property for $11,500 providing that the University will honor the rental leases on the apartments in the property for twelve months from the date of deed with the rent for the promises being paid to the University and on the further condition that the real estate taxes on the property will be prorated as of the date of the deed.

Appeal of Residential Faculty Housing

The Chairman reported receipt of an appeal from certain residents of faculty housing regarding the new faculty housing policy adopted by the Board at the meeting of October 4, 1962. After general discussion, the consensus of the members of the Board was to agree with the recommendation of the committee that the new policy as established by the Board on October 4, 1962 was satisfactory and the Board reaffirmed the position of the University administration taken pursuant thereto.

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The Board of Trustees considered the recommendations of the University Committee on Financial Aid and Scholarships with respect to Agricultural Purposes Fund Scholarships. After general discussion and upon motion being duly made and seconded, it was unanimously

Agricultural Purposes Fund University Scholarships

VOTED: To approve the recommendations of the University Committee on Financial Aid and Scholarships as set forth in Document 63-073 which is hereby attached to and made part of these minutes.

Report of Faculty & Program of Study Committee

Chairman Crowley reported to the Board on two meetings of the Trustee Committee on Faculty and Program of Study, December 4, 1962 and January 5, 1963.

After general discussion and upon motion being duly made and seconded, it was unanimously

Undergraduate Curriculum Changes

VOTED: To approve the undergraduate curriculum changes as set forth in Document 63-061 which is attached to and hereby made part of these minutes and Document 63-066 which is attached to and made part of these minutes.

After general discussion and upon motion being duly made and seconded, it was unanimously

Graduate Curriculum Changes

VOTED: To approve the changes in the graduate curriculum as set forth in Document 63-059 which is hereby attached to and made part of these minutes and to approve the new graduate courses as set forth in Document 63-064 which is hereby attached to and made part of these minutes.

Upon motion being duly made and seconded, it was unanimously

Ph.D. Program in English

VOTED: To approve extending English graduate study to the Ph.D. level of the University of Massachusetts but to reserve for future consideration the approval of awarding the pre-doctoral certificate.

Upon motion being duly made and seconded, it was unanimously

Master of Science in Physical Education

VOTED: To approve a graduate program in Physical Education leading to the Master of Science degree in Physical Education as set forth in Document 63-060 which is hereby attached to and made part of these minutes.

TRUSTEE

After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To approve the establishment of the Massachusetts Population Research Institute as set forth in Document 63-058 which is hereby attached to and made part of these minutes. — Population Research Institute

After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To approve changing the name of the Department of Recreation Leadership to the Department of Recreation. — Department of Recreation

The Chairman reported to the Board that the Faculty Senate of the University of Massachusetts had recommended that ROTC at the University be made voluntary. After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: 1. That the University of Massachusetts adopt, and it is hereby adopted, voluntary ROTC starting in the fall of 1963 - this means both freshmen (Class of 1967) and sophomores (Class of 1966) — ROTC-Voluntary Basis

2. That students electing the first two years of voluntary ROTC shall receive not more than four academic credits toward graduation for satisfactory completion of the basic course (the first two years).

Upon motion being duly made and seconded, it was unanimously

VOTED: To approve granting sabbatical leave for the second semester of 1962-63 to Mr. Stephen Allen, Assistant Professor of Mathematics. — Sabbatical Leave

Upon motion being duly made and seconded, it was unanimously

VOTED: To appoint Michael DiSalle as Ford Professor of Practical Politics for the second semester 1962-63. — Michael DiSalle

After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To approve the personnel actions set forth in Document 63-063 which is hereby attached to and made part of these minutes. — Personnel Actions

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Upon motion being duly made and seconded, it was unanimously

TRUSTEE
Emeritus

VOTED: To approve changing of status to emeritus for those persons listed in Document 63-063 which is hereby attached to and made part of these minutes.

The Chairman of the Faculty and Program of Study Committee reported that the committee recommended adoption by the Board of a classification of position titles under authority of Chapter 648 of the Acts of 1962. After general discussion and upon motion being duly made and seconded, it was unanimously

Classification of Position Titles

VOTED: To adopt the classification of position titles effective on and after February 3, 1963 as set forth in Document 63-072 which is hereby attached to and made part of these minutes.

It being further

VOTED: That pursuant to the provisions of Chapter 648 of the Acts of 1962, the classification of position titles shall be fixed in weekly salary range from a minimum to a maximum or fixed at a specific weekly salary rate which shall not be changed except by vote of the Board of Trustees and such classification shall not be designated by any job group number or grade.

It being further

VOTED: In accordance with the provisions of Chapter 648 of the Acts of 1962 that the following position titles in the Professional Staff are classified in the weekly salary range or at a weekly salary rate specified after the title of the position in the following schedule subject to being subsequently amended, revised, added to or repealed by the Board of Trustees under the provisions of said Chapter 648.

Title of Position	Classification in General Salary Schedule Maximum Weekly	Converted to Yearly
Business Manager, U of M	$197.50	$10,270
Dean of the Graduate School, UofM & Coordinator of Research	278.75	14,495
Director of Inst. Studies, UofM	225.25	11,713
Provost, UofM	316.50	16,458

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On recommendation of the Committee on Faculty and Program of Study and after general discussion of the matter of additional compensation for professional services by faculty members of the University of Massachusetts, it was moved, seconded and unanimously

Policy on Compensation for Certain Additional Professional Services

VOTED: To approve the adoption of the policy on compensation for certain additional professional services as stated in Document 63-062 which is hereby attached to and made part of these minutes.

At the request of the Chairman of the Board, the President presented to the Board a list of personnel actions. After general discussion and upon motion being duly made and seconded, it was unanimously

Personnel Actions

VOTED: To approve the personnel actions set forth in Document 63-071 which is hereby attached to and made part of these minutes.

Every personnel action shall be subject to the policies and procedures now in effect and as subsequently amended, revised, added to or repealed by the Board of Trustees with respect to professional personnel under provisions of Chapter 75 of the General Laws as amended by Chapter 648 of the Acts of 1962. The classification, salary range and descriptive job specification for each position to which a member of the professional staff is hereby appointed, promoted, transferred or determined shall be as hereafter determined by the Board of Trustees or under their authority.

After general discussion and upon motion being duly made and seconded, it was unanimously

Chairmen - School of Business Administration

VOTED: That the following promotions are made at the weekly salary rate specified:

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Name	From Previous Title	To New Title	Department	Tenure	Duration of this promotion to Chmn.	Weekly Salary Rate	Converted to Annual Salary
Anderson J. W.	Assoc. Prof. UofM	Assoc. Prof. UofM & Chmn, Dept. UofM	Acc't	Continuation of tenure as Assoc. Prof. only	From 9/1/62 to 8/31/66	$202.50	$10,530
Claunch S. J.	Assoc. Prof. UofM	Assoc. Prof. UofM & Act. Chmn. Dept. UofM	Mg't	None	From 12/2/62 to 8/31/63	$184.75	$ 9,607
Hardy H. E.	Prof. UofM	Prof. UofM & Chmn. Dept. UofM	Mkt.	Continuation of tenure as Prof. only	From 9/1/62 to 8/31/64	$233.75	$12,155
Ludtke J.	Prof. UofM	Prof. UofM & Chmn. Dept. UofM	Gen'l Bus. & Fin.	Continuation of tenure as Prof. only	From 9/1/62 to 8/31/66	$233.75	$12,155

AID Contract with College of Agriculture - Nyasaland

At the request of the chairman, Treasurer Johnson reported on the status of negotiations between the College of Agriculture and the University and the Agency for International Development with respect to a contract calling for certain professional services with the government of Nyasaland. After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To authorize the President to sign a contract with the Agency for International Development calling for certain professional services to be provided by the College of Agriculture to the government of Nyasaland.

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TRUSTEE

Charter Day - Symposium

The President presented to the Board the name of a person to represent the general field of business and industry in the symposium to be held on Charter Day, April 29, 1963. After a general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To authorize the President to conclude negotiations with his nominee for the Charter Day Symposium and to confer upon that person a Doctor of Laws degree, honoris causa;

It being further

VOTED: That the identification of the individual should not appear in the minutes but should remain on file with the Secretary.

After general discussion and upon motion being duly made and seconded, it was

Change of Meeting Date

VOTED: To change the date of the annual meeting in February to February 12, 1963.

It was further

VOTED: To authorize the Secretary to fix a new meeting date in April after consultation with members of the Board.

There being no further business, the meeting was adjourned at 4:00 p.m.

John W. Ryan
Secretary, Board of Trustees

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Personnel Actions

January 16, 1963

Every personnel action shall be subject to the policies and procedures now in effect as subsequently amended, revised, added to or repealed by the Board of Trustees with respect to professional personnel under provisions of Chapter 75 of the General Laws as amended by Chapter 648, 1962. The classification, salary range and descriptive job specification for each position to which a member of the professional staff is hereby appointed, promoted, transferred or determined shall be as hereafter determined by the Board of Trustees or under their authority.

APPOINTMENTS:

ALARM, Albert, Special Lecturer for Short Course in Turf Winter School, Stockbridge School, effective January 23, 1963 at $100 per week (total of $600 for 6 weeks), to be paid from G3 Funds.

BAILEY, Frank E., Staff Assistant, U of M, effective February 1, 1963 at $121.75 per week ($6,331-annual rate). B.S. University of Virginia, 1941. He was a professional navy man until retired for physical disability.

BARROW, Leone, Instructor in English, U of M, English (7/20 time), effective December 14, 1962 at $34.20 per week ($1,779.05-annual rate). B.A. University of Minnesota, 1947; M.A. Harvard, 1949. She has taught at the University of Massachusetts for several years in both a part time and full time capacity.

CHRISMAN, Miriam U., Instructor, U of M, History, effective January 31, 1963 at $111.75 per week ($5,811-annual rate). B.A. Smith, 1941; M.A. American University, 1948; M.A. Smith, 1955; Ph.D. Yale, 1962. Taught at Tenacre School, Wellesley, 1946-47; Bryn Mawr School, Baltimore, 1947-49; Northampton School for Girls, 1949-50; Smith College, 1955-57.

DiSALLE, Michael, Visiting Professor of Public Affairs under Ford Foundation Grant for Practical Politics for spring semester 1962-63, effective January 31, 1963 at $543.47 per week ($10,000-annual rate). He is the former governor of Ohio. LL.B. Georgetown University, 1931.

HAYES, Nick, Associate Professor "A", U of M, Cranberry Station, effective February 3, 1963 at $219.75 per week ($11,427-annual rate). B.S. and M.S. Ohio State University, 1951 and 1952. Since 1952 Mr. Hayes has had three years' work with Sunkist as merchandising representative and six years with the Economic Research Service of the U.S.D.A.

HECK, Arthur E., Instructor, U of M, Physical Education for Men, effective January 31, 1963 at $97.75 per week ($5083-annual rate). B.S. Springfield College, 1953.

HERMSEN, Edith, Visiting Lecturer, U of M in Public Health, effective January 31, 1963 and not to extend June 3, 1963 at $39.77 per week ($700- for the semester). M.S. University of Wisconsin, 1942. Laboratory Assistant, Mt. Holyoke College, 1942-44; Certified Medical Technologist, 1950; Bacteriologist, Westfield State Sanatorium, 1951 to date.

APPOINTMENTS (continued)

SCHRIEVER, Donald, Visiting Lecturer, U of M, Physical Education, effective November 5, 1962 and not to exceed March 22, 1963 at $3.50 per hour on time slips ($588 for the period). B.S. Springfield College, 1962.

ST. PIERRE, Leon, Special Lecturer with Short Course in Turf Winter School, Stockbridge School, effective February 24, 1963 at $50 per week (total of $100 for 2 weeks), to be paid from 03 funds.

REALY, Allen, Instructor in Government (Peace Corps - 1/3 time), effective September 1, 1962 and not to exceed March 1, 1963, at $48.25 per week ($2,509-annual rate), from PC-T-150.

REINSTATEMENTS

Cadigan, Donald W., Associate Registrar, U of M, effective February 1, 1963 or subsequently subject to the convenience of the University, at $195.75 per week ($10,179-annual rate). Has been on leave without pay since August 1, 1962.

BRIALO, Frederick J., Assistant Professor, U of M, Civil Engineering, effective January 31, 1963 at $153.75 per week ($8,099-annual rate). Has been on leave of absence without pay since September 1, 1962.

WHITNEY, Lester F., Assistant Professor "A", U of M, Agricultural Engineering, effective September 3, 1963 at $167.00 per week ($8,684-annual rate). Has been on leave without pay since August 29, 1962.

REINSTATEMENT TO FULL-TIME STATUS

BLAISDELL, Matthew L., Associate Professor "A", U of M, Research and Production Service, effective December 30, 1962 at $184.25 per week ($9,581-annual rate). Has been on leave without pay since October 14, 1962 on Peace Corps assignment.

DAIE, Verda M., Professor "A", U of M, Home Economics, effective December 30, 1962 at $223.75 per week ($11,635-annual rate). She has been half time on a Peace Corps assignment beginning November 1, 1962.

EVANS, Merle L., Professor "A", U of M, 4-H, effective December 23, 1962 at $223.75 per week ($11,635-annual rate). He has been on leave without pay since October 14, 1962 on Peace Corps assignment at half time.

JOHNSON, Curtis A., Associate Professor "A", U of M, Agricultural Engineering, effective December 23, 1962 at $199.75 per week ($10,387-annual rate). Has been on leave without pay since October 14, 1962 on Peace Corps assignment.

METCALFE, William H., Assistant Professor "A", U of M, 4-H, effective September 15, 1963 at $161.00 per week ($8,372-annual rate). He has been on leave of absence without pay since October 27, 1961.

TRANSFER & ADDITIONAL COMPENSATION

TEICHER, Herman H., Professor, U of M, Psychology, to work on Grant M61339-1303 for a total of 43 days during the period January 2 to June 8, 1963 at the rate of $51.93 per day. (Previously approved for this number of days during above period on NIH Grant M62-1-C-1).

INCREASE IN ADDITIONAL COMPENSATION

TRIMMER, Warren H., Professor, U of M, Psychology from $48.16 per day to $51.93 per day effective November 11, 1962 on NIH Grant M4201 (C-1).

REAPPOINTMENT AND INCREASE TO FULL TIME

ALLEN, Dean A. from Principal Psychologist to University Health Services (3/4) time to Principal Psychologist to University Health Services (full-time), effective December 30, 1962 at $151.50 per week ($7,878-annual rate).

CAGE, Robert W., from Director, Health Services and Chairman, Public Health (4/5) time to Director, Health Services and Chairman, Public Health (full-time), effective December 30, 1962 at $308.00 per week ($16,016-annual rate).

JANOWITZ, Julian F., from Director of Mental Health (3/4) time to Director, Mental Health (full-time), effective December 30, 1962 at $271.50 per week ($14,118-annual rate).

CHANGE IN TITLE & ASSIGNMENT OF ADDITIONAL DUTIES

BAKER, Richard A., Jr. from Biometrician, College of Agriculture Administration, U of M to Associate Director of the Massachusetts Experiment Station, U of M and Biometrician, College of Agriculture, effective January 2, 1963 at $230.50 per week ($11,986-annual rate). There is no change in salary.

PITTSFIELD G. E. PROGRAM

Approval is requested for the appointment of the following individuals for the Pittsfield Program for the Spring, 1963 semester, beginning Monday, January 28, 1963 through the week of June 2, 1963 for a total of 19 weeks.

Name	Title	Salary
CHENG, Pao Lun	Prof. U of M	$1,620.66
JOHNSON, Lawrence	Asst.Prof. U of M	1,213.33
KYLE, Rudolph H.	Assoc. Prof. U of M	1,553.50

ADDITIONAL COMPENSATION

BROSKY, Maurice G., Instructor, U of M, Physical Education for Men for extra services for assisting in the analyzing and report preparation on the Western Mass. Recreation Survey data in the Department of Agricultural and Food Economics for a total of 8 days during the period December 21, 1962 to January 2, 1963 at the rate of $27.82 per day to be paid from Ext. Fed. Funds.

FIGGINS, George R., Associate Professor, U of M, Civil Engineering to be paid a total of $250 - for services as Coordinator for the Engineering portion of the General Electric Pittsfield Program from September 1, 1962 to January 30, 1963 to be paid from the General Electric Pittsfield Trust Fund.

RISING, Edward J., Associate Professor, U of M, Mechanical Engineering for additional services 1/2 day per week on the evaluation of the effectiveness of the Engineering Freshman Orientation and Development Program during the period January 27 to June 8, 1963 at the rate of $21.80 per each half day, to be paid from the Charles F. Kettering Foundation Fund.

ADDITIONAL COMPENSATION (continued)

For four University of Massachusetts faculty members who participated in the "Volunteer in Today's Culture" conference on November 15, 1962 as workshop leaders:

Dr. Albert S. Anthony, Professor - Education
Miss Peggy Frank, Instructor - Dept. of Recreation Leadership
Dr. C. Kendall King, Professor - Sociology
Dr. Ralph R. Pippert, Associate Professor - Education

The conference was supported by Sears-Roebuck Foundation grant made to the Cooperative Extension Service, Home Economics Division. Each participant is to receive a $25.00 honorarium.

PEACE CORPS APPOINTMENTS - To be paid from PC-W-150

ARAUJO, Francine, French Instructor, Jan. 7 - 31, 1963 - $7.50 per hour.
BURNHAM, Anne-Helene, French Instructor, Jan. 3-31, 1963 - $10.00 per hour.
DeMUNCK, Urban, French Instructor, Jan. 2-31, 1963 - $43.00 per week.
DOMMEN, Benjamin, Boxing Instructor, Oct. 23 - Dec. 21, 1962 - $6.50 per hour.
FURNALD, James M., Program Director, Dec. 30,1962-Feb. 9, 1963 - $108.38 per week.
GRAY, Allan, Government Instructor, Oct. 15, 1962 - Dec. 21, 1962 - $48.23 per week.
HAGUE, Anita M., French Instructor, Jan. 3 - 31, 1963 - $6.00 per hour.
LORTHAN, Helene, French Instructor, Jan. 3 - 31, 1963 - $8.00 per hour.
MANEAN, Marguerite T., French Instructor, Jan. 3 - 31, 1963 - $8.00 per hour.
McKENNA, John F., French Instructor, Jan. 3 - 31, 1963 - $15.00 per hour.
McNEALY, John R., Asst. Language Coordinator and French Instructor, Jan. 3 - 31, 1963 - $12.50 per hour.
MORIN, Denise, French Instructor, Jan. 3 - 31, 1963 - $7.50 per hour.
MURPHY, William P., French Instructor, Jan. 2 - 31, 1963 - $43.00 per week.
NAHAR, Aida, French Instructor, Dec. 3, 1962 - Dec. 21, 1962 - $10.00 per hour.
NAHAR, Aida, French Instructor, Jan. 3 - 31, 1963 - $7.50 per hour.
PARIS, Camille, French Instructor, Jan. 3 - 31, 1963 - $10.00 per hour.
RACINE, Joseph H., French Instructor, Jan. 3 - 31, 1963 - $10.00 per hour.
RYAN, Paul, French Instructor, Jan. 3 - 31, 1963 - $15.00 per hour.
SUWARNMALIA, Nassy D., Asst. Peace Corps Director, Dec. 31, 1963 - Feb. 9, 1963 - $80.00 per week.
THISS, Emily P., Home Economics Instructor, Oct. 29 - Dec. 21, 1962 - $12.50 per hour.
TRAMBLEY, George, French Instructor, Jan. 3 - 31, 1963 - $12.00 per hour.
TRAMBLEY, Mrs. George, French Instructor, Jan. 3 - 31, 1963 - $8.00 per hour.

PEACE CORPS - Correction of Appointment

VORHIS, John M., from Instructor, Peace Corps at $50.00 per week to $120.00 per week for the period October 15 - December 21, 1962.

PEACE CORPS - Additional Compensation

ALLEN, Dean, Psychiatric Consultant Officer, Jan. 7 - 31, 1963 or 1 day per week, at $30.30 per day.
BENQUEZ, Richard, Instructor in Physical Education, Jan. 7 - 31, 1963 or 1 day per week, at $34.90 per day.
BEAUCHEAL, Gerard, Instructor in Government, Oct. 15 - Dec. 21, 1962 or 1 day per week, at $40.30 per day.

PEACE CORPS - Additional Compensation - PC-F-130.

[redacted], Lawrence, Medical Instructor, Jan. 3 - 19, 1963 or 1 day per week, at $90.05 per day.

[redacted], Maurice, Instructor in Physical Education, Jan. 7 - 31, 1963 or 1 day per week, at $37.82 per day.

DAVIS, Dorothy, Instructor in Home Economics, Oct. 29 - Dec. 21, 1962 or 1 day per week, at $43.42 per day.

DiMARCO, Catherine T., Instructor in Nursing, Oct. 29 - Dec. 21, 1962 or 1 day per week, at $43.42 per day.

[redacted], James M., Program Director of French Program, Dec. 30, 1962 - Feb. 9, 1963 or 1 day per week, at $56.35 per day.

HAYES, Sarah L., Instructor in Home Economics, Oct. 29 - Dec. 21, 1962 or 1 day per week, at $41.86 per day.

[redacted], James, Laboratory Monitor in French Language Instructional Program, Jan. 3 - 31, 1963, at $3.00 per hour.

KIEDZIELSKI, Henry, Instructor in French, Jan. 3 - 31, 1963 or 11 days during the period, at $26.86 per day

[redacted], Georgia, Instructor in Physical Education for Women, Oct. 29 - Dec. 21, 1962 or 1 day per week, at $36.27 per day.

[redacted], Georgia, Instructor in Physical Education for Women, Jan. 3 - 31, 1963 or 1 day per week, at $36.27 per day.

[redacted], Hilda, Instructor in Physical Education for Women, Jan. 3 - 31, 1963 or 1 day per week, at $41.86 per day.

[redacted], Harold L., Jr., Instructor in French, Jan. 3 - 31, 1963 or 7½ days during the period, at $40.69 per day.

SULLIVAN, Marjorie F., Instructor in Home Economics, Oct. 29 - Dec. 21, 1962 or 1 day per week, at $32.37 per day.

[redacted], Ralph, Laboratory Monitor in French Language Instructional Program, Jan. 3 - 31, 1963, at $3.00 per hour.

[redacted], Ruth J., Instructor in Physical Education for Women, Oct. 29 - Dec. 21, 1962 or 1 day per week, at $58.17 per day.

[redacted], Edith, Instructor in Nursing, Oct. 29 - Dec. 21, 1962 or 1 day per week, at $34.90 per day.

EXTENSION OF PEACE CORPS APPOINTMENT

[redacted], John R., Assistant Language Coordinator and Instructor in French to December 21, 1962. Original appointment terminated on December 20, 1962.

POLICY ON COMPENSATION FOR CERTAIN ADDITIONAL PROFESSIONAL SERVICES

WHEREAS it is the responsibility of every university to promote and encourage the search for new truth and knowledge for the benefit of mankind, and

WHEREAS a state university is distinctive in its emphasis on research and the dissemination of research findings as a service to the citizens of the state and nation, and

WHEREAS there is a great need for more highly trained research scientists and teachers, and

WHEREAS the University of Massachusetts maintains and supports a Graduate School for the purpose of providing training at the Master's and Doctoral levels, and

WHEREAS in order to provide such training the University of Massachusetts must maintain a highly qualified faculty which is itself competent in and interested in research, and

WHEREAS such a faculty will be more productive and stimulating in the teaching of students at both the graduate and undergraduate levels, and

WHEREAS a university is recognized for the scholarly and creative work of its faculty, and

WHEREAS it is the policy of the University of Massachusetts to expect each member of the faculty to teach, engage in research and/or other scholarly and creative work, and to perform a service role to and for the University including the academic advisement and counseling of students, and

WHEREAS it is also the policy of the University to undertake research sponsored and paid for by grants or contracts from agencies of the federal government, foundations, business, or other sources outside the University, and

WHEREAS such sponsored research is of great economic advantage to the Commonwealth in that it both supports research that might otherwise require state appropriations and provides new processes for development by Massachusetts industrial and agricultural interests,

THEREFORE, it is the policy of the University of Massachusetts to permit compensation for certain additional professional services within the following policies:

The first duty and first loyalty of a member of the faculty is to the University. He is under obligation to render to the University the most effective service of which he is capable. No outside service shall be undertaken, whether with or without pay, that might interfere with the discharge of this paramount obligation.

In view of the fact that the University operates on a six-day class week members of the faculty are permitted, when approved, the equivalent of one day per week for sponsored research, consulting, or other activities related to their profession for which additional compensation may be received. Under no circumstances, however, are members of the faculty to be given any reduction in normal teaching, service, or other assigned load on account of performance of such other activities.

I. Research; including sponsored research i. e. research contracted by the University with outside agencies.

1. It is the responsibility and the duty of all deans and department heads to give faculty members as much encouragement as possible to do research as a normal part of their employment. When released time for sponsored research is authorized no loss of so-called fringe benefits should occur because an equivalent portion of the faculty member's base salary should be budgeted in advance against, and charged to, the grant or contract of the agency sponsoring the research, provided, that such charge is permissible within the policies of the agency sponsoring the research.

2. University participation in tests and investigations shall be limited to activities which lead to the extension of knowledge or to increased effectiveness in teaching. Routine tasks of commonplace type will not be undertaken except where it is shown conclusively to the appropriate University officials that satisfactory facilities for such services do not exist elsewhere.

3. Research proposals shall bear the approval of the principal investigator, the department head, the academic dean (or in the case of agriculture, the Director of the Massachusetts Agricultural Experiment Station) and the Dean of the Graduate School and Coordinator of Research before being submitted to the Treasurer of the University for execution. Two extra copies of the proposal shall be submitted for the files of the Provost's Office and the Treasurer's Office.

4. Members of the faculty on academic year appointment are encouraged to participate in sponsored research and may, when approved by the Trustees, receive additional compensation in addition to the budgeted salary. Such additional compensation may be earned during the Summer months (i.e., between Commencement and Fall Registration) and/or during the academic year, providing in the latter case additional compensation does not exceed the equivalent of one day per week during the academic year. Such compensation must be permissible within the policies of the agency sponsoring the research and must be charged to the sponsor's funds. Additional compensation shall be computed at the rate of 1/40th of the faculty member's then current academic year salary for each full week of research service, or 1/200th of the faculty member's then current academic year salary for each full day of research service. Ordinarily maximum additional compensation from sponsored research shall not exceed 25% of the faculty member's then current academic year salary.

5. Members of the faculty on calendar year appointment are permitted to participate in sponsored research and may, when approved by the Trustees, receive additional compensation in addition to the budgeted salary. Such additional

compensation may be earned during their vacation periods or during the portion of the calendar year when not on vacation leave provided that, in the latter case, it does not exceed the equivalent of one day per week. Such additional compensation shall be computed at the faculty member's then current weekly or daily rate of salary for each full week or full day of research service; provided, that such compensation is permissible within the policies of the agency sponsoring the research and must be charged to the sponsor's funds. Ordinarily, maximum additional compensation from sponsored research shall not exceed 25% of the faculty member's then current calendar year salary.

6. When additional compensation is to be paid for sponsored research, such funds must be budgeted in advance against, and charged to, the contract or grant executed with the agency sponsoring the research. Funds received as a result of an agreement with the University for the performance of research are funds belonging to the University, notwithstanding the fact that the agreement may have resulted from negotiations by an individual member of the faculty. Such funds, therefore, shall be administered in accordance with regular procedures governing trust funds.

II. Other Activities

1. Members of the faculty are permitted to accept outside service of a professional nature, with or without pay, only providing it conforms to the following stated principles.

(a) A faculty member undertaking outside service shall inform the head of his department of the nature and extent of such activities and must obtain prior permission from the head of the department and the Dean of his College or School before undertaking such outside service. A department head undertaking outside service shall inform his dean of the nature and extent of such activities and must obtain prior permission from the dean before undertaking such service. A record of all such outside service shall be reported to the Provost.

When approved by the department head and dean, members of the Faculty are permitted to teach under the four-college cooperative plan at approved salaries which have been established by the Four-College Cooperative Plan. Teaching for the University at other off-campus locations may, when approved, be compensated at such rates as the Trustees may determine.

(b) No member of the faculty shall accept or retain employment which would bring him as an expert, or in any other capacity, into conflict with the interests of the University or its programs of Cooperative Extension and Control Service or the Commonwealth of Massachusetts; and if in his opinion, proposed employment might involve such conflict, he shall disclose the relevant facts when seeking the permission required under (a) above.

(c) As a state-supported institution the University is under obligation to render service to the people of the Commonwealth so far as this may be practical. The appropriate school dean or other University officer shall decide whether and to what extent this obligation can be met in the circumstances of any particular case.

(d) The University assumes no responsibility for private professional service rendered by members of the faculty. When a faculty member does work in a private capacity he must make it clear to those who employ him that his work is unofficial. No official University stationery or forms shall be used in connection with such work nor shall the name of the University be used in any advertising or in any other way without the express consent of the University, given in writing by the President.

2. If University facilities, equipment, or supplies are required for private professional services, approval for the use of such facilities, equipment or supplies must be obtained from the department head and dean. A reasonable fee shall be paid to the University for the use of such facilities, equipment and supplies. This fee shall be determined by the Treasurer of the University upon the recommendation of the respective dean.

UNIVERSITY OF MASSACHUSETTS

Classification of Position Titles
Effective on and after February 3, 1963

VOTED: The Classification of Position Titles under the provisions of Chapter 648 of the Acts of 1962 shall be fixed in a weekly salary range from a minimum to a maximum or fixed at a specific weekly salary rate which shall not be changed except by vote of the Board of Trustees and such classification shall not be designated by any job group number or grade.

VOTED: In accordance with the provisions of Chapter 648 of the Acts of 1962 the following position titles in the Professional Staff are classified in the weekly salary range or at a weekly salary rate specified after the title of position in the following schedule subject to subsequently being amended, revised, added to or repealed by the Board of Trustees under the provisions of said Chapter 648.

Title of Position	Classification in General Salary Schedule Maximum Weekly	Converted to Yearly
Business Manager, U of M	$197.50	$10,270
Dean of the Graduate School, U of M and Coordinator of Research	278.75	14,495
Director of Institutional Studies, U of M	225.25	11,713
Provost, U of M	316.50	16,458

UNIVERSITY OF MASSACHUSETTS

Personnel Actions

January 5, 1963

Every personnel action shall be subject to the policies and procedures now in effect as subsequently amended, revised, added to or repealed by the Board of Trustees with respect to professional personnel under provisions of Chapter 75 of the General Laws as amended by Chapter 646, 1962. The classification, salary range and descriptive job specification for each position to which a number of the professional staff is hereby appointed, promoted, transferred or determined shall be so hereafter determined by the Board of Trustees or under their authority.

SALARY ADJUSTMENTS

[redacted], Howard C., Commonwealth Head of Department, U of M, English, effective February 3, 1963 from $248.00 per week to $257.75 per week ($13,403-annual rate).

[redacted], Charles D., Commonwealth Head of Department, U of M, Microbiology, effective February 3, 1963 from $248.00 per week to $257.25 per week ($13,397-annual rate).

FAIRBAIRN, Donald, Commonwealth Head of Department, U of M, Zoology, effective February 3, 1963 from $248.00 per week to $257.25 per week ($13,397-annual rate).

[redacted], Gerald J., Business Manager, U of M, effective February 3, 1963 from $181.00 per week to $197.50 per week ($10,270-annual rate).

[redacted], William E., Commonwealth Head of Department, U of M, Chemistry, effective February 3, 1963 from $248.00 per week to $257.25 per week ($13,397-annual rate).

[redacted], Edward C., Dean of the Graduate School, U of M, & Coordinator of Research, effective February 3, 1963 from $260.50 per week to $270.75 per week ($14,499-annual rate).

[redacted], Leo F., from Staff Administrator, U of M at $206.50 per week to Director of Institutional Studies, U of M, effective February 3, 1963 at $225.25 per week ($11,713-annual rate).

TUTTLE, William D., Head of Department "A", U of M, Waltham Field Station, effective February 3, 1963 from $230.00 per week to $239.25 per week ($12,441-annual rate).

[redacted], Gilbert L., Provost, U of M, effective February 3, 1963 from $293.50 per week to $316.50 per week ($16,458-annual rate).

EMERITUS

CARPENTER, Merle S., Professor of Agricultural Communications, Extension, Emeritus, effective December 31, 1962.

MERRIAM, Grecma A., Associate Professor U of M, Emeritus, effective August 31, 1963.

WHITE, Anne U., Commonwealth Professor "A", U of M, Emeritus, effective August 31, 1963.

63-c 58

October 10, 1962

PROSPECTUS FOR THE ESTABLISHMENT OF THE MASSACHUSETTS POPULATION RESEARCH INSTITUTE

I. Purpose:

Concern for the nature of population growth and change is assuming an increasingly important role in contemporary thought. As the coverage and depth of demographic data expand, there arises a need for the training of personnel capable of interpreting these data and applying the knowledge thus gained to the practical problems facing today's administrators and planners. More specifically, the United States and Massachusetts State censuses provide a wealth of data potentially of value in long range planning by the University and the Commonwealth, as well as in the development of a highly valuable resource for scholarly research. Although, as a university we are primarily interested in the latter, there is no question but that the former should be of some concern. These two purposes, the service and the scholarly, underlie the proposed formal establishment of the Massachusetts Population Research Institute as an adjunct to the Department of Sociology and Anthropology, University of Massachusetts.

II. Organization:

The Institute will be administratively within the Department of Sociology and Anthropology. The Director of the Institute will be a member of the University faculty recommended by the Chairman of the Department of Sociology and Anthropology to the Dean of the College of Arts and Sciences and the Provost. All other professional personnel of the Institute will be recommended by the Chairman of the Department of Sociology and Anthropology in the same manner. The appointment of graduate students to Institute fellowships will be on the recommendation of the Director of the Institute and will follow the regular University policy for granting graduate stipends.

The Institute will have a policy board appointed by the President consisting of at least four members: the Institute Director, the Chairman of the Department of Sociology-Anthropology, the Dean of the Graduate School, and at least one other member from the University faculty or administration, other educational institutions, and/or appropriate private industries or non-profit agencies. This board will meet as necessary to review the policies of the Institute and make recommendations.

The Director of the Institute will maintain liaison with the Dean of the Graduate School and the Coordinator of Research so that the activities of the Institute affecting graduate training and research will conform to University policies developed at this level. All graduate students who make use of Institute files and other facilities in theses and dissertations for higher degrees will be responsible to the advisory committees of their major departments and any recommendations for the granting of higher degrees to these graduate students will originate in their major departments according to the regulations set up by the Dean of the Graduate School.

The activities of the Institute will be subject to review and recommendations of the University Research Council. All grants and contracts entered into by the Institute will be administered as trust funds by the Treasurer of the

University and will be subject to approval by the Board of Trustees of the University.

If and when a University Research Foundation is established, the Institute may be considered for incorporation as a branch of the Foundation.

III. Personnel:

The present personnel of the Institute consists of Dr. Thomas O. Wilkinson of the Department of Sociology and Anthropology as Institute Director, four graduate students on graduate assistantships supported by the Extension Service, College of Agriculture, and a half-time clerk. Any future expansion of professional personnel will be on the recommendation of the Chairman of the Department of Sociology-Anthropology to the Dean of the College of Arts and Sciences and the Provost. Graduate fellowships will be increased as necessary from funds available through the grants of sponsors of Institute projects.

IV. History of the Institute:

In August, 1961, representatives of the Department of Sociology and Anthropology and the Department of Agricultural and Food Economics met with President Lederle, Provost Woodside and Dean Hunsberger. This meeting was called specifically to explore the possibilities for creating the Population Institute. At this time the Department of Sociology and Anthropology received the informal approval of President Lederle to set up the Institute on a trial basis. Dr. Thomas O. Wilkinson of the Department of Sociology-Anthropology was to act as director with funds supplied through Dr. John Blackmore of the Department of Agricultural and Food Economics. Two graduate fellowships and clerical assistance were made available for the processing and analyzing of Massachusetts population data contained in the 1960 United States Census. The research reports of the Institute were to serve as background material for the planning and implementing of statewide programs in agricultural, home economics and 4-H extension work. During the year 1961-62, the Population Institute received funds in the amount of $8,000 under this arrangement. During this trial year a basic source file for Massachusetts' population was completed. This file consists of three sets of McBee Keysort cards for each administrative unit (cities and towns), county, and standard metropolitan area for the State: age-sex structure, occupational-industrial structure, and family-educational structure.

The first analysis undertaken from these data is contained in a working paper, Massachusetts Population Growth and Redistribution: 1950-1960, now in the process of publication. An age-sex structure and growth analysis of the Springfield-Chicopee-Holyoke metropolitan area is contained in a second working paper, Demographic Correlates of Metropolitan Growth, also in the process of publication.

For the year 1962-63, a total of $13,000 has been committed by the College of Agriculture and $1,700 has been committed by the Department of Agricultural and Food Economics for a continuation of the Population Institute. Institute personnel now consists of Dr. Wilkinson as director, four holders of graduate fellowships and a half-time clerk. In addition, informal permission has been granted for Professor Wilkinson to be placed on a one-half time teaching appointment to the Department of Sociology-Anthropology so that he may serve as Institute Director for the year 1962-63.

V. Plans for Expansion:

The major portion of the Institute's projects for the coming year will again be in terms of the specific requirements of the Extension Service and the Department of Agricultural and Food Economics, but pending formal Trustee approval of the Population Institute two areas of expansion are contemplated:

(1) The integration of the Institute into the existing Ph.D. program in the Department of Sociology and Anthropology. In addition to Professor Wilkinson, Dr. Edwin Driver, Dr. George Mair of Smith College and Dr. Hilda Hertz Golden (who is currently on a part-time appointment to the Department of Sociology and Anthropology) are specialists in the area of population analysis. Within the framework of Four College cooperation it is anticipated that a sequence of graduate courses can be evolved constituting a specialty in demographic analysis. Until this time it has not been possible to offer demography as an area of specialty at the Ph.D. level. With the establishment of the Population Institute, training and research facilities of a Ph.D. quality will be available. Graduate students interested in the field of population analysis will have the opportunity to integrate their courses with the practical research experience the Institute can provide. It becomes possible for these students to utilize Institute data for theses and dissertations for their higher degrees.

(2) After demonstrating the utility of the Population Research Institute, and after having in hand a series of Institute publications, application will be made for foundation support of the Institute. With foundation support, the scope of the Institute can be expanded from the state to a national or international level. The Institute can and will continue to produce studies of a specialized nature geared to the needs of sponsors, but the overall aim will be for the collection and analysis of data within the broadest possible frame. As the Institute demonstrates its capacity for useful demographic production, contracts for specialized research arranged on a trust fund basis with public agencies and private industrial or commercial concerns become feasible. It is anticipated that through foundation and private contract income, the Institute can become financially a self-supporting organization.

Thomas O. Wilkinson

Associate Professor
Department of Sociology-Anthropology

J. Henry Korson

Head, Department of Sociology-Anthropology

An analysis of the graduate and undergraduate enrollment projections prepared by the Office of Institutional Studies indicates a need for 5000 beds and 2550 dining seats to be provided by September of 1969. The requests for these facilities can be made most logically in terms of three project groups, each to be developed as an integrated dining and residence unit.

The projects outlined in Groups I and II are clearly designated for the southwest area. The inclusion of the Group III projects would raise the occupancy of the area to 5000 and may exceed the desirable capacity for the area. In this event relocation in another area would be necessary for aller part of this group.

GROUP I	DATE REQUIRED	ESTIMATED COST
Dormitory G 1000 Beds (Already requested)	Sept. 1964	
Dormitory H 800 Beds	Sept. 1965	$3,500,000
Dining Commons III 850 Seats (350 seat decrease; $600,00 cost decrease)	Sept. 1965	2,000,000

The preceding three projects should be designed and constructed as an integrated unit. The functional relationships required for coordinated dining and residence facilities are such that the entire complex should be operative by September, 1965.

GROUP II	DATE REQUIRED	ESTIMATED COST
Dormitory I 800 Beds	Sept. 1966	$3,680,000
Dormitory J 900 Beds (100 bed increase, $420,000 cost increase)	Sept. 1967	4,100,000
Dining Commons IV 850 Seats (Date required advanced from Sept. 1969 to Sept. 1967, 350 seat decrease; $675,000 cost decrease)	Sept. 1967	2,100,000

The preceding three projects should be designed and constructed as an integrated unit. The functional relationships required for coordinated dining and residence facilities are such that the entire complex should be completely operative by September, 1967.

GROUP III	DATE REQUIRED	ESTIMATED COST
Dormitory K 800 Beds	Sept. 1968	$3,830,000
Dormitory L 800 Beds	Sept. 1969	3,830,000
Dining Commons V 850 Seats (Date required advanced from September 1973 to September 1969, 350 seat decrease, $630,000 cost decrease)	Sept. 1969	2,200,000

The preceding three projects should be designed and constructed as an integrated unit. The capacities of the units above are based on an ultimate total occupancy of the southwest residence area of 5000 students. As design of the area proceeds and the functional capacity of the area is established, it may be necessary to re-assign some of the Group III projects to the next area to be developed. This should be done prior to the design of Dormitory K.

SOUTHWEST RESIDENCE AREA DINING COMMONS AND DORMITORY PROJECTS

PRELIMINARY ESTIMATES OF DESIGN AND CONSTRUCTION TIMES

PROJECT DESCRIPTION	PRELIMINARY PLANS	FINAL PLANS	BID PERIOD	CONSTRUCTION TIME	COMPLETION DATE
Dormitory G (1000 beds)	In progress	-	-	-	9/1/64
*Dormitory H (800 beds)	1/1/63 to 5/1/63 (4 months)	5/1/63 to 10/1/63 (5 months)	10/1/63 to 1/1/64 (3 months)	1/1/64 to 9/1/65 (20 months)	9/1/65
*Dining Commons III (850 seats)	As above	Same as above	Same as above	Same as above	9/1/65
*Dormitory I (800 beds)	3/1/63 to 9/1/63 (6 months)	9/1/63 to 4/1/64 (7 months)	4/1/64 to 7/1/64 (3 months)	7/1/64 to 8/1/66 (25 months)	8/1/66
Dormitory J (900 beds)	1/1/64 to 7/1/64 (6 months)	7/1/64 to 2/1/65 (7 months)	2/1/65 to 5/1/65 (3 months)	5/1/65 to 8/1/67 (27 months)	8/1/67
Dining Commons IV	As above	Same as above	Same as above.	Same as above	8/1/67
Dormitory K (600 beds)	1/1/65 to 7/1/65 (6 months)	7/1/65 to 2/1/66 (7 months)	2/1/66 to 5/1/66 (3 months)	5/1/66 to 8/1/68 (27 months)	8/1/68
Dormitory L (800 beds)	1/1/66 to 7/1/66 (6 months)	7/1/66 to 2/1/67 (7 months)	2/1/67 to 5/1/67 (3 months)	5/1/67 to 8/1/69 (27 months)	8/1/69
Dining Commons V (850 seats)	As above	Same as above	Same as above	Same as above	8/1/69

*=For immediate action

Office of the Dean of Students
12/13/63

63-076

UNIVERSITY OF MASSACHUSETTS
Amherst, Massachusetts

January 7, 1963

Standish, Ayer & McKay, Inc.
50 Congress Street
Boston 9, Massachusetts

Gentlemen:

In accordance with the action of the Board of Trustees, we hereby retain you as financial counselors to analyse and supervise the security holdings in the Trust and Agency Operating Fund of the University of Massachusetts and to advise us from time to time concerning the changes therein that you may consider expedient.

It is our understanding that your services will follow the general procedure outlined below:

1. You will make semi-annual appraisals and analyses of the securities in the Operating Fund as of September 1 and February 1.

2. This list will be under your regular supervision, which may lead to purchase or sale recommendations whenever they seem advisable. Such recommendations may be made by telephone and confirmed by letter. Final decision on any recommendation is to be made by us. We may then enter the orders to effect the transaction or you are to do so, if we wish you to handle them.

3. From time to time you are to meet with the Trustees in Boston, Massachusetts, to discuss investment policies in more detail.

It is understood that we shall not hold you liable in respect to recommendations, action, or failure to act except for bad faith or gross negligence.

For your services under this agreement, we agree to pay you $250.00 at the end of each half year beginning with the first payment due on February 1, 1963.

This arrangement, although mutually revocable at the end of the first year or at the beginning of any quarter thereafter, is to continue in effect until written notice to the contrary is given by one of us.

It is understood that this agreement may not be assigned to a third party.

Very truly yours,

Kenneth W. Johnson
Treasurer

ACCEPTED:

STANDISH, AYER & MCKAY, INC.

By:_____

63-077

December 31, 1962

UNIVERSITY OF MASSACHUSETTS

SUMMARY OF OPERATING BUDGET ADJUSTMENTS
FOR THE PERIOD JULY 1, 1962 TO DECEMBER 31, 1962

Amount	Subsidiary Account	From	To
$ 600.00	-03	College of Agriculture	School of Education
164.43	-03	School of Engineering	Provost
25.00	-03	School of Business Admin.	Provost
25.00	-03	School of Nursing	Provost
25.00	-03	School of Physical Educ.	Provost
25.00	-03	College of Agriculture	Provost
350.00	-03	Reserve Account	Executive Order
4,000.00	-06	Operation of Plant	School of Physical Education
150.00	-07	Reserve Account	600 Account
400.00	-10	Reserve Account	Audio Visual Center
220.00	-11	Reserve Account	Student Personnel
100.00	-11	Reserve Account	Graduate School
1,000.00	-12	Reserve Account	Audio Visual Center
12,000.00	-12	Reserve Account	Astronomy
25.00	-13	School of Home Economics	Provost
500.00	-13	Reserve Account	Audio Visual Center
100.00	-14	Graduate School	Reserve Account
146.00	-15	School of Physical Educ.	Reserve Account

Note: No transfers between subsidiary accounts in the appropriations have been necessary during this period.

UNIVERSITY OF MASSACHUSETTS

MINUTES OF ANNUAL MEETING OF BOARD OF TRUSTEES

February 12, 1963, 12:30 p.m., Statler Hilton Hotel, Boston

TRUSTEE

PRESENT: His Excellency Endicott Peabody, Governor of the Commonwealth and President of the Board of Trustees, Frank L. Boyden, Chairman of the Board of Trustees, John W. Lederle, President of the University, Trustees Haigis, Fox, Pumphret, Frechette, Brown, Brett, Croce, Healey, Furcolo, Thompson, Solomon, Schuck, Troy, Crowley, Plimpton. Secretary Ryan, Treasurer Johnson, Provost Woodside. Also present, Morris Goldings, Assistant Secretary-Treasurer of the University of Massachusetts Building Authority and Austin Broadhurst, Bond Counsel for the Massachusetts Building Authority.

The provisions of Chapter 626 of the Acts of 1958 having been complied with, and a quorum of the Board of Trustees being present and acting throughout, Chairman Boyden called the meeting to order. The Chairman introduced His Excellency Endicott Peabody, Governor of the Commonwealth and President of the Board of Trustees. Governor Peabody spoke briefly, expressing his pleasure at attending the meeting and being a member of the Board. He complimented the Board on the progress which had been made at the University and expressed the hope that such progress would continue. If the University succeeds in moving ahead in quality and excellence, it will have a salutary influence on all of public higher education in the Commonwealth.

Upon motion being duly made and seconded, it was

VOTED: To approve the minutes of the meeting of January 16, 1963 as distributed by the Secretary to the members of the Board.

Report of Building Authority

Trustee Pumphret, Chairman of the University of Massachusetts Building Authority, reported that Project #2 was experiencing difficulties of two kinds:

1. There has been significant delay in the completion of work according to schedule and

2. The architect (Hugh Stubbins & Associates) has found it necessary to question the quality of some of the work performed.

UNIVERSITY OF MASSACHUSETTS

TRUSTEE

Trustee Pumphret introduced Mr. Goldings, Assistant Secretary-Treasurer of the University of Massachusetts Building Authority, who explained further that there are two basic problems with respect to the contractor:

1. The usual problems resulting from low bid contractors, namely a large number of requests for extra orders which the Authority and the architect consider to be covered in the specifications and contract itself and

2. The type of construction planned for the building, while not radically new, is unfamiliar to the contractor.

Trustee Pumphret introduced Mr. Stubbins who reported on the current status of Project 2 and the status of planning for Project 3. In the course of general discussion, Mr. Stubbins commented on the present difficulties with Project 2. He showed sketches and charts of the elevation, layout and placing of the groups 1, 2 and 3 of Project 3. This project consists of 2 high-rise buildings (22 stories high) and 4 low buildings (3 to 4 stories high), also a dining commons which makes up the unit. The dormitory will accommodate 1840 students and it is expected to be completed by 1965. It is located at the corner of Sunset Avenue and North Hadley Road (southwest corner). Mr. Pumphret indicated that further attention would be given to the matter of elevators for the high-rise buildings contemplated for group 3.

Trustee Pumphret said that no vote was being asked of the Board at this time, but that his report was intended to keep the Board abreast of developments in Projects 2 and 3.

Trustee Pumphret introduced Attorney Austin Broadhurst, bond counsel for the University of Massachusetts Building Authority, who reported that the Board may wish to consider certain amendments to the legislation establishing the Building Authority. In the course of his remarks, Attorney Broadhurst indicated that it may be advisable to seek legislative changes which would permit the Building Authority to link the financing of projects together rather than continue the present system which requires each project be independently financed, with the revenue of each project determined in accordance with the amortization requisites; consider requesting legislative authorization for the sale, conveyance or leasing of buildings (as well as lands, already possible) by the Trustees of the University of Massachusetts to the Building Authority to the end that the revenue above operating expenses of the dormitory facilities at the University might be used in conjunction with the overall financed plan for building construction at the University. After general discussion and upon motion being duly made and seconded, it was

TRUSTEE

VOTED: To refer consideration of legislative changes with respect to the Building Authority to the Executive Committee of the Board of Trustees for further study and subsequent report of recommendations to the Board.

Trustee Haigis, Chairman of the Committee on Buildings and Grounds, reported that Sasaki Walker & Associates had reviewed the preliminary sketches and the general plans of architect Stubbins & Associates and considered the proposed group #1 of Project 3 to be excellent for the University. In the course of general discussion, the Trustees expressed the hope that, in so far as possible, request for votes and actions by the Board in matters relating to the Building Authority be circulated to the membership of the Board as far in advance of the meeting as possible.

Authorization to Building Authority to plan and construct

Attorney Austin Broadhurst explained to the Board that a formal request to the Building Authority is necessary in order to proceed with the construction plans. After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED:

Whereas on September 21, 1961 the Trustees (the Trustees) of the University of Massachusetts (the University) adopted a resolution requesting the University of Massachusetts Building Authority (the Authority) to initiate studies for a dormitory complex for approximately 1,000 students for occupancy by September 1, 1964;

Whereas on February 27, 1962 the Trustees adopted a resolution requesting the Authority to build dining facilities to seat between 900 and 1,000 students for use by September 1, 1964;

Whereas on December 4, 1962 the Trustees authorized a written request to the Authority that it, among other things, construct a building to house 900 to 1,000 students and a building to provide dining facilities for between 900 to 1,000 students at one time;

Whereas the Trustees have determined that the dormitory complex should be constructed to provide approximately 1,840 additional beds, that the dining facilities should seat between 1,800 and 2,000 persons at one time, and that a structure to accommodate approximately 20,000 persons as spectators at outdoor events should be provided;

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UNIVERSITY OF MASSACHUSETTS

Whereas the Authority is authorized by Chapter 773 of the Acts of 1960, among other things, to construct, equip and furnish dormitories, dining commons and other buildings and structures for the use of the University, its students and other persons, organizations and associations referred to in Section 3 of said Chapter 773 upon written request made by authority of the Trustees; Now, Therefore

Be It Resolved That John W. Lederle, president of the University, be and he hereby is authorized in the name and on behalf of the Trustees to make a written request of the Authority that the Authority plan, construct, equip and furnish buildings to house approximately 1,840 students, buildings to provide dining facilities for between 1,800 and 2,000 persons at one time, and a structure to accommodate approximately 20,000 persons as spectators at outdoor events, said structure also to provide such dressing room, toilet and other facilities as the Authority shall determine to be appropriate, each of said buildings and structures to be for the use of the University, its students and other persons, organizations and associations referred to in Section 3 of said Chapter 773 and to repair, maintain and operate said buildings and structure and to construct, install, maintain and repair approaches thereto, driveways, walkways, parking areas and other incidental facilities, and to do planting and landscaping, necessary or appropriate in the determination of the Authority, as approved in writing by the president or by such other officer or officers of the University or of the Trustees as may hereafter be authorized by the Trustees or by the Executive Committee thereof so to act, for said building or buildings;

Resolved Further That the desired date of occupancy of said buildings and structure be not later than September 1, 1965, and that said buildings and structure be constructed as a single project or as multiple projects, alone or in combination with other buildings which may be requested by authority of the Trustees, all as the Authority may determine;

Resolved Further That each of said resolutions adopted September 21, 1961, February 27, 1962 and December 4, 1962 be and hereby is altered and amended to conform to the foregoing preambles and resolutions.

UNIVERSITY OF MASSACHUSETTS

TRUSTEE

Report of Finance Committee

Trustee Healey, Chairman, reported that the Finance Committee had met prior to the meeting and discussed the bonding requirements for officials at the University of Massachusetts. The committee generally favored increasing the level of the bond and broadening its coverage, and was investigating the matter further. The committee will report to the Board at a subsequent time specific proposals for the amount and kind of bonds recommended by the committee.

Personnel Actions

At the request of the Chairman of the Board, the President presented to the Board the list of personnel actions. After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To approve the personnel actions set forth in Document 63-079 which is hereby attached to and made part of these minutes.

Every personnel action shall be subject to the policies and procedures now in effect and as subsequently amended, revised, added to or repealed by the Board of Trustees with respect to professional personnel under provisions of Chapter 75 of the General Laws as amended by Chapter 648 of the Acts of 1962. The classification, salary range and descriptive job specification, salary range and descriptive job specification for each position to which a member of the professional staff is hereby appointed, promoted, transferred or determined shall be as hereafter determined by the Board of Trustees or under their authority.

Report of the ad hoc Medical Dean Search Committee

Trustee Healey, Chairman, reported that the ad hoc Medical Dean Search Committee had met with all members being present. After clarifying some procedures to be followed, the committee had already compiled a list of potential candidates. The committee invited all members of the Board who were interested to remain after the Board meeting for another meeting of the ad hoc committee. Among other things, the committee agreed that its procedures will include absolute and complete disclosure of candidates and actions of the committee, with the understanding that such information is confidential considering the professional status of the persons involved and the highly personal nature of the information. The committee is interested in searching the entire country for the best possible candidates.

Major Speaker for Charter Day 1963

President Lederle reported that Dr. Glenn T. Seaborg - LL.D. had accepted the invitation to give the major address on April 29, 1963. Upon motion being duly made and seconded, it was unanimously

VOTED: To approve the conferring of the Doctor of Laws degree (honoris causa) on Dr. Glenn T. Seaborg.

UNIVERSITY OF MASSACHUSETTS

President Lederle also reported on the present status of actions to secure a major speaker for Commencement exercises.

TRUSTEE
Civil Defense Training Program

President Lederle reported to the Board that the Office of Civil Defense, U.S. Department of Defense, has requested the University to provide certain training services for a one-year period. In the course of discussion, it was pointed out that a contract would be negotiated with the Office of Civil Defense, if the Board approved, whereby all costs of education would be covered. The purpose of the contract was to provide training for persons who would become Office of Civil Defense trainers in the field. After general discussion and upon motion being duly made and seconded, it was

VOTED: To authorize the Treasurer to negotiate a contract with the Office of Civil Defense, U.S. Department of Defense, for the purpose of providing a training program at the University of Massachusetts.

Report of Nominating Committee

Trustee Crowley reported the recommendations of the Nominating Committee as follows:

President - His Excellency, Endicott Peabody
Chairman - Frank L. Boyden
Secretary - John W. Ryan
Treasurer - Kenneth W. Johnson

Executive Committee

Frank L. Boyden, Chairman	J. John Fox
Alden C. Brett	Joseph P. Healey
Dennis M. Crowley	George L. Pumphret

Committee on Faculty and Program of Study

Victoria Schuck, Chairman	Owen B. Kiernan
Dennis M. Crowley	Calvin Plimpton
John W. Haigis	Most Rev. Christopher J. Weldon

Committee on Agriculture and Horticulture

Alden C. Brett, Chairman	Ernest Hoftyzer
Harry D. Brown	Charles H. McNamara
Fred C. Emerson	

Committee on Buildings and Grounds

John W. Haigis, Chairman	Kathryn F. Furcolo
Alden C. Brett	Victoria Schuck
Harry D. Brown	Hugh Thompson

Committee on Finance

Joseph P. Healey, Chairman	J. John Fox
Alden C. Brett	George L. Pumphret
Fred C. Emerson	

Committee on Recognized Student Activities

Kathryn F. Furcolo, Chairman	John W. Haigis
Edmund J. Croce	Hugh Thompson
Alfred Frechette	

TRUSTEE

Committee on Legislation

George L. Pumphret, Chairman	Hugh Thompson
Fred C. Emerson	Frederick S. Troy
Ernest Hoftyzer	

Committee on Athletics

Dennis M. Crowley, Chairman	J. John Fox
Harry D. Brown	Hugh Thompson
Edmund J. Croce	Frederick S. Troy

Upon motion being duly made and seconded, it was unanimously

VOTED: To accept the report of the Nominating Committee and to elect to the posts the persons recommended by the Nominating Committee as set forth in the report of the committee as cited in these minutes.

There being no further business, the meeting was adjourned at 3:30 p.m.

John W. Ryan
Secretary, Board of Trustees

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TRUSTEE

UNIVERSITY OF MASSACHUSETTS

Personnel Actions

February 12, 1963

Every personnel action shall be subject to the policies and procedures now in effect as subsequently amended, revised, added to or repealed by the Board of Trustees with respect to professional personnel under provisions of Chapter 75 of the General Laws as amended by Chapter 648, 1962. The classification, salary range and descriptive job specification for each position to which a member of the professional staff is hereby appointed, promoted, transferred or determined shall be as hereafter determined by the Board of Trustees or under their authority.

APPOINTMENTS

BARRON, Leone, Instructor in English, U of M (1/3 time), effective January 31, 1963 at $40.00 per week ($1,040-second semester). B.A. University of Minnesota, 1947; M.A. Harvard, 1949. She has taught at the University of Massachusetts for several years in both a part time and full time capacity.

BICK, Mario J. A., Instructor in Sociology & Anthropology, U of M, effective September 1, 1963 at $130.50 per week ($6,786-annual rate). B.A. Columbia University, 1958. Assistant in Anthropology, Columbia, 1960-62; lecturer in Anthropology, City College, 1961; lecturer at Queens College, 1962; instructor at Finch College, 1962 to present.

CABAUP, Joseph, 01 Graduate Assistant U of M in Geology (1/3 time), effective January 31, 1963 at $32.58 per week ($1,694.33-annual rate). B.A. Hunter College, 1962 and has been a graduate student in residence since September, 1962.

CASE, George M., 01 Graduate Assistant U of M in English (7/20 time), effective January 31, 1962 at $34.21 per week ($889.52-annual rate). B.A. College of Wooster.

FAUCETTE, Joseph M., Freshman Hockey Coach, effective January 1, 1963 to March 4, 1963 at $55.55 per week ($500 for the season) to be paid from 03 funds.

FOHLIN, Charles L , Instructor U of M in Mechanical Engineering, effective January 31, 1963 and during illness of Dr. Trishman, at $97.75 per week ($5083.00-annual rate). He completed work for his B.S.M.E. in February.

GROAT, Charles, 01 Graduate Assistant U of M in Geology (2/10 time), effective January 31, 1963 at $19.55 per week ($1,016.60-annual rate).

HARRIS, Lois, Instructor U of M in English (1/3 time), effective January 31, 1963 at $40.00 per week ($1,040-second semester). B.A. University of Illinois, 1944; M.A. University of Cincinnati, 1947. Instructor, University of Cincinnati, 1944-47; instructor, University of California at Los Angeles, 1949-50; instructor, Marygrove College for Women, 1954-55; instructor at Wayne State University, 1958-60.

HILL, Edward, Visiting Lecturer U of M in Art, effective January 31, 1963 at $46.19 per week ($850-for second semester, to be paid from 03 funds. He holds an M.F.A. degree and is presently an instructor in art at Smith College.

APPOINTMENTS (continued)

KAY, Barbara A., Assistant Professor U of M of Sociology, effective September 1, 1963 at $160.75 per week ($8,359-annual rate), B.S , M.A. and Ph.D., Ohio State Research assistant, Ohio State, 1955-58; instructor, Whittemberg University, 1958-59; assistant instructor, Ohio State, 1959-60; assistant professor, North Illinois University, 1961 to present.

SCHWARTZ, Ronald, Instructor U of M in Romance Languages, effective September 1, 1963 at $116.75 per week ($6,071-annual rate). B.A. Brooklyn College, 1959; M.A. University of Connecticut, 1961. He is presently working toward Ph.D. at University of Connecticut.

THOMPSON, Jack M., Assistant Professor U of M of History, effective September 1, 1963 at $145.25 per week ($7,553-annual rate). B.A., M.Ed. and Ph.D., University of South Carolina. Teacher of history and social studies, Beauclair High School, So. Carolina, 1950-54; assistant professor, University of So. Carolina, 1958-62; visiting assistant professor, University of Massachusetts, 1960-61.

REINSTATEMENTS

HOLMES, Francis W., Associate Professor "A", U of M, Entomology and Plant Pathology, effective July 1, 1963 at $192.50 per week ($10,010-annual rate). Has been on sabbatical leave since September 1, 1962.

MYERS, Jerome, Associate Professor, U of M, Psychology, effective January 31, 1963 at $217.78 per week ($9,321-annual rate). Has been on leave of absence without pay for first semester.

ROWE, Barbara, Instructor U of M in English (1/2 time), effective January 31, 1963 at $60.00 per week ($3,120-annual rate). Has been on leave of absence without pay.

WENTWORTH, Mrs. Alice L., Instructor "A", U of M, Home Economics (1/2 time), effective February 3, 1963 at $61.87 per week ($3,217.50-annual rate). Has been on leave of absence without pay.

TRANSFER OF APPOINTMENT

BIRD, Alan R., from Associate Professor "A", U of M, Agricultural & Food Economics (under Economic Research Fund) to Associate Professor "A", U of M, Agricultural & Food Economics, at $185.25 per week ($9,633-annual rate).

REAPPOINTMENT & INCREASE IN TIME

GOLDEN, Hilda from Visiting Lecturer U of M in Sociology (1/3 time) to Visiting Lecturer U of M in Sociology (2/3 time), effective March 3, 1963 at $96.50 per week ($5,018-annual rate).

INCREASE IN TIME

SAMBORN, Lee R., Jr., from 01 Graduate Assistant U of M in Business Administration (1/3 time) to 01 Graduate Assistant U of M in Business Administration (1/2 time), effective January 31, 1963 at $48.75 per week ($2,535-annual rate).

TEMPLE, Sydney, from Instructor U of M in Romance Languages (1/4 time) to Instructor U of M in Romance Languages (1/2 time), effective January 31, 1963 at $48.75 per week ($2,535-annual rate).

TILLMAN, Cynthia L., from 01 Graduate Assistant U of M in Mathematics (1/6 time) to 01 Graduate Assistant U of M in Mathematics (1/3 time), effective January 31, 1963 at $32.50 per week ($1,690-annual rate).

INCREASE IN ADDITIONAL COMPENSATION

SMITH, H.T.U., Head of Department U of M of Geology (1/2 time), from $111.88 per week to $122.88 per week, effective November 11, 1962 on contract AF 19 (628)-298, 1350-21-03.

ADDITIONAL COMPENSATION

BATES, Maurice E., Design Engineer in Mechanical Engineering for the period January 15 to June 9, 1963 - 1 day per week or a total of 6 days at $51.93 per day, to be paid from NSF-GP-504.

GROAT, Charles, 01 Graduate Assistant U of M in Geology to work as Research Assistant on Air Force Contract OSR-12-62-1 for the period January 31 to August 31, 1963 at the rate of $20.40 per week.

HUNTER, Samual J., M.D. for physical examinations performed for certain members of the Peace Corps training project. These examinations were done outside of his regular duties as staff member of the Health Services. Payment should be charged to Student Health Services Trust Fund - 3 physical examinations at $15.00 (total $45.00).

JENNINGS, Richard K., M.D. for physical examinations performed for certain members of Peace Corps training project. These examinations were done outside of regular duties as staff member of the Health Services. Payment should be charged to Student Health Services Trust Fund - 5 physical examinations at $15.00 (total $75.00).

McBRIDE, Thomas C., M.D. for physical examinations performed for certain members of Peace Corps training project. These examinations were done outside of regular duties as staff member of the Health Services. Payment should be charged to Student Health Services Trust Fund - 4 physical examinations at $15.00 (total $60.00).

RIVERS, Robert, Associate Professor U of M of General Business and Finance to be paid a total of $250 - for services as Coordinator of the General Electric Pittsfield Program for the period January 31 to June 9, 1963 to be paid from the General Electric Trust Fund.

ADDITIONAL COMPENSATION (continued)

SMITH, H.T.U., Head of Department U of M of Geology for the period February 1 to 14, 1963 under contract AF 19 (628)-298, 1350-21-03 at the rate of $122.88 per week. To transfer to NSF Grant GA-21 on February 15, 1963 for a 12 week period ending May 9, 1963 at the rate of $122.88 per week. Dr. Smith is on sabbatical leave at half salary for the period September 1, 1962 to August 21, 1963.

SOMMERS, David, 01 Graduate Assistant, U of M, in Geology to work as Research Assistant on Air Force Contract OCR-12-62-1 for the period January 31 to August 31, 1963 at the rate of $20.40 per week.

PITTSFIELD G. E. PROGRAM

Approval is requested for the appointment of the following individuals for the Pittsfield Program for the Spring, 1963, semester, beginning Monday, January 28, 1963 through the week of May 19, 1963 for a total of 17 weeks.

Name	Title	Salary	Course
ANGELL, Clarence	Prof. U of M	$ 648.92	Speech 3
BARRON, Leon	Asst.Prof. U of M	940.87	English 26
CARVER, Charles E., Jr.	Prof. U of M	1,620.66	Mathematics 193
HERCHENREDER, Herbert	Asst.Prof. U of M	1,209.00	E. E. 42
MARKS, Louis	Assoc.Prof. G. E.	1,239.32	Mathematics 32
PIERCE, Ames	Assoc.Prof. N.Adams	1,085.50	History 6
SAVERIED, Jay	Asst.Prof. U of M	700.92	Speech 3
STAUFFERG, Margaret	Instr. U of M	1,079.00	Physics 185

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF BOARD OF TRUSTEES

March 11, 1963, 12:30 p.m., Statler Hilton Hotel, Boston

USTEE

PRESENT: President Lederle, Trustees Crowley, Haigis, Croce, Healey, Plimpton, Emerson, Thompson, McNamara, Brown, Troy, Pumphret, Solomon, Frechette, Kiernan, Fox, Schuck, Secretary Ryan, Provost Woodside, Treasurer Johnson and Mr. Robert Gordon.

The provisions of Chapter 626 of the Acts of 1958 having been complied with, and a quorum of the Board of Trustees being present and acting throughout, the meeting was called to order by President Lederle in the absence of Chairman Boyden. Upon motion being duly made and seconded, it was unanimously

VOTED: To elect Trustee Dennis Crowley Chairman pro tem. for the meeting.

Governor's Representative

The Chairman pro tem. read a letter from Governor Peabody informing the Board that Mr. Robert Gordon had been appointed by the Governor to be his representative at meetings of the Board of Trustees. Mr. Robert Gordon was in attendance and was introduced to the membership.

Judge Samuel Blassberg was introduced, and he reported to the Board regarding the status of negotiations for several pieces of property.

Report of Buildings & Grounds Committee

After over a year of negotiation, the University has reached the best position regarding agreement on the price to be paid for the Szymkowicz property in the opinion of Judge Blassberg. Treasurer Johnson presented three independent appraisals on the property. After general discussion, upon motion being duly made and seconded, it was unanimously

Szymkowicz Property

VOTED: To pay to Frank Szymkowicz of Amherst, Massachusetts the sum of sixteen thousand ($16,000) dollars for his property situate in Amherst, Massachusetts and taken by eminent domain proceedings by the Commonwealth of Massachusetts for the use of the Trustees of the University of Massachusetts. The said Frank Szymkowicz shall have the privilege of remaining on the premises until July 1, 1963. Taxes on said premises for the year 1962 are to be paid in full by the said Frank Szymkowicz. The aforesaid payment is in accordance with an offer of settlement made to the University of Massachusetts by Frank Szymkowicz on the date of February 7, 1963.

TRUSTEE

Judge Blassberg then reviewed the negotiations and recommended settlement on the Tokasz property that had been taken by eminent domain. Three independent appraisals on the property were presented by Treasurer Johnson. After general discussion and upon motion being duly made and seconded, it was unanimously

Tokasz Property

VOTED: To pay to Helen B. Tokasz of Amherst, Massachusetts, the sum of Forty thousand ($40,000) dollars for her property situate in Amherst, Massachusetts, and taken by eminent domain proceedings by the Commonwealth of Massachusetts for the use of the Trustees of the University of Massachusetts. Taxes on said premises for the year 1962 are to be paid in full by the said Helen B. Tokasz.

The aforesaid payment is in accordance with an offer of settlement made to the University of Massachusetts by Helen B. Tokasz on the date of February 7, 1963.

In accordance with Chapter 705, Acts of 1962, Item 8063-19, authorizing the Trustees of the University to acquire certain lands with the buildings thereon, for the development of the University, by purchase or by eminent domain under Chapter 79 of the General Laws and the authority granted therein, independent appraisals of the value of the land and buildings having been made by qualified disinterested appraisers, and filed with Kenneth W. Johnson, Treasurer, on motion duly made and seconded, it was unanimously

Ocicki Property

VOTED: That the Trustees of the University purchase or take by eminent domain in fee, the property of Josepha Ocicki, situate at 214 Sunset Avenue in Amherst, Hampshire County, Massachusetts, and shown on the Amherst Town Atlas as parcel 3, page 11-C; and that the purchase price for said property be Nine thousand ($9,000) dollars.

In accordance with Chapter 705, Acts of 1962, Item 8063-19, authorizing the Trustees of the University to acquire certain lands with the buildings thereon, for the development of the University, by purchase or by eminent domain under Chapter 79 of the General Laws and the authority granted therein, independent appraisals of the value of the land and buildings having been made by qualified disinterested appraisers, and filed with Kenneth W. Johnson, Treasurer, on motion duly made and seconded, it was unanimously

UNIVERSITY OF MASSACHUSETTS

TRUSTEE

Kentfield Property

VOTED: That the Trustees of the University purchase or take by eminent domain in fee, the property of Frederick J., Helen M. and James Kentfield consisting of a parcel of land with the buildings thereon, in Hadley, Hampshire County, Massachusetts, lying northerly of Rocky Hill Road, more particularly bounded and described as follows.

Beginning at a point in the northerly sideline of said Rocky Hill Road, said point marking the southwesterly corner of land now or formerly of Stephen J. and Edward J. Gralinski and the southeasterly corner of land now or formerly of Frederick J. Kentfield et als; thence S 87° 00' W a distance of 288.50 feet to a point; thence N 89° 25' W a distance of 123.00 feet to a point; thence N 84° 20' W a distance of 161.00 feet to a point; thence N 79° 40' W a distance of 201.00 feet to a point; thence N 82° 00' W a distance of 199.00 feet to a point; thence N 88° 25' 20" W a distance of 258.48 feet to a pin in a Massachusetts Highway Bound, the last six courses being along the northerly sideline of Rocky Hill Road; thence N 5° 08' 30" E along the 1958 taking in conjunction with the relocation of Route #116 a distance of 27.33 feet to a pin in a Massachusetts Highway Bound; thence N 5° 04' 10" E a distance of 1280.65 feet to a fence corner; thence N 70° 59' 00" E a distance of 1356.75 feet to a fence corner, the last two courses being along land now or formerly of Emery G. and Edith Howe; thence S 5° 27' 40" W along land now or formerly of said Gralinski a distance of 1826.16 feet to the point of beginning and containing 44.691 acres.

The parcel described above is land conveyed to Frederick J. Kentfield et als by deed recorded in Book 904 at Page 176.

In accordance with Chapter 705, Acts of 1962, Item 8063-19, authorizing the Trustees of the University to acquire certain lands with the buildings thereon, for the development of the University, by purchase or by eminent domain under Chapter 79 of the General Laws and the authority granted therein, independent appraisals of the value of the land and buildings having been made by qualified disinterested appraisers, and filed with Kenneth W. Johnson, Treasurer, on motion duly made and seconded, it was unanimously

UNIVERSITY OF MASSACHUSETTS

TRUSTEE

Howe
Property

VOTED: That the Trustees of the University purchase or take by eminent domain in fee, the property of Emery G. and Edith Howe, consisting of a parcel of land with the buildings thereon in Hadley and Amherst, Hampshire County, Massachusetts, lying easterly of the 1958 relocation of Route #116 and northerly of Rocky Hill Road, being more particularly bounded and described as follows:

Beginning at a pin in a Massachusetts Highway Bound marking the intersection of the easterly sideline of Route #116 with the northerly sideline of the 1958 relocation for Rocky Hill Road; thence N 5° 57' 45" E a distance of 2664.54 feet to a pin in a Massachusetts Highway Bound; thence N 25° 00' 45" E a distance of 179.56 feet to a pin in a Massachusetts Highway Bound; thence N 50° 52' 40" E a distance of 354.69 feet to a pin in a Massachusetts Highway Bound; thence N 37° 16' 40" E a distance of 221.05 feet to a concrete post, the last four courses being along the easterly sideline of said relocation for Route #116; thence N 81° 55' 20" E a distance of 218.78 feet to a concrete post; thence S 1° 53' 10" W a distance of 459.32 feet to a concrete post; thence N 83° 20' 40" E a distance of 1267.26 feet to an iron pipe; thence S 4° 54' 10" W a distance of 103.78 feet to an iron pipe; thence S 2° 36' 30" W a distance of 696.61 feet to an iron pipe, the last five courses being along other land now or formerly of the Commonwealth of Massachusetts, Trustees of the University of Massachusetts; thence S 2° 20' 40" W along land of owners unknown a distance of 43.04 feet to an iron pipe; thence S 2° 08' 00" W along land now or formerly of Gilbert L. Woodside a distance of 248.12 feet to a fence corner; thence S 70° 34' 10" W along land now or formerly of Stephen J. and Edward J. Gralinski a distance of 290.51 feet to a fence corner; thence S 70° 59' 00" W a distance of 1356.75 feet to a fence corner; thence S 5° 04' 10" W a distance of 1280.65 feet to a pin in a Massachusetts Highway Bound, the last two courses being along land now or formerly of Frederick J., Helen M. & James Kentfield; thence N 89° 16' 30" W a distance of 47.38 feet to a pin in a Massachusetts Highway Bound; thence S 88° 18' 40" W a distance of 146.53 feet to a pin in a Massachusetts Highway Bound; thence S 85° 45' 30" W a distance of 307.54 feet to the point of beginning the last three courses being along the northerly sideline of the 1958 widening of Rocky Hill Road in conjunction with the relocation of Route #116.

The parcel described above contains 77.901 acres, is a portion of land conveyed to Emery G. and Edith Howe by deed recorded in Book 1221 at Page 74.

TRUSTEE

Trustee Haigis, Chairman of the Buildings and Grounds Committee, reported that he had been informed by Mr. Waldron, Commissioner of Administration, that the firm of Kilham, Hopkins, Greeley & Brodie which had been appointed by the Commission on Administration and Finance to make a study of the Research, Instruction and Service Building for College of Agriculture has declined the appointment. Therefore, Commissioner Waldron was informed that the original recommendations of the Board of Trustees listed James Britton first and John R. Myer second. Accordingly, Commissioner Waldron notified James Britton that he would be appointed for the job.

Report of Building Authority

Trustee Pumphret, Chairman of the Massachusetts Building Authority, informed the members of the Board that the annual report of the Authority was completed and would be distributed shortly to the members. He reported that Project 1 (Brett and Gorman Dormitories) have had all work completed except the landscaping which he expects to be finished by Commencement 1963.

Project 2 is still subject to some disagreements between the architect and the contractor. The contractor is still not performing his work on time or to the satisfaction of the architect. The Authority is taking action to require the contractor to meet the terms of his contract.

Copies of the proposed amendment to Chapter 773 of the General Laws had been made available for distribution to members of the Executive Committee for study before bringing them to the Board for action.

President Lederle presented personnel actions and requested approval of the Board. After general discussion and upon motion being duly made and seconded, it was unanimously

Personnel Actions

VOTED: To approve the personnel actions as set forth in Document 63-080 which is hereby attached to and made part of these minutes.

Every personnel action shall be subject to the policies and procedures now in effect and as subsequently amended, revised, added to or repealed by the Board of Trustees with respect to professional personnel under provisions of Chapter 75 of the General Laws as amended by Chapter 648, 1962. The classification, salary range and descriptive job specification for each position to which a member of the professional staff is hereby appointed,

promoted, transferred or determined shall be as hereafter determined by the Board of Trustees or under their authority.

TRUSTEE

After general discussion of special needs of the University in the area of personnel and its responsibilities under autonomy, and upon motion being duly made and seconded, it was

VOTED: To recommend to the Committee on Faculty and Program of Study that it focus on the problems of recruiting and retaining top faculty members and other matters of educational policy and that it consider meeting with the various ~~deans~~ administrative officers and faculty on special problems within the Colleges and Schools of the University.

Correction as per meeting of April 15, 1963.

Medical Dean Search Committee Report

Mr. Healey reported for the Medical Dean Search Committee saying that a list of some 25 names of persons who might be considered to be potential "candidates" has been compiled by the committee. To date preliminary conversations had been held with some people on the list but no interviews in the sense of candidate interviews have been arranged and all efforts to date have been exploratory only. Dr. Solomon reported that the committee had found that the top people in the medical profession in the country must be persuaded to be interested in administrative positions such as Dean of the Medical School. In this the University of Massachusetts is learning what would be true in recruiting a Dean for any other Medical School. They may be interested, perhaps, in talking and exploring with a small group including some of their own colleagues about the possibility of taking on an assignment, but they are unwilling to be interviewed as candidates. Applicants who are not particularly favored by the committee at this stage will have an opportunity at a future meeting to present their own case.

The Chairman of the committee summarized the challenges the committee faced in coming to grips with the problem of finding the most outstanding individual for the position.

Traffic Rules & Regulations

The Treasurer reported that pursuant to the request of the Board of Trustees under authority of Section 32A of Chapter 648, Acts of 1962, a draft of recommendations for rules and regulations for the control, movement and parking of vehicles on the campus of the University and other lands of the University, and providing reasonable penalties for the violation of said rules and regulations had been prepared and was submitted to the Trustees for their action. In the course of general discussion of the draft of rules and regulations, it was suggested that the rules and regulations be promulgated as proposed with various parties affected by them invited to review and bring to the attention of the Trustees any further suggestions or recommendations. After general discussion and upon motion being duly made and seconded, it was

TRUSTEE

UNIVERSITY OF MASSACHUSETTS

VOTED: That the University of Massachusetts Traffic Rules and Regulations as set forth in Document 63-081 which is hereby attached and made part of these minutes is approved by the Board of Trustees. It being further

VOTED: That the same University of Massachusetts Traffic Rules and Regulations are to become effective April 15, 1963; it being further

VOTED: That the same University of Massachusetts Traffic Rules and Regulations be published and otherwise brought to the attention of affected parties along with an invitation to those parties to examine the said University of Massachusetts Traffic Rules and Regulations and bring to the attention of the Board of Trustees any recommendations.

Placement of Traffic Signs

The Treasurer presented to the Board of Trustees for their approval a map showing the proposed placement of signs indicating directions and regulations for the control of parking and movement of vehicles. After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To approve the placement of traffic signs as indicated on the map entitled - Traffic Signs, Signals and Markings dated March 11, 1963 which shall be placed on file in the Office of the Secretary of the University.

Report of Athletic Committee

The Acting Chairman reported that an informal session had been held by members of the Trustee Committee on Athletics prior to the meeting of the Board. The committee has decided to meet Saturday morning at 10:30 a.m., March 16, 1963 on the campus of the University at Amherst to look further into the matter of the reassignment of the Varsity Basketball Coach. The committee will offer the Varsity Basketball Coach an opportunity to be heard before the committee.

Globe Supplement - Charter Day

The Treasurer reported to the Board of Trustees the plans of the Boston Globe to prepare a supplement for the newspaper Sunday, April 28, 1963 featuring pictures and text dealing with the University of Massachusetts in connection with the Centennial Charter Day.

The meeting adjourned at 3:50 p.m.

John W. Ryan
Secretary, Board of Trustees

2484

UNIVERSITY OF MASSACHUSETTS

TRUSTEE

UNIVERSITY OF MASSACHUSETTS

Personnel Actions

March 11, 1963

Every personnel action shall be subject to the policies and procedures now in effect as subsequently amended, revised, added to or repealed by the Board of Trustees with respect to professional personnel under provisions of Chapter 75 of the General Laws as amended by Chapter 648, 1962. The classification, salary range and descriptive job specification for each position to which a member of the professional staff is hereby appointed, promoted, transferred or determined shall be as hereafter determined by the Board of Trustees or under their authority.

APPOINTMENTS

BEINHORN, D. Ellen, Visiting Lecturer, U of M, Education (1/5 time), effective January 31, 1963 and not to exceed July 31, 1963 at $24.00 per week ($1,248-second semester). She will work for us again supervising some of our student teachers.

CALDWELL, Elizabeth R., Visiting Lecturer, U of M, Education (1/5 time), effective January 31, 1963 and not to exceed July 31, 1963 at $24.00 per week ($624 -second semester). She will be helping with the supervision of our student teachers.

CANTOR, Milton, Assistant Professor, U of M, History, effective September 1, 1963 at $157.25 per week ($8,177-annual rate). B.A. Brooklyn College, 1947; M.A. University of Pennsylvania, 1948; Ph.D. Columbia University, 1954. Part-time lecturer, Columbia College, 1952-53; lecturer, Brooklyn College, 1952-54; instructor, Rutgers University, 1954-56; instructor, New School for Social Research, 1956; assistant professor, Michigan State University, 1956-58; assistant professor, Williams College, 1958-61; assistant professor, Fairleigh Dickinson University, 1961-63.

CLEGG, Ambrose A., Jr., Assistant Professor, U of M, Education, effective September 1, 1963 at $151.50 per week ($7,878-annual rate). B.A. St. John's College, 1950; M.A. Columbia University, 1951; Ph.D. University of North Carolina (expected 1963). Teacher, New York Public Schools, 1949-51; Teacher, Great Neck Public Schools, 1952-55; Instructor, University of North Carolina (full-time and part-time) 1959-63.

GEBHARD, Ann C., Visiting Lecturer, U of M, Education (1/5 time), effective January 31, 1963 and not to exceed July 31, 1963 at $24.00 per week ($624 second semester). She will help to supervise our student teachers.

POWERS, Richard H., Associate Professor, U of M, History, effective September 1, 1963 at $177.50 per week ($9,230-annual rate). B.A., M.A., Ph.D. Ohio State University, 1946, 1948, 1953. Instructor, Ohio State University, 1949-51; associate professor, Southern Methodist University, 1951-61.

APPOINTMENTS (continued)

ROBLEE, Lee H.S., Jr., Assistant Professor, U of M, Chemical Engineering, effective September 1, 1963 at $177.50 per week ($9,230-annual rate). B.S. Ch.E., 1949; M.S. Ch.E., 1956; Ph.D. (M.E.), 1958, all from Purdue University. Experience: Texas Oil Company, Lawrenceville, Illinois, 1949-1950; Belden Manufacturing Company, Chicago, Illinois, 1950-52; Esso Research and Engineering Company, Linden, New Jersey, 1958 to present.

SEIBEL, Robert, Associate Research Psychologist, U of M, Institute of Environmental Psychophysiology, effective February 15, 1963 at $205.75 per week ($10,699-annual rate). B.A. Syracuse University, 1951, Ph.D. State University of Iowa, 1955. Research Psychologist Air Force Personnel and Training Center, 1955-58; Research Psychologist, IBM Research Center, 1958 to present.

SNOW, Jean Anthony, Assistant Professor "A", U of M, Waltham Field Station, effective March 31, 1963 at $145.75 per week ($7,579-annual rate). B.A. DePauw University, 1954. Expects to complete Ph.D. requirements at Pennsylvania State University in March.

TESSIER, Vernon R., Instructor, U of M, Finance, effective September 1, 1963 at $151.50 per week ($7,878-annual rate). B.A. and M.A. Michigan State University. He is a C.P.A. from State of Michigan and expects Ph.D. degree this coming fall. Taught two full years at Michigan State and Eastern Michigan University. Has had two years experience with a C.P.A. firm at Ann Arbor, Michigan.

THEILMAN, Ward, Assistant Professor, U of M, Finance, effective September 1, 1963 at $155.75 per week ($8,099-annual rate). B.A. University of Illinois, 1958; expects Ph.D. in June or August. He has been an assistant in Economics and Finance at University of Illinois for past four years.

TURNER, Charles W., Professor "A"-Extension Advisor, U of M, AID/afe-62/Nyasaland, College of Agriculture Administration, effective March 12, 1963 at $246.13 per week ($12,799-annual rate). B.S. University of Rhode Island, 1938; M.S. North Carolina State College, 1941. Worked with Soil Conservation Service in Northeastern states, 1941-51; U.S. Navy, 1942-46; County Agent, Worcester County Extension Service, 1951-53; Director of Worcester County Extension Service, 1953 to date.

WHITE, Webster W., Jr., Assistant Professor, U of M, Education (1/4 time), effective January 31, 1963 and not to exceed July 31, 1963. He is to help Mr. Pippert with his undergraduate section in guidance. He will receive $30.00 per week ($1,560-second semester).

TRANSFER OF APPOINTMENT

PARSONS, Clarence H., from Professor "A", U of M, Dairy and Animal Science to Professor "A"-Extension Instructor, U of M AID/afe-62/Nyasaland, College of Agriculture Administration, effective March 12, 1963 at $246.13 per week ($12,799-annual rate).

REINSTATEMENT TO FULL TIME

FERRIGNO, James from Professor U of M, Romance Languages (1/2 time) to Professor U of M, Romance Languages (full-time), effective February 10, 1963 at $216.75 per week ($11,271-annual rate). Has been on half time to work with Peace Corps.

EMERITUS

CLARKE, Katherine A., Professor of Romance Languages, Emeritus, effective March 1, 1963.

ADDITIONAL COMPENSATION

DUCKERT, Audrey, Lecturer, Peace Corps, effective January 29, 1963 at $37.63 per day and not to exceed 1 day for lecturer on 1/29/63, to be paid from PC-W-150-1.

GALVIN, Anna Maria, Instructor, U of M, English (1/2 time), to be paid a total of $75.00 for translation services during the period 8/15/62 to 2/1/63 from Teacher's Research Grant TR-J23-63-Greenfield (1) in the Department of Romance Languages.

JENNINGS, Dr. Richard K. for 1 Physical examination @ $15.00 for Peace Corps training project. These examinations were done outside of his regular duties as staff member of the Health Services. Payment should be charged to the Student Health Services Trust Fund.

KIM, In Ho, Assistant Professor, U of M, Chemical Engineering, to receive a stipend of $1800 - for the 1962-63 academic year as a Research Associate at the M.I.T. Computation Center to be paid from the IBM Research Associate Fund.

LARSON, Orville K., Consultant, 4-H, effective July 1, 1963 and not to exceed August 31, 1963, at $179.25 per week for nine weeks, from Extension Federal Funds-03.

OTHER PERSONNEL ACTIONS

To approve the assignment of ROBERT W. KLEIS, Head of Department "A", U of M, Agricultural Engineering to duties at the University of California at Davis for the period March 25 to April 19, 1963 for the purpose of curriculum and research project development for improvement of the Agricultural Engineering Department at the University of Massachusetts.

G 3-081

UNIVERSITY OF MASSACHUSETTS
TRAFFIC RULES AND REGULATIONS

The Board of Trustees of the University of Massachusetts acting under the powers granted by Section 32A, Chapter 648, Acts of 1962 (amending Chapter 75 of the General Laws of the Commonwealth) hereby adopts, subject to subsequent amendment or revision, the following rules and regulations for the use and operation of vehicles used in and about the campus of the University and on other lands of the University.

Except as otherwise provided herein, the General Laws of the Commonwealth relating to the laws of the road and the operation of vehicles shall apply to the campus and other lands of the University.

The following vehicles are specifically exempted from the provisions of these rules and regulations:

a. Those owned by the Commonwealth or a political sub-division of the Commonwealth of Massachusetts.

b. Those owned by the United States Government.

c. Those registered to a member of the foreign diplomatic corps or by a foreign consular officer who is not a citizen of the United States - provided the vehicle bears a conspicuous registration indicating such status.

Article I. DEFINITIONS

Section 1. Officer - any officer of the University Police appointed by the Board of Trustees under Section 32A of Chapter 648, Acts of 1962, or other officer authorized to direct or regulate traffic or to make arrests for the violation of traffic regulations.

Section 2. Street or Highway - the entire width between property lines of every way open for purposes of travel on the campus of the University or other land of the University.

Section 3. Roadway - that portion of a street or highway between the regularly established curb line or that part, exclusive of shoulders, improved and intended to be used for vehicular traffic on the campus of the University or other land of the University.

Section 4. Parking - the standing of a vehicle, whether occupied or not, otherwise than temporarily for the purpose of and while actually engaged in loading or unloading, or in obedience to an officer or traffic signs or signals, or while making emergency repairs or, if disabled, while arrangements are being made to move such vehicle.

Section 5. Parking Lot - an area or areas of the campus or other land of the University set aside by authority of the Board of Trustees for the purpose of providing space for the parking of vehicles duly registered to park thereon or vehicles of persons visiting or having business at the University.

Section 6. Vehicle - every device in, upon or by which any person or property is or may be transported or drawn upon a street or highway, except bicycles without a motor or driving wheel attached.

Section 7. Citation - A citation is a notice upon which a police officer shall record an occurence involving one or more automobile law violations by the person cited.

Section 8. Staff, Faculty and Employee - The terms "staff", "faculty" and "employee" apply to and include employees of Federal, Commonwealth, County, and Town governments and agencies which maintain offices or representatives on the campus or other lands of the University.

Section 9. Student - For the purpose of these rules and regulations a student is any person enrolled in one or more academic courses and, if regularly employed at the University, so employed on a less than half-time basis.

Article II. AUTHORITY AND DUTIES OF POLICE

Section 1. General - It shall be the duty of the Chief and other officers of the University Police to enforce the provisions of these rules and regulations; provided, that to expedite traffic or safeguard pedestrians in the event of fire or other emergency, officers of the police or fire department may direct and control traffic, as conditions may require, notwithstanding the provisions of these rules and regulations.

Section 2. Assistance - The President, Treasurer, Provost, Dean of Students, and/or the Chief of the University Police may request the assistance of the Town of Amherst police and/or the State Police whenever in their judgment such assistance is necessary.

Section 3. Temporary Parking - The Chief of the University Police is authorized to permit or prohibit, temporarily, parking or vehicular movement on any parking lot, lands, street or highway or part thereof in an impending or existing emergency, or for lawful assemblage, demonstration or procession.

Section 4. Closing of Streets or Highways. - The Chief of the University Police is authorized to close, temporarily, any street or highway or part thereof in an impending or existing emergency, or for lawful assemblage, demonstration or procession.

Article III. TRAFFIC SIGNS

Section 1. General - The Chief of the University Police, at the direction of the Board of Trustees, is authorized to place and maintain all official traffic signs, signals, markings and safety zones required on the campus and other lands of the University. Operators of vehicles used in and about the campus of the University shall conform to such signs, signals, markings and safety zones.

Section II. Interference with Signs - Any person who willfully, intentionally and without right defaces or otherwise injures, removes, interferes with or destroys any traffic regulating sign, light, signal or marking device lawfully erected or placed on the campus or other lands of the University for the control, movement or parking of vehicles shall be punished by a fine of not more than fifty dollars.

Article IV. ILLEGAL PARKING

Section 1. General - No person shall allow or permit any vehicle registered in his name or under his control to stand or park in any street or highway on the campus or other land of the University in violation of the traffic rules and regulations except when necessary to avoid conflict with other traffic or in compliance with the direction of a police officer or traffic sign or signal. Parking in any of the following manners shall constitute illegal parking:

(a) Upon any way in such a manner as to impede the removal or plowing of snow or ice except vehicles parked in accordance with approved regulations governing All Night Parking.
(b) Upon any sidewalk.
(c) Upon any crosswalk.
(d) Upon any way within twenty (20) feet of an intersecting way except alleys.
(e) Upon a way within ten (10) feet of a fire hydrant.
(f) On the roadway side of any vehicle stopped or parked at the edge or curb of the way.
(g) In front of a public or private driveway.
(h) Upon any way where the parking of a vehicle will not leave a clear and unobstructed lane at least ten (10) feet wide for passing traffic.
(i) In front of any street or highway barricade erected to temporarily or permanently close a way to vehicular traffic.
(j) On land, except a designated parking lot, not designed for vehicular traffic such as walks, lawns and open fields.
(k) In front of a gateway or entrance to an athletic field or other field or pasture.
(l) Upon or in such a manner as to obstruct or impede the use of an outdoor platform scale.
(m) In any Service Zone, except while actually engaged in loading or unloading.
(n) Adjacent to any building in such a manner as to obstruct an exit or entrance thereto.

Section 2. All Night Parking - All night parking is prohibited on any street or highway, and in any of the following parking areas, during the period December 1 to April 1:

North Lot (rear of Draper Hall)
Food Technology Lot (between Food Technology Building and greenhouse to the east)
Gunness Lot (west side of Gunness Laboratory)
Women's P.E. Building Lot (west side of Women's P.E. Building)
Mark's Meadow Lot (north side of Mark's Meadow School)
Dining Commons Lot (west side of Dining Commons)
Skinner Lot (north side of Skinner Hall)
Student Union Lot (between Student Union and Hasbrouck Laboratory)
South Lot (east of Curry Hicks P.E. Building)
Cage Lot (south side of Men's P.E. Cage)
South College Lots (west side of South College)
Dickinson Hall Lot (southwest side of Dickinson Hall)

Article V. TOW-AWAY ZONE REGULATIONS

Section 1. General - The following regulations authorize the removal to a convenient place of vehicles parked or standing in such manner, or in such areas as are hereinafter described, on any way under the control of the University of Massachusetts.

Section 2. Authorization of Police - The moving or towing of any vehicle under the provisions of this Article shall be by and at the direction of the Chief, Acting Chief, or Head Campus Police Officer of the University Police or such other Officer(s) of the rank of Sergeant or higher as he may from time to time designate.

Section 3. Fees - The Board of Trustees hereby imposes upon the owner of any vehicle moved or towed to a convenient place, under the provisions of this Article, the following fees:

(a) Removal or towing fee
Not to exceed eight dollars ($8.00).
(b) Storage fees
1. Not to exceed one dollar and fifty cents ($1.50) for any twenty-four hour period.
2. Not to exceed one dollar ($1.00) for any period less than twenty-four hours.

Section 4. Liability for Damage During Removal or Storage --The Contractor shall be liable to the owner for any damage arising out of negligence caused to a vehicle in the course of removal and storage. No liability shall attach to the officers or employees of the University of Massachusetts for such damage.

Section 5. General Prohibition Towing Zone - No person shall stand or park or allow, permit or suffer any vehicle registered in his name to stand or park in any of the following places. Vehicles found in violation of the provisions of this Section except those specifically exempt by law, shall be removed to a convenient place under the direction of an officer of the Police Department and the owner of the vehicle so removed, or towed away shall be liable to the cost of such removal and storage, if any, as set forth in Section 3 of this Article. The owner of any vehicle removed or towed away under the provisions of this Section shall also be subject to the penalties provided in Chapter 90, Section 20A of the General Laws (Ter. Ed.)

(a) Upon any way in such a manner as to impede the removal or plowing of snow or ice except vehicles parked in accordance with approved regulations governing All Night Parking.
(b) Upon any sidewalk.
(c) Upon any crosswalk.
(d) Upon any way within twenty (20) feet of an intersecting way except alleys.
(e) Upon a way within ten (10) feet of a fire hydrant.
(f) On the roadway side of any vehicle stopped or parked at the edge or curb of the way.
(g) In front of a public or private driveway.

(h) Upon any way where the parking of a vehicle will not leave a clear and unobstructed lane at least ten (10) feet wide for passing traffic.
(i) In front of any street or highway barricade erected to temporarily or permanently close a way to vehicular traffic.
(j) On land, except a designated parking lot, not designed for vehicular traffic such as walks, lawns and open fields.
(k) In front of a gateway or entrance to an athletic field or other field or pasture.
(l) Upon or in such a manner as to obstruct or impede the use of an outdoor platform scale.
(m) In any Service Zone, except while actually engaged in loading or unloading.
(n) Adjacent to any building in such a manner as to obstruct an exit or entrance thereto.

Section 6. Parking Prohibitions, Towing Zone. - No person shall stand or park or allow, permit or suffer any vehicle registered in his name to stand or park on any of the ways or parts of ways hereinafter described and during the periods of time set forth. Vehicles found in violation of the provisions of this Section except those specifically exempted by law shall be removed to a convenient place under the direction of an Officer of the Police Department and the owner of the vehicle so removed or towed away shall be liable to the cost of such removal and storage, if any, as set forth in Section 3 of this Article. The owner of any vehicle so removed or towed away under the provisions of this Section shall also be subject to the penalties provided in Chapter 90, Section 20A of the General Laws (Ter. Ed.).

(a) In any Bus Stop.
(b) In any area designated as reserved for Fire, Police, Ambulance or other emergency vehicle.

Section 7. Official Traffic Signs. - The provisions of Section 6 of this Article shall be effective only during such time as a sufficient number of official traffic signs bearing the legend "Tow-Away Zone" are installed, erected, maintained and located so as to be visible to approaching drivers, said signs to be appended above or incorporated into the legend of Parking Prohibition Signs.

Section 8. Police to Keep Record of Towed Vehicles. - The Police Department shall keep a record of all vehicles towed or removed under the provisions of this Article. Such record shall be retained for one (1) year and shall contain the following information:

(a) The registration of the vehicle.
(b) The location from which it was towed, and the time and date of the tow order.
(c) The location to which it was moved.
(d) The fee charged for towing.
(e) Name of towing contractor, if any.
(f) Name and rank of officer who authorized towing.

Article VI. OPERATION OF VEHICLES

Section 1. Speed Limit. - All vehicles will be operated at all times at a speed that is reasonable and proper. At no time will a speed in excess of twenty (20) miles per hour be considered reasonable and proper, except for vehicles engaged in emergency work. Lower speeds may be required for certain sections of the campus or other lands of the University, and will be posted on official traffic signs.

Section 2. Loading and Discharge of Passengers. - Loading or discharge of passengers is permissible only when a vehicle is at a complete stop at the edge or curb of a way or within a safety or service zone expressly approved for this purpose.

Section 3. Hitchhiking. - Soliciting rides is not permitted on or within ten (10) feet of any street or highway on the campus or other lands of the University.

Article VII. REGISTRATION

Section 1. Necessity to Register. - Any student, employee, faculty member, or staff member who operates a vehicle on the campus or other lands of the University must register that vehicle with the University Police Department and display a current University registration insignia on the vehicle. Registration shall be accomplished within forty-eight hours after the arrival or use of the vehicle on campus. Failure to register within this period will constitute grounds for denial of the privilege to operate a vehicle on the campus or other lands of the University.

Section 2. Eligibility. - Permission to operate a vehicle on the campus or other lands of the University is a discretionary privilege bestowed by the Board of Trustees of the University and such privilege may be denied, revoked, suspended or modified by action of the Trustees or by officers of the University herein authorized to take such actions.

Section 3. University Staff. - All persons employed on the campus or other lands of the University, except students, may operate vehicles thereon, provided they are otherwise eligible to operate vehicles upon the public highways of the Commonwealth and further provided that such vehicles are registered with the University Police Department. Said vehicles may be operated or parked in appropriate parking places on the campus and other lands of the University only if proper and current University registration insignia have been issued and affixed to the vehicles.

Section 4. Students. -

(a) Students classified as graduate and/or teaching fellows may be granted permission to operate a vehicle on the campus or other lands of the University.

(b) No undergraduate student may operate or maintain a vehicle on the campus or other lands of the University except by permission of the Dean of Students, who will from time to time establish and make public rules of eligibility for permission to have and to register such vehicles. Permission to operate and maintain a vehicle may also be granted for the following reasons:

1. Physical disability, wherein a student who is disabled may apply to the University Health Officer for permission to operate a vehicle, and a certificate from the University Health Officer may be presented directly to the University Police by the student for issuance of a permit.
2. Commuting, wherein a student considered to be a commuting student by the Dean of Students may be granted a permit to operate and maintain a vehicle on the campus and other lands of the University.

(c) Students granted permission to operate and maintain vehicles on the campus and other lands of the University must register their vehicles with the University Police Department and have appropriate insignia attached or affixed to their vehicles. Vehicle registration for students will be held at the beginning of each semester, the effective period of such

registration to be determined by the Dean of Students. Failure to conform to this Section will subject the student to disciplinary action.

Section 5. Liability Coverage. - No vehicle shall be registered for operation on the campus or other lands of the University unless the person requesting registration has met the motor vehicle liability policy or bond requirements for the operation and use of motor vehicles upon the ways of the Commonwealth. In addition, each registrant must have guest and extra territorial bodily injury coverage and property damage liability coverage in the amount of at least five thousand dollars.

Article VIII. PENALTIES

Section 1. Serious Offenses. - A citation for excessive speeding, reckless driving, racing, driving to endanger, drunken driving, driving while under the influence of intoxicating beverages or narcotics, driving while under the influence of barbiturates, amphetamines, or other hypnotic or somnifacient drugs, leaving the scene of an accident involving personal injury, using a motor vehicle without authority, making false statements in application for registration, loaning or permitting another person to use a license, going away without making known idenity after causing injury to property, and similar offenses shall be deemed serious offenses and subject to issuance of an immediate summons to the appropriate jurisdictional court.

Section 2. Lesser Offenses. - Non-moving traffic violations except those listed under Serious Offenses, failure to register vehicles within forty-eight hou (Sundays and holidays excepted), failure to conform with stop sign, and similar violations shall be considered as constituting Lesser Offenses.

(a) First Violation. For the first violation a notice of violation will be attached to the vehicle involved and record of the violation will be made by the University Police. No further action will be taken unless the vehicle is again found in violation of a Lesser Offense.

(b) Second and Subsequent Violations. Upon a second violation a fine of three dollars ($3.00) will be imposed, payable to the clerk of the District Court for Hampshire County, Northampton, Massachusetts. Upon third and subsequent violations a fine of five dollars ($5.00) will be imposed, payable to the clerk of the District Court for Hampshire County, Massachusetts.

Section 3. Appeal. - Any person subjected to disciplinary actions or other penalties levied by the designated officials of the University under the provisions of these rules and regulations shall retain all rights to appeal to the proper courts of law.

UNIVERSITY OF MASSACHUSETTS
TRAFFIC RULES AND REGULATIONS

The foregoing rules and regulations approved_____

Signatures
of
Board
of
Trustees

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Attest of Secretary of Board of Trustees

TRUSTEE

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF BOARD OF TRUSTEES

April 15, 1963, 12:30 p.m., Statler Hilton Hotel, Boston

PRESENT: President Lederle, Trustees Boyden, Fox, Plimpton, Croce, Schuck, Troy, Solomon, Crowley, Pumphret, Kiernan, Healey, Brett, Emerson, McNamara, Brown, Weldon, Treasurer Johnson, Secretary Ryan, Provost Woodside, Mr. Gordon; also present were Austin Broadhurst, Bond Counsel for the Massachusetts Building Authority, Mr. Morris Goldings, Assistant Secretary-Treasurer of the University of Massachusetts Building Authority

The provisions of Chapter 626 of the Acts of 1958 having been complied with, and a quorum of the Board of Trustees being present and acting throughout, Chairman Boyden called the meeting to order. Upon motion being duly made and seconded, it was

VOTED: To approve the minutes of the meeting of February 12, 1963 as distributed.

And it was further unanimously

VOTED: To approve the minutes of the meeting of March 11, 1963 as corrected and on file in the office of the Secretary.

Report of Buildings & Grounds Committee

It was reported to the Board of Trustees that the Buildings and Grounds Committee had received preliminary plans and design for the Dining Commons project planned for completion by September 1964. It was reported that the cost of the project inclusive of building and furnishings except dishware, cutlery, etc. would be in the area of $1,975,000. Mr. Stubbins, the architect, presented illustrations of the site plan, location, elevation and floor plan. Miss Schuck, reporting for the committee, said that the plans have received the approval of Dean Field, Mr. Martin of the University, and Dean Belluschi, the architectural consultant. Furthermore, Mr. Stubbins has consulted with experts in food plant layout. After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To approve the preliminary plans for the Dining Commons as presented to the meeting by Mr. Stubbins.

UNIVERSITY OF MASSACHUSETTS

TRUSTEE

Report of Executive Committee

Subsidiary Accounts

It was reported to the Board of Trustees that the Executive Committee had considered and approved the request for transfer of funds from the 01 account to certain other accounts in the amount and for the purposes as set forth in Document EX 63-01. After general consideration and upon motion being duly made and seconded, it was unanimously

VOTED: To confirm the authorization by the Executive Committee of the Board of Trustees of transfers between subsidiary accounts for the fiscal year 1963 as set forth in Document EX 63-01.

Building Authority

The Executive Committee also considered proposal to amend Chapter 773 of the Acts of 1960 which deal with the University of Massachusetts Building Authority. Attorney Broadhurst, bond counsel for the University of Massachusetts Building Authority, carefully reviewed the entire piece of legislation pointing out all instances of proposed amendment. Further discussion and consideration was deemed to be warranted, whereupon Trustee Healey requested authorization from the Board to the Executive Committee to pursue the consideration of the proposed amendment further, and to leave in the hands of the Executive Committee the matter of determining the final position of the Board with respect to the proposed amendatory legislation. After general consideration and upon motion being duly made and seconded, it was unanimously

VOTED: To authorize the Executive Committee to consider further the matter of proposed amendments to Chapter 773 of the Acts of 1960 and to further authorize the Executive Committee to express the position of the Board.

Report of Finance Committee

It was reported to the Board of Trustees by Mr. Healey for the Finance Committee that the committee had authorized Treasurer Johnson to dispose of 100 rights in Consolidated Edison of New York Inc. The Board of Trustees by general consensus confirmed the authorization by the Finance Committee to dispose of the rights.

Dedication of Newman Center

Bishop Weldon informed the members of the Board that the newly completed Newman Center would be formally dedicated on May 15, 1963. Among the many distinguished guests taking part in the ceremonies will be Cardinal Cushing of Boston, Bishop Connelly of Fall River and Bishop Flannagan of Worcester. Bishop Weldon said that invitations were being sent to each member of the Board to attend and participate in the ceremonies. The Chairman of the Board expressed the pleasure of the Board at having this excellent facility available for the students of the University.

Report of Building Authority

It was reported to the Board that some progress was being made with respect to the contractor on project 2. Representatives of the bonding firm have been consulted and had proved helpful in bringing about compliance by the contractor with the terms of the agreement for the project.

TRUSTEE

Attorney Broadhurst commented on the Dining Commons project, approval for the design of which had just previously at this meeting been voted by the Board, indicating that his estimate of overall cost including miscellaneous charges, landscaping and capitalized interest was approximately $2,250,000. Mr. Broadhurst explained the content of a Contract for Financial Assistance which is required in order to enable the University of Massachusetts Building Authority to proceed with financing the project. After General discussion and upon motion being duly made and seconded, it was unanimously

Contract for Financial Assistance

VOTED: "RESOLVED: That the making of a Contract for Financial Assistance between The Commonwealth of Massachusetts and University of Massachusetts Building Authority pursuant to Chapter 773 of the Acts of 1960 and pertaining to the construction by the Authority of a building to provide dining facilities for between 900 and 1,000 persons at one time and the doing by the Authority of certain other work as authorized by said Chapter and being a part of the work requested by authority of the Trustees of the University of Massachusetts on February 12, 1963, be and the same hereby is authorized; that the form of such Contract For Financial Assistance presented to this meeting and each term, condition and provision therein contained be and the same hereby are approved; that said Trustees or a majority thereof be and hereby are authorized, in the name and on behalf of The Commonwealth of Massachusetts to sign, acknowledge if deemed advisable and deliver a Contract For Financial Assistance in the form presented to this meeting and providing for a Maximum Cost of the Project, as defined in said Contract, of Two Million Two Hundred and Fifty Thousand Dollars ($2,250,000) and to cause the common seal of said University and of said Trustees to be affixed thereto; and that the taking of such action by said Trustees shall be conclusive evidence that the same is hereby authorized and that the form of Contract For Financial Assistance so executed is as hereby authorized and approved.

Upon recommendation of the President and on motion duly made and seconded, it was

Degrees

VOTED: To award the bachelors degrees to the persons listed on Document 63-085 to these minutes and made a part of these minutes.

Upon recommendation of the President and on motion duly made and seconded, it was

VOTED: To award the appropriate graduate degrees to the candidates listed on Document 63-086 to these minutes and made a part of these minutes.

TRUSTEE

Personnel Actions

President Lederle, at the invitation of the Chairman, presented personnel actions recommended for approval of the Board. He pointed out that the actions were presented in a new form which had been designed to provide clarity and more information organized in a better way. Upon motion being duly made and seconded, it was unanimously

VOTED: To approve the personnel actions as set forth in Document 63-082 which is hereby made part of and attached to these minutes.

Every personnel action taken shall be subject to the policies and procedures now in effect and as subsequently amended, revised, added to or repealed by the Board of Trustees with respect to professional personnel under provisions of Chapter 75 of the General Laws as amended by Chapter 648 of the Acts of 1962. The classification, salary range and descriptive job specification for each position to which a member of the professional staff is hereby appointed, promoted, transferred or determined shall be as hereafter determined by the Board of Trustees or under their authority.

It was

Classification of Title

VOTED: To adopt the classification of position title effective on and after April 16, 1963 as set forth in Document 63-084 which is hereby attached to and made part of these minutes.

It being further

VOTED: In accordance with the provisions of Chapter 648 of the Acts of 1962 that the following position title in the Professional Staff is classified at a weekly salary rate specified after the title of position in the following schedule subject to subsequently being amended, revised, added to or repealed by the Board of Trustees under the provisions of said Chapter 648.

Title of Position	Classification in General Salary Schedule Maximum Weekly	Converted to Yearly
Head Basketball Coach, U of M	$202.50	$10,530

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President Lederle informed the Board that negotiations were contemplated with former Governor Lodge of Connecticut to serve in the professorship in practical politics in the spring semester of 1964. There was no objection.

Faculty Salaries

The President reported that there was no ground for optimism regarding financial support for necessary faculty salary adjustments from the Legislature. The budget recommended by the Governor does not provide funds to the extent necessary to be confident that all the salary requirements can be met. At the request of the President, Provost Woodside elaborated on the general faculty salary situation. He pointed out that (1) even after the salary adjustments of November 1962, the University salaries compared with other institutions were as follows:

Full Professor - D rating on the AAUP scale
Associate Professor - C rating on the AAUP scale
Assistant Professor - B rating on the AAUP scale
Instructor - A rating on the AAUP scale;

(2) nationwide recruiting for important vacancies in the University is seriously hampered by an inability to compete at the salary levels currently prevailing in several of the disciplines; (3) inability to move ahead with upward salary adjustments for present faculty will have serious morale consequences - the retention of top quality faculty is an acute problem and it will not be improved unless a substantial salary improvement is possible; (4) there is no doubt but what the University needs the $440,000 originally requested in the budget submitted by the Trustees.

Dean of Medical School

Trustee Healey reported that in the case of the recruitment for the Dean of the Medical School, there is already question of salary. It may be necessary to request legal authorization to pay a salary exceeding $25,000.

Commonwealth Scholarships

The President submitted recommendations for award of Commonwealth Scholarships for the Class of 1967 and requested approval of the list. After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To approve the list of Commonwealth Scholarship recommendations as set forth in Document 63-083 which is hereby attached to and made part of these minutes.

Agricultural Purposes Fund University Scholarship

The President reported that the University Committee on Financial Aid and Scholarships had approved award of scholarship aid to Miss Marcia Voikos, Class of 1963, but whose name had inadvertently been left off the list of scholarship aid recipients approved at an earlier meeting of the Board. Upon motion being duly made and seconded, it was

VOTED: To approve awarding $400 University Scholarship from the Agricultural Purposes Fund to Miss Marcia Voikos, Class of 1963.

TRUSTEE

Traffice Policy Comments

Pursuant to the desire of the Board of Trustees as expressed at the meeting of March 11, 1963, Treasurer Johnson reported on the extent of comment with respect to the Traffic Policy plan approved at the March meeting to become effective April 15, 1963. It was reported to the Board that no adverse comments had been received.

Charter Day

At the request of the President, Secretary Ryan reported on Charter Day Convocation, luncheon and Symposium plans. The President stated that he would need additional trust funds to meet some of the expenses.

Howe & Kentfield Properties

Treasurer Johnson reported to the Board that it was necessary for them to repeat the authorization to proceed with acquisition of the lands of Howe and Kentfield. Upon motion being duly made and seconded, it was unanimously

VOTED: To reaffirm the votes to take by eminent domain in fee the Howe and Kentfield property as described in the vote taken by the Board of Trustees on March 11, 1963.

Additional Land Acquisition

Treasurer Johnson reported to the Board that overall master plans for development of traffic circulation in the town of Amherst and around the University of Massachusetts would require additional land acquisition in the near future. These plans contemplate the University working in collaboration with the town of Amherst in development of the traffic circulation system. After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To authorize a request of $300,000 as part of the capital outlay program for land acquisition in connection with traffic circulation plan.

Employment of Design Engineers for Roads, Sidewalks & Parking Areas

Treasurer Johnson reported the advisability of acquiring expert service in the designing of campus roads, sidewalks and parking areas. In the general discussion, it was pointed out that the sidewalks constructed in the area of Bartlett Hall followed the general landscape plan given to the University by Sasaki, Walker & Associates although funds available did not permit completing the entire plan. Upon motion being duly made and seconded, it was unanimously

Head Basketball

VOTED: To appoint Gordon Ainsworth & Associates to design campus roads, sidewalks and parking areas at the rates prescribed (7% of construction cost) within presently budgeted funds of $80,000.

Food Technology Building

It was reported to the Board that certain architectural changes recommended in the plans and designs for the Food Technology Building were not approved by the former Commission on Administration & Finance. The plans are otherwise completed and ready to go to bid. Upon motion being duly made and seconded, it was

VOTED: To approve the plans for the Food Technology Building. Trustee Schuck wished to be recorded as voting "no" to the motion.

Educational Television Translator on Mt. Lincoln

It was reported to the Board that agreements have been reached tentatively with various parties relating to the installation of an educational television translator at the Mt. Lincoln facility which would make Channel 2 television programs available to western Massachusetts. The approval of the Board was requested for the installation of this translator. After general discussion, members of the Board reached a general consensus that the important questions involved required further attention and preferred that decision be deferred until the next meeting of the Board. It was also the desire of the Board that a memorandum be made available to each member of the Board setting forth the facts involved in the proposal.

Trustee Healey reported that as a result of meetings with the Attorney General a favorable opinion will be issued by the Attorney General with respect to the interpretation of Chapter 648 in so far as it requires the University to set professional salaries within the general salary schedule. It was also reported to the Board that the Attorney General had expressed sympathy with the idea that the University obtain counsel on a continuing basis. Upon motion being duly made and seconded, it was unanimously

Legal Counsel

VOTED: To authorize the President of the University to request approval from the Attorney General for the appointment of legal counsel for the University, reviewing with the Executive Committee the firm to be retained in this capacity.

The Board authorized Secretary Ryan to set meeting dates for the months of July and August and communicate those dates to the members of the Board by May 16, 1963.

The meeting adjourned at 4:30 p.m.

John W. Ryan
Secretary, Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF BOARD OF TRUSTEES

May 16, 1963, 12:30 p.m., Statler Hilton Hotel, Boston

TRUSTEE

PRESENT: President Lederle, Trustees Boyden, Healey, Frechette, Brett, Crowley, Brown, McNamara, Emerson, Croce, Schuck, Plimpton, Thompson, Fox, Troy, Haigis, Solomon, Furcolo, Treasurer Johnson, Secretary Ryan, Provost Woodside and Mr. Gordon representing the Governor.

The provisions of Chapter 626 of the Acts of 1958 having been complied with, and a quorum of the Board of Trustees being present and acting throughout, Chairman Boyden called the meeting to order. Upon motion being duly made and seconded, it was

VOTED: To approve the minutes of the meeting of April 15, 1963.

Report of Executive Committee

At the request of the Chairman, Trustee Healey reported on behalf of the Executive Committee of the Board. Pursuant to the instructions of the Board, the committee considered necessary amendatory action in legislation regarding the University of Massachusetts Building Authority. Basic modification was proposed by the Authority in the statute governing the Building Authority dealing with (1) grouping of projects, (2) authorizing the University of Massachusetts Building Authority to acquire buildings as well as to construct them, and (3) permitting, subject to the approval of the Board of Trustees, the University of Massachusetts Building Authority to take over the management of some of the trust fund activities. Alternative methods of finance of various projects requested and contemplated at the request of the Building Authority were discussed as well as management of dining halls and student union expansion projects. The Executive Committee, exercising the authority voted them by the Board of Trustees, approved the amendments to Chapter 773 of the Acts of 1960 as prepared by bond counsel to the University of Massachusetts Building Authority (Mr. Austin Broadhurst), and the committee further approved a request made to the Legislature to increase the borrowing limits of the University of Massachusetts Building Authority by 15 million dollars, bringing the total authorization for borrowing to 35 million dollars.

University of Massachusetts Building Authority

Acting under authority voted by the Board of Trustees at the meeting of April 15, 1963, the committee authorized the President of the University to write a letter to the Attorney General requesting authorization for the University to appoint legal counsel.

Newman Center Dedication

Chairman Boyden departed from the agenda of the meeting to make special recognition of the dedication ceremonies of the new Newman Center at the University of Massachusetts. The ceremonies,

held May 15, 1963, were extremely impressive in dignity and in power. The ceremonies and the facility were noted by the Chairman as bringing great credit to the University.

RUSTEE

Report of Committee on Faculty and Program of Study

At the request of the Chairman, Trustee Schuck, Chairman of the Committee on Faculty and Program of Study, reported on two meetings of the committee. Recommendation of the committee regarding undergraduate course changes was reported and after general discussion and upon motion being duly made and seconded, it was unanimously

Undergraduate Courses

VOTED: To approve the undergraduate curriculum changes as set forth in Document 63-092 which is hereby attached to and made part of these minutes.

The recommendation of the committee to approve changing the name of the Food Management program in the College of Agriculture to Restaurant and Hotel Management program was discussed. Upon motion being duly made and seconded, it was unanimously

Restaurant and Hotel Management

VOTED: To approve changing the name of the Food Management program to Restaurant and Hotel Management.

Recommendations for new graduate Ph.D. programs were presented. After general discussion and upon motion being duly made and seconded, it was unanimously

Ph.D. in History

VOTED: To approve the proposal to establish a program for Ph.D. in History as set forth in Document 63-093 which is hereby attached to and made part of these minutes.

And, it was further

Ph.D. in Philosophy

VOTED: To approve the proposal to establish a cooperative program for the Ph.D. degree in Philosophy as set forth in Document 63-094 which is hereby attached to and made part of these minutes.

Graduate Courses

The recommendation to approve new courses recommended by the Graduate Council of the University and the Committee on Faculty and Program of Study was considered. After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To approve the new graduate courses in Business Administration: Accounting 201, 202, 203, 204, 205 and Business Administration 207 and 208; Physics 203, 204; Sociology 263 all of which are set forth in Document 63-095.

Several other matters were reported to be under consideration by the committee including a program for Advanced Study in Communications and Public Affairs, graduate programs for the Ph.D. and Ed.D. in Education, and sabbatical leave policy. The committee will present recommendations in these areas at a future meeting of the Board.

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Approval for Installation of Educational Television Translator on Mt. Lincoln

At the request of the Chairman, Treasurer Johnson explained the request made by the Massachusetts Executive Committee for Educational Television which is the sponsor of the "21-inch classroom" to install an educational television translator on Mt. Lincoln. The translator will not be able to originate programs: it will go on when channel 2 (WGBH-TV) goes on the air and go off when it ceases to function each day; it will "translate" channel 2 to whatever frequency the FCC assigns this area. Currently, channels 82 and 84, both UHF, are reserved for this part of Massachusetts. Treasurer Johnson pointed out that there will be no expense to the University of Massachusetts for installing, operating or maintaining the translator on Mt. Lincoln. Furthermore, the contractual agreement permitting the installation provides for termination upon 30 days' notice of either party. After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To authorize the President of the University to enter into an agreement to install an educational television translator on Mt. Lincoln.

Peabody Estate - Nantucket Property

Treasurer Johnson reported to the Board the status of the negotiations with the Nina Haven Foundation regarding the gift to the University of the Peabody Estate on Nantucket Island. The property consists of some 70 upland acres and 25 acres of marsh land on Nantucket Island including the main residence, a beach house and two garages each able to accommodate three cars, with one of the garages having an apartment above it. As previously reported to the Board, the Nina Haven Foundation is interested in making available to the University 7/8 interest in the property. The remaining 1/8 interest in the property is in the possession of the American Humane Education Society of Boston. Mr. Johnson reported that the Nina Haven Foundation was prepared to make the property available to the University, subject to their intention to remove certain antique pieces of furniture and other furnishings from houses. A restriction on the gift would be a reversion clause in the transaction which would provide that the University would be required for 35 years to use the property for purposes for which the University exists. Treasurer Johnson reported that the American Humane Education Society of Boston is willing to convey its 1/8 interest in the property to the University upon payment of $5,000. The property itself has been appraised at $101,500, indicating that a reasonable assessment of the value of the 1/8 interest might be $12,500.

In the course of general discussion, Provost Woodside showed 35 mm. slides of the property and answered questions about potential uses of it. It was described as an excellent location for biological research because it is in a unique location where both northern and southern flora and fauna overlap. The property would serve well as a site for ecological studies. The Recreation Department of the University is interested in having access to the property for its program purposes. Furthermore, the property would provide a site away from the campus for faculty seminars and symposia. It was further reported that the caretaker who currently resides on the premises, could be taken on to the University payroll at an equivalent salary. After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To accept the gift from the Nina Haven Charitable Foundation, 575 Madison Avenue, New York, New York, of the estate of the late Stephen Peabody comprising approximately ninety (90) acres of land and buildings thereon, including furnishings and equipment, located at Quaise Point, Nantucket, Massachusetts, and to establish the Stephen Peabody Fund as an endowment on the books of the University in an amount of $101,500 in accordance with an appraisal on file in the Treasurer's Office dated April 2, 1963.

It was

VOTED: To authorize the Treasurer, Kenneth W. Johnson, to take all necessary action for and in the name of the Trustees, including the signing of agreements, to effectuate the receiving of the Nantucket property from the Nina Haven Charitable Foundation.

After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To pay the American Humane Education Society, Boston, Massachusetts, the sum of five thousand dollars ($5,000.00) from the unrestricted income in the Trust Fund Interest Account in consideration of the release of their one-eighth undivided interest in the Nantucket property of the late Stephen Peabody.

The President of the University presented for the approval of the Board necessary personnel actions. After general discussion and upon motion being duly made and seconded, it was unanimously

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Personnel Actions

VOTED: To approve the personnel actions as set forth in Document 63-090 which is hereby attached to and made part of these minutes. Every personnel action shall be subject to the policies and procedures now in effect as subsequently amended, revised, added to or repealed by the Board of Trustees with respect to professional personnel under provisions of Chapter 75 of the General Laws as amended by Chapter 648, 1962. The classification, salary range and descriptive job specification for each position to which a member of the professional staff is hereby appointed, promoted, transferred or determined shall be as hereafter determined by the Board of Trustees or under their authority.

Meeting Dates for July and August

There was general discussion of the need for a meeting in July and in August. The President pointed out the upcoming problem of considering the operating budget for the 1963-64 year as well as the necessity to make salary adjustment decisions. If prior year patterns hold, salary adjustments may not be possible until as late as October, which may require approval of retroactive action with respect to salary to September 1 for academic year people and to July 1 for calendar year personnel. After general discussion, the consensus was that the July meeting should be a dinner meeting on July 2, 1963 and the August meeting be held August 1, 1963. The July meeting will be held in Boston.

Commencement

The President of the University and the Chairman of the Board each issued personal invitations to the members to attend the Commencement weekend ceremonies on campus in Amherst and expressed the hope that the Trustees would take advantage of this opportunity to take part as a body in the traditions and ceremonies of the University.

Governor's Comments on Charter Day

Mr. Gordon, the Governor's representative at the Board meetings, stated to the members of the Board that the Governor had asked him to express his pleasure at the quality and the excellence of the program of Charter Day (April 29, 1963). Mr. Gordon also reported the great pleasure Mrs. Peabody felt as the result of her tour of the campus on May 10, 1963, including luncheon with Mrs. Lederle and the tea to which student leaders and faculty wives were invited.

Alumni College Seminar

Mr. Gordon reminded the members of the Board that the Alumni College Seminar is scheduled for the evening of June 7 and the morning of June 8, 1963. The theme of the College this year is "Essentials of Excellence". He urged the Trustees, in so far as possible, to try and take advantage of the invitation to attend and participate in the Alumni College Seminar. On behalf of the Associate Alumni of the University of Massachusetts, of which

Mr. Gordon is the President, he issued a personal invitation to the Trustees to attend the alumni luncheon on June 8, 1963.

RUSTEE

Cherry Award for Outstanding Teaching

Miss Schuck reported to the Board having received a $500 contribution from Dr. Clifford Cherry of California to be awarded by the University to a member of the faculty in recognition of outstanding quality of teaching. This is the second year that Dr. Cherry has contributed $500 for this purpose. Miss Schuck further informed the Board that Dr. Clifford Cherry indicated in a letter to her accompanying the check that he will continue to make $500 awards each year until 1969, at which time he will increase the award to $750. After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To accept the award of $500 from Dr. Clifford Cherry to be made by the University to a faculty member for outstanding quality in teaching, it being further voted to request the President of the University to acknowledge receipt of the gift and to express the deep gratitude of the Board of Trustees of the University of Massachusetts for the generosity of Dr. Cherry in the encouragement and recognition of excellence in teaching.

Medical Dean Search Committee Progress Report

Trustee Healey, on behalf of the Medical Dean Search Committee reported that the members of the committee had continued discussing potential candidates for the Deanship and interviewing persons who were potential candidates. The committee has been hard at work and will have a more formal report ready for the Board of Trustees at a future meeting.

Other Business

President Lederle informed the Board that he regretted the fact that he will be unable to be present at the Board meeting of June 8, 1963. Only the fact of his daughter's university commencement would keep him from attending the meeting of the Board. He informed the Board that he would return to Amherst in time to participate in the President's reception and in the Commencement exercises.

Dormitory Construction

The President of the University expressed serious concern over the dormitory situation at the University of Massachusetts. The policy decisions of the Board have been to continue to meet the obligations of the University with respect to taking increasing numbers of students each year. Budgeting, staffing and other plans have been made by the administration assuming the growing enrollment. At the moment, the picture with regard to having dormitory accommodations for the growing enrollment is not bright. The dormitories planned for behind the President's House, originally intended for completion in the fall of 1963, are admittedly not going to be ready for occupancy before fall of 1964. The plans have been adjusted accordingly. Now, as every day goes by and no evidence materializes to indicate progress on the dormitories, completion by

fall of 1964 becomes less certain. This is what is worrisome. In the course of general discussion a number of points were made.

TRUSTEE

1. It was reported that the contractor, Walsh, has officially asked the University of Massachusetts Building Authority for an extension to December 1963.

2. The question is how to get the contractor really busy on the project so that progress is made. It was suggested that it would be possible to put on the University payroll a person mutually respected by both the Board and administration on the one hand and the Building Authority on the other who would maintain a daily contact with the project.

3. Mr. Gordon reported to the Board that Mr. Morris Goldings, an attorney, had been appointed permanent assistant-secretary treasurer of the University of Massachusetts Building Authority as of last January. The Authority felt this would improve matters considerably.

4. It was important to take every step possible to enable the project to progress.

After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To refer to the Executive Committee of the Board consideration of the problems involved in the construction of dormitories in the project behind the President's House and to bring back to the Board a report with recommendations for further action.

There being no further business, the meeting adjourned at 3:30 p.m.

John W. Ryan
Secretary, Board of Trustees

RUSTEE

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF BOARD OF TRUSTEES

June 8, 1963, 10:30 a.m., Dukes Room, Student Union

PRESENT: Trustees Crowley, Croce, Thompson, Emerson, Fox, Troy, Schuck, Brown, Haigis, Solomon, Pumphret, McNamara, Provost Woodside, Treasurer Johnson, Secretary Ryan, Mr. Robert Gordon and Mr. Grady

In the absence of the Chairman of the Board, Judge Fox was elected chairman pro tem. The provisions of Chapter 626 of the Acts of 1958 having been complied with, and a quorum of the Board of Trustees being present and acting throughout, Chairman pro tem Fox called the meeting to order. Upon motion being duly made and seconded, it was

VOTED: To approve the minutes of the meeting of May 16, 1963 as amended.

Faculty & Program of Study Committee Report

Reporting for the committee, the Chairman discussed a proposal for the establishment of a program for Advanced Study in Journalistic Writing and Public Affairs. In addition to having the recommendation and approval of the University department and college involved, proposal was also supported by Mr. Louis Lyons, Curator of the Nieman Journalism Foundation. After general discussion and upon motion being duly made and seconded, it was unanimously

Journalistic Writing & Public Affairs

VOTED: To approve a program for Advanced Study in Journalism entitled "Journalistic Writing and Public Affairs" as set forth in Document 63-100.

Ed.D. Program in Education

The Faculty and Program of Study Committee has explored the question of whether time was propitious at the University for inauguration of a graduate program at the doctoral level in Education. The committee feels that the University of Massachusetts must be considered the center for research in Education among the public institutions in the Commonwealth. There is a need for graduate work at the doctoral level in Education. The committee unanimously recommends to the Board approval of a graduate program leading to the Ed.D. degree in Education. In the course of general discussion, members of the Board considered the difference between a Ph.D. and Ed.D. degree. In the opinion of the committee, the School of Education is qualified now to take the first step in the direction of graduate study at the doctoral level in Education. Approval of the Ed.D. degree at this time does not preclude establishment of a Ph.D. program in Education at a future date. After general discussion and upon motion being duly made and seconded, it was unanimously

TRUSTEE

VOTED: To approve the doctoral program leading to the Ed.D. degree in Education, it being the desire of the Board that preparations and plans continue for the development of the Ph.D. program in Education to be referred to the Board when the School has more faculty qualified in teaching and research.

After general discussion and upon motion being duly made and seconded, it was unanimously

Undergraduate Course Changes

VOTED: To approve the undergraduate courses as set forth in Document 63-101 which is attached to and made part of these minutes.

The Chairman pro tem interrupted the proceedings at this point to invite Senator Powers, President of the Senate, Senator Donohue of Holyoke and Representative Bartley of Holyoke to enter the meeting room. Senator Powers greeted the members of the Board of Trustees and expressed his appreciation for the great efforts they were making in the interest of public higher education in the Commonwealth. The Chairman pro tem thanked Senator Powers, Senator Donohue and Representative Bartley for the support they have given to the University in many areas of interest in the General Court. The Senators and the Representative left the meeting.

Upon motion being duly made and seconded, it was unanimously

Commencement Degrees

VOTED: To award the Bachelor's degrees to the persons listed in Document 63-098 which is hereby attached to these minutes and made part of these minutes.

Upon motion being duly made and seconded, it was unanimously

VOTED: To award the appropriate graduate degrees to the candidates listed on Document 63-098 which is attached to these minutes and made a part of these minutes.

Personnel Actions

At the request of the Chairman pro tem, Provost Woodside presented personnel actions. After general discussion and upon motion being duly made and seconded, the Board of Trustees unanimously approved personnel actions as set forth in Document 63-096 as amended and its attachment dealing with Summer Session which are hereby made a part of and attached to these minutes.

After general discussion and upon motion being duly made and seconded, the Board of Trustees unanimously

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HUSTEE

VOTED: That the classification of position titles under the provisions of Chapter 648 of the Acts of 1962 shall be fixed in a weekly salary range from a minimum to a maximum or fixed at a specific weekly salary rate which shall not be changed except by vote of the Board of Trustees and such classification shall not be designated by any job group number or grade.

It was also

VOTED: That in accordance with the provisions of Chapter 648 of the Acts of 1962 the following position titles in the professional staff are classified in the weekly salary range or at a weekly salary rate specified after the title of position in the following schedule subject to subsequently being amended, revised, added to or repealed by the Board of Trustees under the provisions of said Chapter 648.

	Weekly Rate	Yearly Rate
Assistant Dean of Men, U of M	$149.75	$7,787
Assistant Dean of Women, U of M	136.75	7,111
Director of Housing, U of M	149.75	7,787

After general discussion and upon motion being duly made and seconded, the Board of Trustees unanimously

Civil Defense

VOTED: That the entire matter of Civil Defense instructional program responsibilities of the University of Massachusetts be restudied and the matter be brought back for further consideration by the Board at its next meeting.

Publications of OIS

Question was raised with respect to publications of the Office of Institutional Studies, and the funds used to finance them. University funds, it was reported, are used to publish reports of the Office of Institutional Studies.

Trustee Pumphret informed the members of the Board that he was prepared to make a report on the Building Authority projects but would prefer to defer the matter until the meeting of July 2, 1963 when more members would be in attendance. Accordingly, the Board approved including the report from the Building Authority on the agenda for July 2, 1963. Trustee Pumphret also indicated he is prepared to make a report to the Executive Committee of the Board prior to the meeting of July 2.

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The Chairman pro tem reported that the Medical Dean Search Committee has continued to make progress in its search for candidates for the Deanship of the Medical School. A further report will be made by the committee on July 2, 1963.

TRUSTEE

There being no further business, the meeting adjourned at 12 noon.

John W. Ryan
Secretary, Board of Trustees

TRUSTEE

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF BOARD OF TRUSTEES

July 2, 1963, 6:30 p.m., Statler Hilton Hotel, Boston

PRESENT: President Lederle, Trustees Boyden, Schuck, Frechette, Healey, Fox, Pumphret, Crowley, Troy, Emerson, Croce, Solomon, Treasurer Johnson, Secretary Ryan, Business Manager Grady, Mr. Gordon; also Attorney Byrne of Ely, Bartlett, Brown & Proctor, and Judge Blassberg

The provisions of Chapter 626 of the Acts of 1958 having been complied with, and a quorum of the Board of Trustees being present and acting throughout, the Chairman of the Board called the meeting to order. Upon motion being duly made and seconded, it was

VOTED: To approve the minutes of the meeting of June 8, 1963.

Report of Building Authority

Trustee Pumphret, Chairman of the University of Massachusetts Building Authority, reported that plans for the Dining Hall had been approved by the Buildings & Grounds Committee of the Board on June 18, 1963, and have been approved by the members of the Building Authority. They are now ready for consideration and approval by the Board of Trustees. After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: That the working drawings and detail specifications presented to this meeting and prepared by Hugh Stubbins & Associates, Inc. for the Dining Hall building to be constructed by the University of Massachusetts Building Authority pursuant to request made by authority from the Trustees of the University of Massachusetts voted February 12, 1963, be and hereby are approved; that John W. Lederle, President, and Kenneth W. Johnson, Treasurer of the University, be and each acting alone hereby is authorized to endorse the approval hereby given upon one or more sets of said working drawings and detail specifications.

After general discussion, and upon motion being duly made and seconded, it was unanimously

VOTED: That the Chairman, the Secretary and the Treasurer of the Trustess of the University of Massachusetts be and each such officer acting alone hereby is authorized, in the name and on behalf of the Commonwealth of Massachusetts, to sign the form of guaranty provided in the contract for financial assistance between the said Commonwealth and the University of Massachusetts Building Authority

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dated as of April 15, 1963, on each note and bond issued by said Authority to finance the cost of the project referred to in said contract or to refund any note or bond theretofore issued for such purpose, and that any such action heretofore taken by any such officer be and the same hereby is approved, ratified, adopted and confirmed.

After general discussion and upon motion duly made and seconded, it was unanimously

VOTED: "WHEREAS the University of Massachusetts Building Authority (the Authority), created by Chapter 773 of the Acts of 1960, (said Chapter 773 as amended by Chapter 763 of the Acts of 1962 being hereafter called the "Enabling Act") is authority by the Enabling Act, among other things, to lease from The Commonwealth of Massachusetts (the Commonwealth) such lands of the Commonwealth, or rights therein, as may be necessary for carrying out the provisions of the Enabling Act; and

"WHEREAS the Trustees (the Trustees) of the University of Massachusetts (the University) are authorized, acting in the name and on behalf of the Commonwealth, among other things, to lease to the Authority land owned by the Commonwealth in the towns of Amherst or Hadley or grant easements, licenses or any other rights or privileges therein to the Authority; and

"WHEREAS the Trustees, acting pursuant to the Enabling Act, have authorized a written request to be made to the Authority that the Authority, among other things, construct, equip and furnish a dining commons building for the purposes provided in the Enabling Act; Now, Therefore

"BE IT RESOLVED That, pursuant to the Enabling Act, the lease by The Commonwealth to the Authority of a parcel of land owned by the Commonwealth in the town of Amherst and the granting to the Authority of easements, licenses and other rights and privileges in such land, all as more particularly described in the lease presented to this meeting, be and the same hereby are authorized; that said lease be and it hereby is approved; and that the Trustees or a majority thereof be and hereby are

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authorized, in the name and on behalf of the Commonwealth, to sign, acknowledge and deliver said lease in or substantially in the form presented to this meeting and to cause the common seal of the University and of the Trustees to be affixed thereto."

Dormitories - Project 2

Trustee Pumphret presented to the members of the Board a thorough and step-by-step review of the decisions and actions of the Building Authority with respect to Project #2 and the difficulties that have been experienced in dealing with the contractor on that project. Following this review, the present status of the project and the present relationships between the contractor and the architect were discussed. Project #2 was originally planned for completion by September 1963. Chronic delays in work completion by the contractor have made it obvious that the contractor would not meet the September 1963 completion date. The architect has rejected some of the work performed by the contractor as not meeting the specifications or quality standards. Enrollment increases at the University are directly affected by availability of dormitory space. It was brought out in general discussion of the problem that emergency alternative arrangements have been made to accommodate the additional students who will be admitted in September 1963 and who were to have been housed in Project #2. Enrollment expansion as planned by the University for 1964 cannot be carried out without additional dormitory facilities. The Board was informed of the recommendations of the architect with respect to expediting work on the project and bringing the performance of the contractor into line with specifications. At the conclusion of the report, President Lederle and Chairman Boyden complimented Trustee Pumphret on the thoroughness of his report.

Grandonico Property

Judge Blassberg reported to the members of the Board that Mr. Grandonico had made an offer of settlement on the Grandonico property which has been taken by the University under eminent domain proceedings. The offer is on file. It is higher than the two independent appraisals that the Trustees have. Judge Blassberg indicated that certain factors such as value of franchise attaching to the property were not in his opinion considered in the appraisals made of the property. It was reported to the Board that the members of the Buildings & Grounds Committee had discussed the settlement offer and had not considered it in view of the general practice of the Board relating to settlements based on appraisals. The consensus of the members of the Board after general discussion of the matter was to request the Treasurer of the University to review the appraisals on the Grandonico property with the appraisers and to obtain a third impartial appraisal on the property; and refer the matter subsequently to the Board.

Fine Arts Building

In the absence of the Chairman of the Buildings & Grounds Committee, Trustee Schuck agreed to review the matters considered by the Committee at its last meeting. It was reported that Minoru Yamasaki, the architect selected for the Fine Arts Building, had visited the campus on June 27, 1963. Progress has

been made in determining a mutually satisfactory architectural fee based on the AIA scale and other matters. In his visit, Yamasaki discussed with members of the Administration the nature of the project and the terms of the agreement. The program requirements for the building as established by the Faculty who will use it will cost in excess of the original antcipated figure ($2,500,000). It is advisable, therefore, to consider combining the Fine Arts Building project with a second project already on the capital plan of the University for construction of a Music Building and Auditorium. Many of the facilities of both structures are similar. Substantial savings in construction could be realized by combining the two projects into one, thus avoiding duplication of space for lobbies, storage, stages, etc. This was discussed with Mr. Yamasaki and he was delighted at the broader dimension of the project. After general discussion and upon motion being duly made and seconded, it was unanimsouly

TRUSTEE

Music Building

VOTED: To combine the Fine Arts and Music Building and Auditorium projects into a single project to be designed by Minoru Yamasaki.

It was reported to the Board that the project dealing with the fourth section of Morrill Science Center required appointment of a supervising architect. There have been many problems connected with the architect himself. After general discussion, and upon motion being duly made and seconded, it was unanimously

VOTED: To recommend to Commissioner Waldron that Buerkel & Company, Inc. be selected supervising engineer for the Morrill Science Center - fourth section project.

The Board was informed that it was necessary and desirable to take a piece of property belong to Katherine L. Woynar. Appraisals have been obtained on the property. After general discussion and upon motion being duly made and seconded, it was unanimously

Woynar Property

VOTED: To authorize taking of property of Katherine L. Woynar by the University through eminent domain proceedings.

After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To authorize the Treasurer of the University to remove by competitive sale or otherwise buildings located on North Pleasant Street on land now owned by the University between the University Apartments and Hills Dormitory or to raze them, whichever is deemed in the best interest of the Commonwealth.

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It was reported to the Board that the members of the Buidlings & Grounds Committee had inspected the Cold Storage Building and discussed a number of matters concerning the building with Mr. Hugill who is Director of the physical plant at the University. After general discussion and upon motion being duly made and seconded, it was

Cold Storage Building

VOTED: To accept the Cold Storage Building, Project U-58-6 as completed.

Medical School Dean - salary

Trustee Healey reported that the Medical Dean Search Committee had met with a group from Tufts University and received assurances from them that they would like to be helpful in any possible way to the University in selecting a Dean and organizing a faculty for the Medical School. To date, approximately thirteen possible candidates have been seen by the committee and four or five more will probably be reviewed by the committee. A major problem faced by the committee is uncertainty about the salary which can be paid for a Dean sicne the General Salary Schedule goes only to $19,422. It was suggested that it had now reached a point where the Governor should be requested to ask the Legislater to approve a salary sufficient to obtain a first-class Dean. After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To request the Governor to ask the Legislature to establish a realistic salary for the Medical Dean, but not to exceed $30,000.

Personnel Actions

The President presented personnel actions and asked their approval. After general discussion and upon motion being duly made and seconded, the Board of Trustees unanimously approved personnel actions as set forth in Document 64-001 which is hereby attached to and made part of these minutes. It was further

VOTED: That every personnel action shall be subject to the policies and procedures now in effect and as subsequently amended, revised, added to or repealed by the Board of Trustees with respect to p rofessional personnel under the provisions of Chapter 75 of the General Laws as amended by Chapter 648, 1962. The classifications, salary range and descriptive job specifications for each position to which a member of the professional staff is hereby appointed, promoted, transferred, or determined shall be as hereafter determined by the Board of Trustees or under their authority.

The President reminded the Board of its vote at the meeting of November 9, 1962 approving a sabbatical leave for Professor Edwin A. Gere, Jr., Assistant Director of the Bureau of Government Research, ot obtain the Ph.D. That vote specified three

institutions at one of which Mr. Gere was to pursue the degree. The President requested Board approval for Mr. Gere to study at an institution not among the three approved in the original vote. Upon motion being duly made and seconded, it was unanimously

TRUSTEE

Gere, Edwin A., Jr.

VOTED: To approve Mr. Gere's Ph.D. study at the State University of New York - Albany.

The President reported that there was as yet no candidate to be recommended to the Board as Dean of the School of Engineering. A large number of potential candidates have been screened and much progress has been made toward obtaining a Dean. It will be necessary, however, to appoint an Acting Dean of the School for the coming school year. The President said he would have a recommendation for appointment as Acting Dean at the next meeting of the Board.

The President informed the Board that with the availability of Boyden Hall it is now possible to permit a broader physical education program for Stockbridge School students. In connection with this, it is necessary to establish a fee for physical education equipment. After general discussion, and upon motion being duly made and seconded, it was unanimously

Stockbridge School Physical Education Equipment Fee

VOTED: To establish a required physical education equipment fee of $5.00 to be charged all male Stockbridge School freshmen at the beginning of their freshman year effective September 1, 1963.

University Operating Budget - 1963-64

The Board of Trustees considered the operating budget of the University and inquired about the need and possibilities for salary improvement at the University. It was suggested that the brief explanatory statement covering items in the budget would be extremely helpful to the members of the Board and it was agreed to supply such a statement prior to the next meeting of the Board. After general discussion and upon motion being duly made and seconded, it was unanimously

Budget

VOTED: To adopt the University operating budget for the fiscal year, July 1, 1963 to June 30, 1964 as presented.

Upon motion duly made and seconded, it was

Boarding Halls Budget

VOTED: To adopt the Boarding Halls Trust Fund Budget for the fiscal year July 1, 1963 to June 30, 1964.

Upon motion duly made and seconded, it was

Student Union Budget

VOTED: To adopt the Student Union General Fund Budget, Food Service Budget and University Store Budget for the fiscal year July 1, 1963 to June 30, 1964.

TRUSTEE

Upon motion duly made and seconded, it was

VOTED: To adopt the Student Health Service Trust Fund Budget for the fiscal year July 1, 1963 to June 30, 1964.

Student Health Budget

Upon motion duly made and seconded, it was

VOTED: To adopt the Athletic Trust Fund Budget for the fiscal year July 1, 1963 to June 30, 1964.

Athletic Trust Fund Budget

The members of the Board noted there is a meeting of the Association of Governing Boards scheduled to be held in Pennsylvania in October. It was suggested that someone from the Board be authorized to represent the University at that meeting. One suggestion was that the Chairman of the Faculty & Program of Study Committee attend.

Capital Outlay Request

The President reported on the capital outlay message of the Governor to the Legislature which contained all of the projects for the year requested by the University. The President said that this is major support for future students. Treasurer Johnson elaborated on the report by indicating several University projects included in the request.

Letter from Dr. Solomon

The President read to the Board a letter from Dr. Solomon suggesting the advisability and possibility of arranging a two to three-day meeting of the members of the Board to permit a more complete inquiry and exchange of ideas regarding higher education in general and future plans for the University of Massachusetts. Dr. Solomon asked that thought be given to arranging for bringing members of the Board into contact more often with Deans and members of the faculty of the University.

Judge Fox requested more information about the status and progress of a number of matters at the University. It was agreed to provide a report on the University Library and the Phi Beta Kappa petition at the next meeting.

There being no further business, the meeting adjourned at 10:00 p.m.

John W. Ryan
Secretary, Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF BOARD OF TRUSTEES

August 1, 1963, 12:30 p.m., Statler Hilton Hotel, Boston

TRUSTEE

PRESENT: President Lederle, Trustees Boyden, Healey, Haigis, Pumphret, McNamara, Solomon, Thompson, Brett, Crowley, Emerson, Schuck, Troy, Kiernan, Brown, Croce, Fox, Treasurer Johnson, Secretary Ryan, Mr. Gordon (representing the Governor) and Business Manager Grady

The provisions of Chapter 626 of the Acts of 1958 having been complied with, and a quorum of the Board of Trustees being present and acting throughout, the Chairman of the Board called the meeting to order. Upon motion being duly made and seconded, it was

VOTED: To approve the minutes of the meeting of July 2, 1963.

Visit by Mrs. Peabody

Mrs. Peabody, wife of His Excellency Endicott Peabody, Governor of the Commonwealth, was introduced to the Board of Trustees. The Chairman of the Board expressed the pleasure of all its members in welcoming Mrs. Peabody, and their gratitude at this expression of her own great interest in higher education in the Commonwealth. The Chairman commented on Mrs. Peabody's visit to the campus of the University in May and expressed the appreciation of the University and the Board for her gift of an antique silver Revere bowl to the Massachusetts Historical Room of the Goodell Library.

Report of Building Authority

Trustee Pumphret, Chairman of the University of Massachusetts Building Authority, reported that a board of arbitration had convened on the campus of the University of Massachusetts to inspect construction on the site of Project 2. This was brought about by the contractor who challenged the order of the architect to remove certain work. No decision had yet been communicated from the arbitration board to Trustee Pumphret, but he expected to be able to make the report on this at the next meeting. In addition, the Authority has engaged engineering testing experts to consider the contractor's challenge of the safety of floor planks as specified by the architect. The tests are not yet complete, but those which have been taken indicate that the floor planks meet safety tests beyond the required amount. Trustee Pumphret reported that the Authority is on top of this job doing everything possible to get the dormitories built.

It was reported that bids for construction of the Dining Commons have been invited. The bids will be opened and a contract awarded prior to the next meeting of the Board when a full report will be made.

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Amendatory legislation has been introduced and is progressing well through the Legislature. On the strength of the favorable reception of progress of this legislation, the Building Authority has instructed its counsel to draw up contracts for the design of the first section of the high-rise dormitories in the southwest quadrangle and for the construction of the football facility. It is hoped that the dormitory project in the southwest quadrangle can go to bid in January 1964.

Medical Dean Search Committee

Trustee Healey, Chairman of the Medical Dean Search Committee, reported that progress is being made. As of the moment, the committee has interviewed approximately 20 persons for the position as Dean of the Medical School. Today they will interview two more persons. Very soon, the committee will have five persons to recommend to the Board for their careful consideration. Furthermore, if desired by any members of the Board, the committee will arrange a "briefing" session in which there will be a thorough review of all of the persons considered by the committee as well as those interviewed by the committee.

Subsequent to the last meeting, the question of action regarding establishing a suitable salary for the position was pursued. It is hoped that this question will be resolved through submission by the Commissioner of Administration of a special bill calling for a salary to be fixed by the Trustees not to exceed $30,000 for the Dean of the Medical School.

In response to questions, it was pointed out that the committee has considered only the question of a person to be recommended for the Deanship. The committee has sifted through approximately 125 names of persons in the course of its work, narrowing the list by directly contacting some 65 persons of whom 40 were not interested in any further discussion or interview. New names are still being recommended. Tufts and Boston University personnel have been very helpful to the committee making available to them data which they acquired in their own searches for Medical Deans.

Report of Finance Committee

Trustee Healey, Chairman of the Committee, presented the report of the Finance Committee. On recommendation of the committee and upon motion being duly made and seconded, it was unanimously

Trust Fund Interest Account

VOTED: That the cash variance overage in the amount of $5.38 as of June 30, 1963 in the Treasurer's Office be written off as a credit to the Trust Fund Interest Account.

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The disbursements made by the President from the amount authorized from unrestricted trust funds was reviewed in preparation for recommending additional funds for the President's use for fiscal year ending 1964. Upon recommendation of the Committee on Finance and upon motion being duly made and seconded, it was unanimously

VOTED: To approve the following uses of Trust Fund Interest for the fiscal year starting July 1, 1963:

1. Scholarships	$15,000
2. Matching Grant - Outstanding Teacher Award	500
3. University Fund for President's Discretionary Fund	5,000

Upon recommendation of the Committee on Finance and upon motion being duly made and seconded, it was unanimously

VOTED: To authorize payment of legal services in the drafting of tenure policies and other matters in an amount of $1,875 to Ely, Bartlett, Brown & Proctor to be paid from the Trust Fund Interest Account.

After general discussion, it was agreed that a memorandum would be prepared giving information on Trust Funds including their sources and nature of expenditures, the memorandum to be made available to the Trustees by the next meeting of the Board. Upon recommendation of the Committee on Finance and upon motion being duly made and seconded, it was unanimously

Student Union Funds

VOTED: To approve transfer of $10,000 in the 1963 budget from the Student Union Food Service Fund to the Student Union General Fund for the purchase of equipment.

There was general discussion of the need, as expressed at the last meeting, for a brief and general summary indicating program content of operating budget documents. Consensus of the Board was that it would be extremely helpful to have such a summary and that it should be prepared for them prior to taking up consideration of the next operating budget (approximately June 1964).

Personnel Actions

President Lederle presented the personnel actions. After general discussion and upon motion being duly made and seconded, it was

VOTED: To approve the personnel actions as set forth in Document 64-002 which is hereby attached to and made part of these minutes.

TRUSTEE

It was further

VOTED: That every personnel action shall be subject to the policies and procedures now in effect and as subsequently amended, revised, added to or repealed by the Board of Trustees with respect to professional personnel under provisions of Chapter 75 of the General Laws as amended by Chapter 648, 1962. The classification, salary range and descriptive job specifications for each position to which a member of the professional staff is hereby appointed, promoted, transferred, or determined shall be as hereafter determined by the Board of Trustees or under their authority.

After general discussion and upon motion being duly made and seconded, it was

VOTED: In accordance with the provisions of Chapter 648 of the Acts of 1962 the following position title in the professional staff is classified at a weekly salary rate specified after the title of position in the following schedule subject to subsequently being amended, revised, added to or repealed by the Board of Trustees under the provisions of said Chapter 648.

Title of Position - Dean of Admissions & Records, U of M
Classification in General Salary Schedule - maximum Weekly - $254.75, Converted to Yearly - $13,247.

There was general discussion of the appropriate procedure for discussion, review and approval of recommendations for appointment to key positions in the University staff. Upon motion being duly made and seconded, it was

VOTED: That major appointments in the University should be referred to the Committee on Faculty and Program of Study prior to their recommendation by the President to the Board. It is understood that the President will prepare a list of positions considered to be major in the University staff.

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School of Nursing

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Treasurer Johnson described in general the agreements between the University and cooperating hospitals with respect to the program of the School of Nursing. After general discussion and upon motion being duly made and seconded, it was unanimously

Cooperating Hospitals Agreement

VOTED: To renew and continue in force cooperative agreements with the Springfield Hospital, the Wesson Maternity Hospital, the Visiting Nurse Association of Springfield, and the Springfield Health Department, and to enter into new cooperative agreement with the Wesson Memorial Hospital for the purposes of providing clinical and other nursing experience for students in the University of Massachusetts School of Nursing and to authorize the Treasurer to execute said agreements and to take necessary action for their implementation.

In the course of discussion, question was raised regarding the extent of knowledge of the Trustees of the program of the School of Nursing, and the programs of other schools in the University. Further, what mechanism exists to provide this kind of information to the Trustees? Trustee Schuck reported that the Faculty and Program of Study Committee intends to reorganize in the coming year to permit sub-committees to concentrate on various educational programs in the University and to arrange a program for extensive study and discussion of educational problems in the University.

Flight Training Contract

Treasurer Johnson presented to the Board a request for flight training programs for the ROTC and AROTC. After general discussion and upon motion being duly made and seconded, it was unanimously

ROTC and AROTC

VOTED: To continue the program of flight instruction for both Air Force and Army ROTC students and to authorize the Treasurer, Kenneth W. Johnson, to take from time to time all necessary actions to implement this vote including the signing of negotiated contracts with the Department of the Air Force and Department of the Army and the signing of subcontracts with qualified successful bidders for said flight instruction.

Woynar Property

Treasurer Johnson reported that the July meeting of the Board of Trustees had approved acquiring the land of Katherine L. Woynar. It is now necessary to obtain the signatures of the members of the Board of Trustees on the land taking instrument. Accordingly, the Treasurer circulated the land taking instrument to obtain signatures of the members of the Board.

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Status Report on Phi Beta Kappa Application

President Lederle reported to the Board that the survey committee of the United National Organizations of Phi Beta Kappa had come to the campus to review the programs of the University and to consider the application of the University for membership. The report of the survey and review committee may be known by January 1964. Assuming the report is favorable, action by the United National Chapter is anticipated at their triennial conference in the summer of 1964.

Calendar of Meetings 1963-64

The attention of the members of the Board was invited to the recommended calendar for meetings for 1963-64. There being no objections, the calendar of meetings was adopted as set forth in Document 64-004.

Seminar September 20 - 22

President Lederle recommended to the Board consideration of meeting over the weekend of September 20, 21, 22 at the Northfield Hotel for a series of seminar sessions permitting a wide ranging discussion of the higher education and the University of Massachusetts. After general discussion, members of the Board welcomed the suggestion and approved the dates.

The President reported to the Board that the Associate Alumni of the University had been invited to consider possibility of arranging special welcome and hospitality for Legislators and friends of the University at the University of Massachusetts - Harvard football game, September 28, 1963 in Boston

There being no further business, the meeting was adjourned at 4:30 p.m.

John W. Ryan
Secretary, Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF BOARD OF TRUSTEES

September 10, 1963, 12:30 p.m., Sheraton-Plaza Hotel, Boston

TRUSTEE

PRESENT: President Lederle, Trustees Healey, Fox, Kiernan, Plimpton, Hoftyzer, Brown, Haigis, Emerson, Troy, McNamara, Crowley, Thompson, Solomon, Frechette, Schuck, Pumphret, Croce, Treasurer Johnson, Secretary Ryan, Provost Woodside, Mr. Gordon (representing the Governor).

The provisions of Chapter 626 of the Acts of 1958 having been complied with, and a quorum of the Board of Trustees being present and acting throughout, the meeting was called to order by the President in the absence of the Chairman of the Board. Upon motion being duly made and seconded, it was unanimously

VOTED: To elect Trustee Healey as Chairman pro tem for the meeting.

Report of Finance Committee

Treasurer Johnson gave the report of the Finance Committee since Trustee Healey, its chairman, was presiding. It was reported that the committee had considered the matter of a fidelity bond for University personnel. After general discussion and upon motion being duly made and seconded, it was unanimously

Fidelity Bond

VOTED: To approve a comprehensive plan of blanket fidelity bond coverage of all employees to be obtained in the amount of $250,000 at a premium for the first three years of $3,393.00 from the Fidelity and Deposit Company of Maryland through Boit, Dalton and Church of Boston.

Research and Other Grant Overhead

It was reported that the Committee on Finance had reviewed the general policy of the Board of Trustees with respect to the use of sums of money accruing to the University as overhead from research and other grants and contracts. It was reported that the Committee on Finance recommended to the Board of Trustees that in addition to the standing vote of the Trustees to use overhead earned on research and other grants and contracts for the furtherance of the research of the University, additional authorization should be given to use up to one-third of such overhead each year for maintenance, repairs, alterations and other project costs in support of the work of the academic departments. In the course of general discussion and in response to questions from various Trustees, it was pointed out that research and other grants and contracts procedures are regularly audited both by Federal and State auditors. Trustee Pumphret suggested that it would be preferable from an accounting point of view to relate the allocation of research and other grant and contract funds for maintenance purposes to a formula based on

actual budgetary experience. After general discussion and upon motion being duly made and seconded, it was unanimously

TRUSTEE

VOTED: To refer the question of allocation of research and other grant overhead to the Finance Committee for further study and recommendation to the Board.

Ad Hoc Committee on Development

A general consensus of the Board favored the recommendation of the Finance Committee that the Chairman of the Board appoint an ad hoc committee of Trustees to consider the need for a Development Program at the University, the appropriate organization, and the respective roles of the University, the Associate Alumni and the Foundation.

Report of Committee on Buildings and Grounds

Trustee Haigis, Chairman of the Committee on Buildings and Grounds, reported that the committee had considered Project 8064-27, Central Storage Building, and the matter of recommending an architect for preparing plans for that structure. In the course of discussion of the architects recommended by the committee, it was pointed out that it is likely that the Central Storage facility will be constructed immediately adjacent to and probably connecting with the present Maintenance Building. In view of this, the committee was recommending Mr. Henry J. Tessier who designed the present Maintenance Building. After general discussion and upon motion being duly made and seconded, it was unanimously

Recommendation of Architects for Central Storage Building

VOTED: That the following architects be recommended to the Commissioner of Administration for preparing plans for the Central Storage Building, in the order listed:

1. Henry J. Tessier - Springfield
2. Goody & Clancy - Boston
3. Pierce & Pierce - Boston

There was a general review of projects and architects and status of work completed as set forth in Document 64-010. After the review and following a general discussion and upon motion being duly made and seconded, it was unanimously

Fine Arts Building

VOTED: That the President inform the Commissioner of Administration that the Board of Trustees reaffirms its recommendation of Minoru Yamasaki as architect for Project 8064-31 - Fine Arts Facilities.

It was further

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VOTED: That the Commissioner of Administration should be informed by the President that the Board of Trustees wishes to confer with him in connection with all new construction contemplated for the University, and furthermore, the President and a committee of the Board stand ready to meet with the Commissioner of Administration to express the position of the Board.

Acceptance of Study of Power Plant U63-7

Upon recommendation of the Committee on Buildings and Grounds and after general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: That the report prepared by Stone & Webster Engineering Corporation, being a study of the power needs and facilities of the University, be accepted in principle.

Recommendation of Stone & Webster for future electrical, steam & power design work

Upon recommendation of the Committee on Buildings and Grounds and after general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: That the Board of Trustees of the University of Massachusetts recommended Stone & Webster Engineering Corporation for selection for future electric, steam and power plant design work at the University of Massachusetts

Grandonico Property

The matter of a settlement on the Grandonico property was brought before the Board. The facts and general history of the case were reviewed. After general discussion and upon motion being duly made and seconded, it was

VOTED: To pay to Mary T. Grandonico of Amherst, Massachusetts, the sum of Thirty Five Thousand ($35,000.00) dollars for her property situate in Amherst, Hampshire County, Massachusetts, and more particularly described as Parcel 57, Page 11-A, of the Town Atlas, Town of Amherst, and being the same premises which were taken by eminent domain proceedings by the Commonwealth of Massachusetts for the use of the Trustees of the University of Massachusetts. Taxes on the said premises for the year 1962 are to be paid in full by the said Mary T. Grandonico.

The aforesaid payment is in accordance with an offer of settlement made to the University of Massachusetts by Mary T. Grandonico.

UNIVERSITY OF MASSACHUSETTS

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It was reported to the Board that an offer of settlement had been received from Michael W. and Mary A. Dziuba for their property on Hillside Avenue. After general discussion and upon motion being duly made and seconded, it was unanimously

Dziuba Property

VOTED: To purchase or take by eminent domain in fee, the property of Michael W. Dziuba and Mary A. Dziuba situate at Hillside Avenue in Amherst, Hampshire County, Massachusetts, and more particularly described as Parcel 6, Page 11-A of the Town Atlas, Town of Amherst, and that the purchase price for said property be Twelve Thousand Five Hundred ($12,500.00) dollars.

It was reported to the Board that Charles Palmer has offered to settle his property for a purchase price of $13,750.00. After general discussion and upon motion being duly made and seconded, it was unanimously

Palmer Property

VOTED: That the settlement offer for the Charles Palmer property be referred to the Buildings and Grounds Committee for further study and subsequent recommendation to the Board of Trustees.

Report on Procedures & Schedule of Fees in Land Taking Actions

Question was raised regarding the extent of information available to Board members in the matter of land taking, including procedures of appraisal, negotiation and related matters. After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To request the Committee on Buildings and Grounds to study procedures, schedule of fees, policies and land taking activities in the past and at present, and submit a report regarding same to the Board of Trustees at the next meeting.

Holdsworth Hall - Acceptance of

It was reported to the Board that the members of the Committee on Buildings and Grounds had inspected the Natural Resources Building (Holdsworth Hall). Upon motion being duly made and seconded, it was unanimously

VOTED: To accept the Natural Resources Building (Holdsworth Hall), Project U59-2, as completed.

Terms and Conditions of Occupancy of University Housing

It was reported to the Board that the Committee on Buildings and Grounds had considered the terms and conditions of occupancy of faculty and staff housing and married student housing at the University. After general discussion and upon motion being duly made and seconded, it was unanimously

TRUSTEE

VOTED: To approve the terms and conditions of occupancy of faculty and staff housing as set forth in Document 63-087 and terms and conditions of occupancy of married student housing as set forth in Document 63-088.

Room Rental Charges for Additional Occupancy for Brett & Gorman Houses

The Board considered the necessity of establishing a room rental charge for additional occupancy due to the increase in the number of entering freshman students at the University. After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To request the University of Massachusetts Building Authority to establish room rental charges for additional occupancy for Brett and Gorman Houses, to correspond with the 80% formula established by the Board of Trustees for occupancy of a room in excess of ordinary capacity.

Report of Building Authority

Trustee Pumphret, Chairman of the University of Massachusetts Building Authority, reported that the Governor had signed legislation increasing the flexibility of operation of the Building Authority and increasing its bonding authority.

Football Facility

It was reported to the Board by Trustee Pumphret that the Building Authority was in the process of drawing a contract with Mr. Weidlinger and Mr. Bunschaft for design of the Football Facility.

Dining Commons - Contract Award

The results on the bids for the construction contract for the Dining Commons were highly encouraging. The three low bidders were: (1) Franchie, (2) White and (3) Batson. Trustee Pumphret reported that the low bid of $1,452,964 was approximately $300,000 below the estimate received from the architects.

Arbitration in connection with Project 2 Contractor

Trustee Pumphret reported on the results of the recent arbitration with respect to performance by Walsh, the contractor on the project to the dormitory. In the matter of the claim that the contractor's performance on certain columns in the structures did not comply with the specifications and instructions of the architect, the arbitration found that these columns were not in substantial compliance with said specifications and instructiona. Also regarding the other obligation of the contractor that certain planks did not meet safety standards, the test engineers found that those planks in the construction not only met safety standards but far exceeded necessary safety standards. It was reported by Trustee Pumphret that counsel for the Building Authority is presently preparing an opinion concerning the rights of both parties regarding the possible removal from the project of the present contractor, and on the most effective way to assure completion of the project for occupancy not later than Fall 1964. The point was raised in general

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discussion that neither the President nor any other official of the University has been present at meetings of the Building Authority. Trustee Pumphret stated that he and the Authority had always received 100% cooperation from the President in Building Authority matters. A motion (by Trustee Thompson) was made and seconded that the Board of Trustees of the University of Massachusetts express its intent that the University of Massachusetts Building Authority invite the President or his designee to attend each meeting of the Building Authority. The motion was defeated.

The President reiterated that his interest is in facilitating the work of the Building Authority so that the indispensable dormitory facilities are provided for anticipated enrollment increases next fall and thereafter. Budget requests and other plans at the University are based on an expanding enrollment, but these will have to be reviewed and revised unless dormitory facilities are available. The President renewed his pledge to do everything in his power to assist the Building Authority in its work.

Uganda AID Contract

The Board received a report regarding submission to the University by the Agency for International Development of a contract under the terms of which the University would provide advisory and technical assistance through its School of Education to the government of Uganda. After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To confirm the authorization by the Executive Committee of the Board to Treasurer Kenneth W. Johnson to sign AIC Contract - AID/afe-86, on behalf of the University of Massachusetts.

Report of Committee on Faculty & Program of Study

Trustee Schuck, Chairman of the Committee on Faculty and Program of Study, reported to the Board its recommendations regarding additions, deletions and re-naming of certain courses in the undergraduate curriculum. After general discussion and upon motion being duly made and seconded, it was

VOTED: To approve course revisions as set forth in Document 64-005 (A-C) in Forestry, Economics, Speech, Chemical Engineering and Electrical Engineering.

Nursing Program Changes

The Board considered certain changes proposed for the Nursing program as recommended by the Committee on Faculty and Program of Study. After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To approve changes in the Nursing program as set forth in Document 64-005 (D).

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Graduate Curriculum Changes

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The Board received a report from Trustee Schuck regarding proposed actions in the Graduate curriculum which had been considered by the Committee on Faculty and Program of Study and recommended for approval to the Board of Trustees. After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To approve Graduate curriculum actions as set forth in Document 64-006 (II).

Master of Fine Arts

The Board considered the recommendation from the Committee on Faculty and Program of Study that approval be granted for a master's degree in Fine Arts. After general discussion, it was moved, seconded and unanimously

VOTED: To approve the proposal for a Master of Fine Arts degree program as set forth in Document 64-007.

Ph.D. in Civil Engineering

Trustee Schuck reported recommendation of the committee for approval of the Ph.D. program in Civil Engineering. The proposed program will not require many additional courses, and the new courses required would emphasize research techniques and methodology. The proposed program involves a cooperative approach with the Department of Geology. After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To approve the proposal to establish a Ph.D. in Civil Engineering as set forth in Document 64-008.

Master of Arts in Statistics

The Board discussed the proposal for a Master of Arts in Statistics as recommended by the committee. It was pointed out that individual professional statistical courses, for example in Economics or Psychology, will still be offered in the respective departments. Basic and general statistics at the advanced level will be under the jurisdiction of the proposed program which will be administered through an interdepartmental committee. After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To approve the proposal for a Master of Arts in Statistics as set forth in Document 64-009.

In the course of general discussion, several questions were raised regarding the nature and extent of further development in graduate programs in the University. The President indicated that the pace of growth and development in the graduate program in the future would necessarily depend upon adequate budgetary support. He discussed with the Board the traditional 15 to 1 teacher-student ratio which has been used for years as the basis for budgetary calculations. This is an unsatisfactory ratio in itself for

graduate work some of which must employ a 1 to 1 ratio. It will be necessary, in the near future, to develop a variable formula for the support of graduate work as compared with undergraduate work, in order not to dilute the quality of the undergraduate program at the University.

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Medical Dean Search Committee

The Board was informed by Trustee Healey (Chairman pro tem), who is Chairman of the Medical Dean Search Committee, that a luncheon meeting has been set for 1:00 p.m. Tuesday, September 17, 1963, at the Parker House. The purpose of the meeting is to review the status of the work of the committee for the benefit of any members of the Board who desire to attend. The Secretary was instructed to circularize the membership of the Board regarding the time and place of the meeting and to solicit from them indications of their interest in attending.

The President reported to the Board that every action possible was being taken to secure favorable legislative action regarding the establishment of the salary for the Dean of the Medical School.

Resignation of Secretary Ryan

The President reported to the Board the impending resignation of Secretary Ryan in order to accept a position at another university. After general discussion and upon motion being duly made and seconded, it was

VOTED: To record in the minutes of the Board of Trustees of the University of Massachusetts a commendation to John W. Ryan for his service as Secretary of the Board, and to further record the unanimous wish of the membership of the Board for his success in his new position.

Appointment of Acting Secretary

The President nominated for the ratification of the Board the appointment of Dr. Leo F. Redfern, Director of the Office of Institutional Studies at the University of Massachusetts, as Acting Secretary of the Board of Trustees. Upon motion being duly made and seconded, it was unanimously

VOTED: To approve the appointment of Dr. Leo F. Redfern as Acting Secretary of the University of Massachusetts, and Acting Secretary of the Board of Trustees of the University of Massachusetts, it being understood that Dr. Redfern will continue in that position until a successor is appointed.

Personnel Actions

President Lederle presented personnel actions for the approval of the Board. The Board was requested to approve establishment of position: Housing Officer for Women, U of M. Upon motion being duly made and seconded, it was unanimously

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VOTED: That in accordance with provisions of Chapter 648 of the Acts of 1962 the following position title in the professional staff is classified at a weekly salary rate specified after the title of the position in the following schedule subject to subsequently being amended, revised, added to or repealed by the Board of Trustees under the provisions of said Chapter 648.

Title of Position - Housing Officer for Women, U of M.
Classification in General Salary Schedule - maximum Weekly - $111.75, Converted to Yearly - $5,811.00.

Upon motion being duly made and seconded, it was unanimously

VOTED: To approve the personnel actions as set forth in Document 64-013 which is hereby attached to and made part of these minutes. Every personnel action shall be subject to the policies and procedures now in effect and as subsequently amended, revised, added to or repealed by the Board of Trustees with respect to professional personnel under provisions of Chapter 75 of the General Laws as amended by Chapter 648, 1962. The classification, salary range and descriptive job specifications for each position to which a member of the professional staff is hereby appointed, promoted, transferred, or determined shall be as hereafter determined by the Board of Trustees or under their authority.

University Budget 1964-65

The members of the Board of Trustees considered the University budget request as set forth in Document 64-012. The President reviewed the salient features of the budget request, explaining that the budget document reflects the following policy determinations:

1. A 10% increase in salary for all employees plus an additional 10% increase for the professional staff members of the University now before the Legislature.

2. Provision of statutory salary increases which make up 29% of the total budget increases.

3. An increase in enrollment of 1,160 students.

4. An increase (8% of the total) caused by rising operating costs as new buildings come into use.

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5. Provision of funds for expanding in the direction of year-round academic operation.

6. The support for graduate and professional education to meet the demands in the Commonwealth.

7. A 6% faculty salary increment - a "keep up" factor assuming far reaching "catch up" action as referred to in point one above.

After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To approve the budget request for the fiscal year beginning July 1, 1964, as set forth in Document 64-012.

Upon motion being duly made and seconded, it was unanimously

Pittsfield Budget

VOTED: To approve the budget for the Pittsfield programs for 1963-64 as set forth in Document 64-015.

Trustee Seminar

Secretary Ryan reported on indications from the Trustees regarding attendance at the Seminar scheduled to be held at The Northfield in East Northfield, Massachusetts beginning Friday, September 20, and concluding at noon Sunday, September 22, 1963.

Alumni Plans for U. Mass. Harvard Football Game

Mr. Gordon, acting in his capacity as President of the Associate Alumni of the University of Massachusetts, reported on plans of the Alumni to invite members of the General Court to attend the Harvard football game as guests. He further reported that an excellent pre-game buffet and hospitality hour has been arranged to which the Legislators will be invited. He expressed the hope that the members of the Board find it possible to attend the pre-game and game activities, and indicated that a large number of Alumni, University faculty and staff and Harvard staff would participate in the activities.

There being no further business, the meeting was adjourned at 5:15 p.m.

John W. Ryan
Secretary, Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF BOARD OF TRUSTEES

October 19, 1963, 10:30 a.m., Holdsworth Hall, University Campus

TRUSTEE

PRESENT: President Lederle, Trustees Boyden, Brett, Brown, Haigis, Healey, McNamara, Pumphret, Schuck, Plimpton, Emerson, Croce, Troy, Provost Woodside, Treasurer Johnson, Acting Secretary Redfern and Mr. Grady, University Business Manager

The provisions of Chapter 626 of the Acts of 1958 having been complied with, and a quorum of the Board of Trustees being present and acting throughout, Chairman Boyden called the meeting to order. Upon motion being duly made and seconded, it was

VOTED: To approve the minutes of the meeting of September 10, 1963.

President's Comments

The President explained that identification stickers would be attached to Trustee vehicles in order to facilitate campus security personnel assisting Trustees with directions and parking.

Reaffirmation of Policy on Fair Employment Opportunities

The President noted, that as a result of discussions the University has had with representatives of the Federal Government, it might be advisable for the Board to reaffirm its long-standing policy on fair and equal employment opportunities. The Federal Government, under an executive order, now has the responsibility of determining whether or not any institution or industry receiving Federal grants is in compliance with the executive order concerning equal employment opportunities. Therefore, in addition to its long-standing practices and in addition to statutory provisions in Massachusetts legislation insuring fair employment opportunities, the President recommended that the Board at this time reaffirm its equal employment opportunity policy. It was moved, seconded and

Resolved: That the Board of Trustees reaffirm its long-standing support of the policy of equal employment opportunities at the University of Massachusetts according to the statutes of the Commonwealth, and as reaffirmed for the University of Massachusetts in Chapter 648 of the Acts of 1962.

Salary Guidelines

The President explained the various types of suggested guidelines that might be appropriate in the event salary adjustments are authorized in the future. Such guidelines, approved by the

Deans and the administration, would be submitted, along with the recommendations for personnel actions, to the Committee on Faculty and Program of Study at a meeting in the near future. The President further explained the current procedures, authorized by the Trustees, which are followed by the University in evaluating and recommending personnel actions. It was emphasized that the procedures involved the department heads, departmental personnel committees in those departments of size to warrant such, and the deans and college or school personnel or executive committees, prior to final evaluation and recommendation by the chief academic officers of the University to the Board of Trustees.

TRUSTEE

Report of Finance Committee

The Chairman of the Finance Committee stated that the Finance Committee had reviewed the classification, use, and expenditures of University Trust Funds. Upon recommendation of the committee and upon motion being duly made and seconded, it was unanimously

Unrestricted Trust Fund

VOTED: That $1,000 be allotted from the Unrestricted Endowment Income funds to the President for special needs.

Tax Sheltered Annuity Program

The Finance Committee had discussed the recently enacted state legislation authorizing members of educational institutions to participate at their option in tax sheltered annuity programs. This would be at no cost to the University, and would take place through a contract between participating members and the insurance company. The University would provide a service in arranging for payroll deduction procedures as a courtesy to staff members who elect to engage in the program. One condition yet to be resolved is whether or not the conditions of participation should include a blanket contract for staff, on a bid basis, or allow individual selection of insurance contractors. It was pointed out that changes in existing contracts would likely be limited to one annual date regardless of which form the contract(s) took. After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To approve the principle of University staff participation in authorized tax sheltered annuity programs and to direct the administration to refer details on procedure to the Finance Committee for final approval.

Treasury Bills Due

The Finance Chairman informed the Board that the Finance Committee had authorized funds received from treasury bills coming due in October 1963 being placed into variable interest accounts for the time being. He further informed the Board that the report of the Treasurer on "Classification, Sources and Uses of Funds for Fiscal Year 1962-63" is being prepared in summary form and will be distributed to Board members.

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The utilization and source of funds in the University Research Trust Fund were explained. Upon recommendation of the Committee on Finance and upon motion being duly made and seconded, it was unanimously

Research Trust Fund Budget

VOTED: To approve the proposed budget for research trust fund for fiscal year 1964 as set forth in Document 64-019.

Upon recommendation of the committee, it was duly moved, seconded and unanimously

Authorization to Associate Treasurer for Official Endorsements

VOTED: To authorize Robert H. Brand, Associate Treasurer of the University of Massachusetts, as directed by the Treasurer, or in his absence, to sign or endorse in the name of the University of Massachusetts or the Board of Trustees of the University of Massachusetts such official documents and vouchers, including checks, drafts, certificates of deposit and withdrawal orders, as require the signature of the financial officer of the University provided that all checks, drafts, certificates of deposit and withdrawal orders in an amount of $10,000 or more shall require the additional signature of either the Treasurer or the Controller except fund transfers between accounts in the First National Bank of Amherst.

Policy Statement Covering Patents & Discoveries

In the course of general discussion, it was brought out that there is a need in the future of the University to review patent policy for the purpose of bringing said policy up to date in making it more equitable in terms of University activity in the research field.

Ad Hoc Committee on University Development

The Chairman of the Board announced that in accordance with prior discussion by the Board he was hereby appointing the following members to the Ad Hoc Trustee Development Committee: President Lederle, Trustees Emerson, Haigis, Troy and Crowley.

Medical School

It was reported that the Medical Dean Search Committee is now ready to recommend names to the Board for interviews at special Board meetings. The Acting Secretary was instructed to arrange for said special meetings, giving as much consideration as possible to the selection of dates which would be suitable for those members of the Board who have medical backgrounds or who served on the Medical Dean Search Committee. The Board then went into executive session.

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Report of Land Acquisition

Upon leaving executive session, the Board took up item 5 on the agenda - Report on Land Acquisition. The President informed the Board that there was no business to report on land acquisitions at this time.

Personnel Actions

President Lederle presented the personnel actions. After general discussion and upon motion being duly made and seconded, it was

VOTED: To approve the personnel actions as set forth in Document 64-016 which is hereby attached to and made part of these minutes.

It was further

VOTED: That every personnel action shall be subject to the policies and procedures now in effect and as subsequently amended, revised, added to or repealed by the Board of Trustees with respect to professional personnel under provisions of Chapter 75 of the General Laws as amended by Chapter 648, 1962. The classification, salary range and descriptive job specifications for each position to which a member of the professional staff is hereby appointed, promoted, transferred, or determined shall be as hereafter determined by the Board of Trustees or under their authority.

U of M Building Authority Report

The Chairman of the Board acknowledged the fine work which had been done by the Chairman of the Building Authority in connection with his participation in meetings with students and faculty in regard to the building plans and problems of the Authority. The Chairman of the Building Authority explained the status of the dormitory project involving Mr. Walsh as contractor. This project is now one year behind schedule. He informed the Board that the Building Authority had given the contractor notice of intent to terminate the contract, and that this action had left three alternatives: (1) the bonding company completing the job; (2) re-bidding the contract and awarding to a new contractor; and (3) appointment of a new supervisor by Walsh, satisfactory to the Authority and Architect, who would have authority to get the job done within the required limitations. It was explained that under the circumstances, with time pressing, alternative three appeared to be the most desirable and feasible alternative and this course of action was taken by the Building Authority. Mr. Robert Canedi, an experienced supervisor of construction, was appointed with extended authority and powers in contractual form between the Building Authority, Mr. Canedi and M. J. Walsh & Sons. Mr. Canedi's authority includes the right to order supplies and equipment and the number of personnel required, including overtime authorizations

that may be necessary in order to complete the work with all due dispatch and not later than August 14, 1964. The Chairman of the Building Authority concluded his report by stating that it now appears possible for the work on the dormitory complex behind the President's House to move steadily forward towards completion.

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Other Business

Copies of the student Centennial Yearbook, INDEX, were distributed to the Trustees at the request of the editors of the INDEX. The Board directed the Acting Secretary to express its thanks and appreciation to the editors of the INDEX for these complimentary copies of a fine Centennial publication.

Next Meeting Date November 22.

President Lederle stated that the most likely apparent date for the next Board meeting would be Friday, November 22. This change would be required in view of the necessary meeting of the Faculty and Program of Study Committee scheduled for November 15.

There being no further business, the meeting was adjourned at 12:10 p.m.

Leo F. Redfern

Leo F. Redfern
Acting Secretary, Board of Trustees

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MINUTES OF SPECIAL MEETING OF BOARD OF TRUSTEES

November 6, 1963, 12M, Statler Hilton Hotel, Boston, Mass.

Chairman Boyden presiding

PRESENT: Trustees Brett, Brown, Crowley, Fox, Boyden, Haigis, Healey, Kiernan, McNamara, Pumphret, Frechette, Solomon, Plimpton, Emerson, Croce, Thompson, Troy, President Lederle

Medical Dean Search

The provisions of Chapter 626 of the Acts of 1958 having been complied with, and a quorum of the Board of Trustees being present and acting throughout, the meeting was called to order by Chairman Boyden.

The Board then met in executive session.

The meeting adjourned at 5:30 p.m.

Leo F. Redfern

Leo F. Redfern
Acting Secretary

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Medical
Dean
Search

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MINUTES OF SPECIAL MEETING OF BOARD OF TRUSTEES

November 13, 1963, 1:30 p.m., Statler Hilton Hotel, Boston

Acting Chairman Healey, presiding

PRESENT: Trustees Brett, Brown, Crowley, Fox, Haigis, Healey, Kiernan, McNamara, Pumphret, Frechette, Solomon, Plimpton, Emerson, Croce, Thompson, Troy, President Lederle

The provisions of Chapter 626 of the Acts of 1958 having been complied with, and a quorum of the Board of Trustees being present and acting throughout, the meeting was called to order by Trustee Healey, Acting Chairman.

The Board then met in executive session.

The meeting adjourned at 8:30 p.m.

Leo F. Redfern

Leo F. Redfern
Acting Secretary

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MINUTES OF MEETING OF BOARD OF TRUSTEES

November 22, 1963, 12:30 p.m., Sheraton-Plaza Hotel, Boston

PRESENT: Trustee Boyden, President Lederle, Trustees McNamara, Brown, Frechette, Troy, Thompson, Brett, Solomon, Haigis, Emerson, Plimpton, Crowley, Fox, Pumphret, Schuck, Croce, Robert Gordon representing the Governor, Provost Woodside, Treasurer Johnson, Acting Secretary Redfern.

The provisions of Chapter 626 of the Acts of 1958 having been complied with, and a quorum of the Board of Trustees being present and acting throughout, Chairman Boyden called the meeting to order. Upon motion being duly made and seconded, it was

VOTED: To approve the minutes of the meeting of October 19, 1963.

President's Comments

The President commented on the need for seeking a new Provost for the position being vacated by Provost Woodside who is retiring after twenty-seven years of dedicated and loyal service to the University of Massachusetts. To attract an able person, it would be necessary, the President said, to think in terms of a $20,000 to $22,000 salary for a person of the qualifications and abilities required for this most important University position. In view of the length of the agenda, the President said he would defer any further comments except to express appreciation for the thorough and conscientious work which had gone into the committee reports listed on the agenda and he hoped that the Board would be guided by the advice and recommendations of these committees.

Report of the Committee on Buildings and Grounds

Ralph C. Mahar Auditorium

Holdsworth Natural Resources Center

The Chairman of the Buildings and Grounds Committee stated that the report on land acquisitions (a copy of which was distributed to Trustees) was reviewed and discussed by the committee and he would like to call the attention of the Board to the recommendation for Pro Tanto payments, the recommendation for naming the large auditorium at the School of Business the Ralph C. Mahar Auditorium in recognition of the distinguished service and interest of the late Senator Mahar in the welfare of the University, and to the recommendation for naming the Holdsworth natural resources building the Holdsworth Natural Resources Center. The Chairman further called attention of the Board to the recommendation of the committee in regard to the policy of not naming buildings after living University staff persons nor of naming Schools and Colleges of the University after names of persons.

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Fine Arts Center

The Chairman of the committee called the members' attention to the committee recommendation of Eero Saarinen & Associates as first recommendation for designing the Fine Arts Center. At the request of the Chairman the University Treasurer reported on the visit he had made, on an informal basis, to Saarinen & Associates' office in Hamden, Connecticut. He noted that this world famous firm (although the principal Eero Saarinen himself is deceased) is engaged in such notable projects as the IBM building at the New York Worlds Fair and that they follow the model and review process of design in the developmental stages of their projects. He stated that the firm was very much interested in the Fine Arts Center and would be able to start on the project in January if the opportunity were offered them. They would regard the project as a challenging creative assignment. The staff people informed the Treasurer they felt they could work quite readily within the requirements of the Commonwealth laws in regard to state construction. The meeting with the firm was purely exploratory with the understanding that no commitments were involved.

At the request of the committee Chairman, the Treasurer distributed copies of a report on architects recommended and appointed, dated November 21, 1963 (Document 64-035)

A question was raised as to the propriety of The Collegian coverage of the Fine Arts Center situation. It was noted that the essentials of the situation apparently were reflected accurately by The Collegian editors, although some of the inferences and certain words which wereused could be subject to criticism. It was pointed out that in such situations as this, University officials can talk with the editors on the matter of educating them to the responsibilities of a free press. The President agreed to see that this is done.

Some question was raised as to why were not Trustees informed about the pending crisis in regard to the Yamasaki contract. It was noted that the University had sent reminders to the Commissioner of Administration as the deadline approached, and concerning the new extension deadline that had been granted by Yamasaki, but there had been no real reason to expect that the contract would not be approved and the failure of communications between the Commissioner of Administration and the Yamasaki offices had been as unexpected to the administration as to the Trustees. It was brought out that although Yamasaki is an excellent architect of world reputation, there are other outstanding architects that could do exceptional work on the Fine Arts Center. There was a motion to attempt once more to contact Yamasaki to do the project but the motion failed 6-8. It was thereupon moved, seconded and

VOTED: To accept the report of the Buildings and Grounds Committee and the recommendations contained therein as described in the minutes of the meeting of the Committee on Buildings and Grounds dated November 14, 1963, with the exception of a correction on page 4 thereof in regard to the Frederick J. Kentfield, et.al. property on Amity Street, and said votes of the committee are hereby confirmed and made part of these minutes.

Campus Plan

VOTED: To approve in principle the campus plan as expressed in the model and related maps, with appreciation for the work which has been put into the planning and design by the Master Planning Council and by Sasaki Walker & Associates.

Fine Arts Center

VOTED: That the name of Eero Saarinen & Associates be submitted, as first choice for architects for the Fine Arts Center project, subject to the provision that said firm be contacted to determine their interest in and commitment to the challenge, and their availability for designing this project; and further provided that Saarinen & Associates will replace the name of Yamasaki on the list submitted to the Commission on Administration & Finance, said list containing the name of I. M. Pei & Associates as number 2 recommendation and the name of Harry Weese as number 3 recommendation.

Land Acquisition

VOTED: To accept the "Report on Land Acquisition dated November 1, 1963". (Document 64-033)

VOTED: To receive with the "Report on Land Acquisition" the statement in regard to delays caused by the state government on land acquisitions and architects' appointments connected with University projects. (Documents 64-035 and 63-036)

Pro Tanto Payment

VOTED: That it shall be the policy of the Board of Trustees to authorize Pro Tanto payments to be made and when so authorized shall be up to 60% of the average of all appraised values made on such property being purchased or taken by the University.

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Kentfield Property

VOTED: To approve the request from Emerson S. Searle representing Frederick J. Kentfield, Helen M. Kentfield and James F. Kentfield for a Pro Tanto payment on their land situate in Hadley, Massachusetts taken by eminent domain by the Trustees of the University of Massachusetts by order dated April 16, 1963 for Twelve Thousand ($12,000.00) Dollars which is sixty (60) percent of the average of the appraised valuations.

Palmer Property

VOTED: In accordance with Chapter 705, Acts of 1962, Item 8063-19, authorizing the Trustees of the University to acquire certain lands with the buildings thereon, for the development of the University, by purchase or by eminent domain under Chapter 79 of the General Laws, and the authority granted therein, independent appraisals of the value of the land and buildings having been made by qualified disinterested appraisers, and filed with Kenneth W. Johnson, Treasurer, on motion duly made and seconded, it was unanimously

VOTED: To offer Charles Palmer the sum of $13,200 for the purchase of the property of said Palmer situate at Hillside Avenue in Amherst, Hampshire County, Massachusetts, and more particularly described as Parcel 8, Page 11-A of the Town Atlas, Town of Amherst, or if this is not agreeable to the owner, to proceed with eminent domain proceedings for title in fee to secure said property for necessary purposes of the University and of the Commonwealth.

Taylor Property

VOTED: In accordance with Chapter 705, Acts of 1962, Item 8063-19, authorizing the Trustees of the University to acquire certain lands with the buildings thereon, for the development of the University, by purchase or by eminent domain under Chapter 79 of the General Laws, and the authority granted therein, independent appraisals of the value of the land and buildings having been made by qualified disinterested appraisers, and filed with Kenneth W. Johnson, Treasurer, on motion duly made and seconded, it was unanimously

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VOTED: That the Trustees of the University purchase or take by eminent domain in fee, the property of Arthur F. Taylor and Freda H. Taylor situate at North Pleasant Street in Amherst, Hampshire County, Massachusetts and more particularly described as Parcel 4, Page 8-A of the Town Atlas, Town of Amherst, and that the purchase price for said property be Twenty Thousand ($20,000.00) Dollars and that the conveyance be subject to the conditions and agreements as set out in the option for the purchase of the said property signed by the said Arthur F. and Freda H. Taylor.

Malinowski Property

VOTED: In accordance with Chapter 705, Acts of 1962, Item 8063-19, authorizing the Trustees of the University to acquire certain lands with the buildings thereon, for the development of the University, by purchase or by eminent domain under Chapter 79 of the General Laws, and the authority granted therein, independent appraisals of the value of the land and buildings having been made by qualified disinterested appraisers, and filed with Kenneth W. Johnson, Treasurer, on motion duly made and seconded, it was unanimously

VOTED: That the Trustees of the University purchase or take by eminent domain in fee, the property of Helen E. Malinowski situate at Sunset Avenue in Amherst, Hampshire County, Massachusetts and more particularly described as Parcel 9, Page 11-A of the Town Atlas, Town of Amherst, and that the purchase price for said property be Sixteen Thousand Seven Hundred Twenty ($16,720.00) Dollars and that the conveyance be subject to the condition that the owner have the option (non-assignable) to occupy said premises until April 1, 1965.

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Tudryn Property

VOTED: In accordance with Chapter 648, Acts of 1963, Item 8064-30, authorizing the Trustees of the University to acquire certain lands with the buildings thereon, for the development of the University, by purchase or by eminent domain under Chapter 79 of the General Laws, and the authority granted therein, independent appraisals of the value of the land and buildings having been made by qualified disinterested appraisers, and filed with Kenneth W. Johnson, Treasurer, on motion duly made and seconded, it was unanimously

VOTED: That the Trustees of the University purchase or take by eminent domain in fee, the property of Joseph L. and Anneliese Tudryn situate on the northerly side of Amity Street in Amherst, Hampshire County, Massachusetts, containing 9.63577 acres more or less and being a portion of the premises described in deed recorded in Book 1161, Page 422, Hampshire Registry of Deeds and more particularly described on a "Plan of Land in Amherst, Massachusetts to be acquired by the Commonwealth of Massachusetts for the use of the Trustees of the University of Massachusetts", dated November 6, 1963, Gordon E. Ainsworth & Associates, Registered Land Surveyors; and that the price for said property be Twelve Thousand ($12,000.00) Dollars; and that the conveyance be subject to the conditions and agreements as set out in the option for the purchase of the said property signed by said Joseph L. and Anneliese Tudryn.

Ralph C. Mahar Auditorium

VOTED: To name the large Auditorium of the School of Business Administration the Ralph C. Mahar Auditorium.

Holdsworth Natural Resources Center

VOTED: To name the Holdsworth Natural Resources Building the Holdsworth Natural Resources Center.

Cold Storage Building

VOTED: That the new Cold Storage Building be named the Cold Storage Building.

Naming of Buildings

VOTED: That it is the policy of the Trustees not to name University buildings after living persons who are or formerly have been members of the University faculty, staff, or administration.

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VOTED: That the Traffic Rules and Regulations, approved by the Trustees to become effective on April 15, 1963, be amended according to Document 64-034.

Amendments to Traffic Rules and Regulations

Report of the Committee on Faculty and Program of Study

Role of University Secretary

The Chairman of the committee explained that the combining of the position of University Secretary and Director of Communications or Director of University Relations appears to be a sound proposal. The responsibilities for this type of appointment would warrant a salary level between $17,000 and $18,000. Men who have held the position of University Secretary recently were academically trained professionals and in some respects were unhappy confined to the role of Secretary. The new concept would combine the Secretaryship functions with those of communications management including publications, radio, television and photographic services. The Chairman noted that there are four staff members in Communications except for Agricultural Communications which is autonomous. It was felt that a person who could coordinate all aspects of University communications would be highly desirable. In support of the Chairman's comments, the President stated that a broad gauge person with experience in academic institutions would be sought. Upon motion duly made and seconded, it was unanimously

VOTED: That the principle of combining the positions of the Secretary and Director of Communications or University Relations is hereby adopted.

Undergraduate Curriculum Changes

The Chairman mentioned that the curriculum proposals included the plan to delete one Engineering course and add another more appropriate offering and also would propose changes in Chemical Engineering, in Air Science (dealing with two courses in Aerospace Power) and in Landscape Architecture (dealing with Park Administration). After general discussion, it was moved, seconded and

VOTED: That the undergraduate curriculum changes as proposed in Document 64-028 are hereby approved and said document is attached and hereby made part of these minutes.

Tuition Waiver in Speech Pathology & Audiology

The Chairman explained that the proposal would be for supervisors of speech and hearing in hospital and rehabilitation agencies who accept advanced students in Speech Pathology and Audiology for a semester's clinical affiliation. At present it is contemplated there would be, as a maximum, one student to each hospital or agency a semester. In the future, the total may involve ten hospitals and rehabilitation agencies. The Chairman pointed out that similar tuition waivers are now in effect: 6 in Education and 3 in Nursing. The Chairman stated that the recommendation of

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the committee would authorize the President to grant free tuition for one course to each speech pathologist, audiologist or speech and hearing clinician in a Massachusetts hospital or rehabilitation agency who supervises the clinical practice in speech and hearing of a student speech and hearing clinician from the University. The privilege of free tuition is limited to one year from the time the service as supervisor is rendered. After general discussion, it was moved, seconded and

VOTED: That the Board of Trustees approve the proposal for Waiver of Tuition in Speech Pathology and Audiology for Advanced Students as contained in Document 64-023, and said document is attached and hereby made part of these minutes.

Endowed Chair in Food Science & Technology

The Committee Chairman noted that the proposal for an endowed chair, which the sponsors requested be named the Nicolas Appert Chair of Food Science and Technology, would be supported by a $10,000 annual grant for a five-year period by the Glass Container Manufacturers Institute, with the balance of the salary of the incumbent provided by the University. The incumbent would have a regular academic title, benefits and privileges. His salary might be above the usual University salary schedule but would be in keeping with overall University policy and would be based upon the qualifications of the individual appointed. The purpose of the Chair would be to further research and graduate training in Food Science and Technology. The Chairman further pointed out that similar types of endowment are used by other state universities including the University of Maine. After general discussion, it was moved, seconded and

VOTED: To approve the proposal for an Endowed Chair in Food Science and Technology as contained in Document 64-025, and said document is attached and hereby made part of these minutes.

The Chairman of the Faculty and Program of Study Committee called the attention of the Board to a copy of an opinion from the University Counsel in regard to the powers, authority and duties of the Board of Trustees under Chapter 75 as amended by Chapter 648 of the Acts of 1962.

Salary Increase Act (Chapter 775 of the Acts of 1963)

The Chairman pointed out that Chapter 775 establishes a new general salary schedule for State employees. In addition, it establishes a new "E" Schedule for public institutions of higher education, said schedule to take effect September 1963 for teachers and supervisors on the academic-year appointment basis. Certain members of the University faculty are covered by this provision. She noted that in addition to the 10% increase, each member of the professional staff of the University may receive a salary adjustment

as approved by the Board of Trustees, provided that the total sum of the additional increases shall not exceed 10% of the total salaries received by professional staff members prior to July 1, 1963. As she pointed out, the Act establishes the following effective dates for increases:

General Salary Schedule Increases	- July 1, 1963 (except 10-month appointments on the General Salary Schedule which are effective September 1, 1963);
"E" Schedule Increases	- September 1, 1963;
Section 7, merit Increases	- February 1, 1964.

Basically, all professionals whose salaries have been changed by the Board of Trustees acting under autonomy powers and who are under the General Salary Schedule shall have a 10% retroactive pay increase effective July 1, 1963 for those on annual appointments and September 1, 1963 for those on 10-month appointments. Section 7 of Chapter 775 empowers the Trustees to make additional increases not to exceed an aggregate 10% of the professional staff payroll. She recalled for the Trustees that last November, personnel actions had reclassified somewhat more than 300 professionals who were under the "E" Schedule and placed them under the General State Salary Schedule. For the remaining, approximately 300, staff members who were not given personnel actions at that time, their positions remained under the old general "non-autonomous" salary schedule or under the old "E" Schedule.

Under the basic 10% retroactive increase authorized by Chapter 775, all University staff members would receive increases whether or not previously reclassified under autonomy action. She reminded the Board that the additional 10% for professional staff authorized under Section 7 is to be effective February 1, 1964. To carry out the provisions of Chapter 775 and to reaffirm the authority of the Board of Trustees under fiscal autonomy, the committee was recommending a series of votes for Board approval.

The first vote increases the salaries of professional staff members whose classification had been fixed by prior action of the Board of Trustees under autonomy authority and would add 10% retroactive to July 1, 1963 to the salaries of said staff members; this action would be taken under Section 9 of Chapter 775. After general discussion, it was moved, seconded and

Proposed Policies Regarding Salary Increases

VOTED: That, in order to adopt, approve, confirm and ratify the changes in salaries and salary ranges effected by Chapter 775 of the Acts of 1963 as to those members of the professional staff of the University whose salaries have heretofore been

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changed or fixed by the Board of Trustees acting under and pursuant to Massachusetts General Laws Chapter 75, as amended, particularly Section 14 thereof, the salary and salary range of each such member of said professional staff be and it hereby is declared to be the amount and the range of amounts contained in the General Salary Schedule, as inserted by Section 1 of said Chapter 775 in paragraph (1) of Section 46 of Chapter 30 of said General Laws, which replace the respective amount and range of amounts, contained in the General Salary Schedule struck out by said Section 1, which constituted the salary and salary range of such member as heretofore so changed or fixed by the Board of Trustees, said change of salary and salary range being effective as of July 1, 1963.

The next recommended vote the Chairmen pointed out, simply affirms powers of the Board of Trustees under autonomy by applying the provisions of Section 5 of Chapter 775 to the professional staff on whom the Board has not previously taken autonomy action. These are staff positions previously allocated to the old General Salary Schedule and would receive 10% increases retroactive to July 1, 1963. After general discussion, it was moved, seconded and

Salary Increases for Non-Autonomous Personnel on General Salary Schedule

VOTED: That pursuant to Section 5 of Chapter 775 of the Acts of 1963, those members of the professional staff of the University, whose salaries are allocated to the General Salary Schedule not having heretofore been changed or fixed by the Board of Trustees acting under and pursuant to Massachusetts General Laws Chapter 75, as amended, are hereby reallocated to the same job group and step in the new General Salary Schedule established by Section 1 of Chapter 775, Acts of 1963, said change of salary and salary range being effective as of July 1, 1963.

The next vote similarly reaffirms the policy of the Board of Trustees under autonomy by authorizing a 10% salary increase to professional staff members under the so-called "E" Schedule, said salary increase being retroactive to July 1, 1963 or September 1, 1963 depending upon basis of contractual services. After general discussion, it was moved, seconded and

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VOTED: That pursuant to Section 6 of Chapter 775 of the Acts of 1963, those members of the professional staff of the University, whose salaries are allocated to the so-called "E" Schedule, not having heretofore been changed or fixed by the Board of Trustees acting under and pursuant to Massachusetts General Laws Chapter 75, as amended, are hereby reallocated to the same job group and step in the new "E" Salary Schedule established by Section 6 of Chapter 775, Acts of 1963, said change of salary and salary range being effective as of July 1, 1963, for appointments on an annual basis and as of September 1, 1963, for appointments on a ten months basis.

The next vote, the Chairman stated, would give the 10% increase to teachers who are employed in the University Demonstration School and paid out of 03 funds. Although these people are town employees, the University pays a stipend of State funds of $1200 for services rendered especially in connection with Demonstration School projects. After general discussion, it was moved, seconded and

Salary Increases for Demonstration Teachers

VOTED: That pursuant to Section 9 of Chapter 775 of the Acts of 1963, an increase of 10% in the rate of payment to the Demonstration Teachers in the Mark's Meadow School is authorized effective September 1, 1963, payable from subsidiary account -03 funds.

The next vote is concerned largely with the continuing employees of the University engaged in pullorum disease testing. These people are paid on an hourly basis and work on an intermittent schedule. This proposal has been recommended by the Dean of Agriculture and approved by the President and would involve five or six people only but it is felt desirable for equity reasons. This vote is necessary to authorize payments from subsidiary account 03 funds. After general discussion, it was moved, seconded and

Salary Increases for Pullorum Disease Testers

VOTED: That the rate of compensation for services performed by pullorum disease testers is increased by 10% effective November 25, 1963, payable from subsidiary account -03 funds.

The Chairman noted that the next vote applied to persons who are paid out of University Trust Funds. Although at one time the salaries of some of these positions had been higher than those of comparable University positions, over time the imbalance had been wiped out and the salaries were now comparable. With other employees receiving the 10% under Chapter 775, it was felt for equity reasons that permanent Trust Fund employees which included professional staff of Boarding Halls, Student Union and Health Services, etc. would need the 10% for equity purposes. If

professionals, on research budgets, are to be given increases, such recommendations will be brought to the Board for approval. After general discussion, it was moved, seconded and

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Salary Increases for Trust Fund Employees

VOTED: Each person not otherwise receiving a salary increased under authority of Chapter 775 of the Acts of 1963 and paid from trust funds who is in a position listed in the Operating Budget for Fiscal Year 1964 and the Operating Budgets - Trust Funds for Fiscal Year 1964 as approved by the Trustees on July 2, 1963 or as subsequently added to by authority of the Trustees or the President shall receive a 10% increase in salary as of July 1, 1963 for persons on annual appointment or September 1, 1963 for persons on academic-year appointment, said increase to be paid from the appropriate trust fund.

The Chairman informed the Board that Chapter 775 also indicated that State employees who are in positions classified by the Federal Dictionary of Occupational Listings as professional may be subsequently so classified by the State service. If any University staff people are affected by such reclassification, the Trustees will be informed.

The Chairman further informed the Board that merit increases would be effective February 1, 1964 and at such time or prior thereto, it was expected that all professional staff members would be uniformly placed in the new General Salary Schedule and made autonomous employees. In accordance with the anticipated merit increase actions, the committee is recommending the President's proposal for a new classification of faculty positions. Subsequently, when the Board takes action on merit increases under Section 7 of Chapter 775, such a new classification would be desirable to have on record in order to guide merit increase recommendations. The proposed classifications of positions has increased the minimum ranges by 10% and adjusted the maximum range by 30%. It was noted that although the new classification will raise salaries above what has been the practice in the past, that a number of other people in the Commonwealth service will be receiving salaries at least as high or higher under recent salary actions and that salary classifications of the recommended level are necessary today in the competitive market place for qualified academic people. After general discussion, it was duly moved and seconded and

Classification of Position Titles

VOTED: That the classification of Position Titles as shown in Document 64-026 to be effective on and after November 22, 1963, are approved, and said document is attached and hereby made part of these minutes.

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The next recommended vote, the Chairman explained, is to effect approval of salary commitments made by the President for the named faculty members appearing in the Faculty and Program of Study Committee minutes of November 15, 1963, page 5. It was pointed out that these commitments could not take effect until the salary bill had been passed and that the actions would be retroactive to September 2, 1963. The Chairman noted that the 10% increase authorized under Chapter 775 is to be calculated for these persons on the basis of their old salaries before the committed amount of increase would be authorized. After general discussion, it was moved, seconded and

Emergency Salary Adjustments

VOTED: That, pursuant to undertakings heretofore given to certain members of the professional staff of the University on the basis of which said mamebers have been performing services for the University since September 2, 1963, said undertakings having been given with the knowledge of the Board of Trustees but with respect to which recorded action by the Board of Trustees has been deferred pending enactment of Chapter 775 of the Acts of 1963, the classification, title, salary and salary range of the following named members of the professional staff of the University are hereby approved, authorized, confirmed and ratified, effective September 2, 1963, under and pursuant to Massachusetts General Laws, Chapter 75, as amended, particularly Section 14, thereof, namely:

Classification

Name	Title	Salary Range Minimum	Salary Range Maximum	Weekly Salary Effect. 9-2-63	Annual Salary 9-2-63
Azpeitia, A.G.	Prof.,U.M.	$179.30	$364.25	$238.45	$12399.40
Beth, L.P.	Hd.Dpt.,U.M.(Act.)	199.10	364.25	260.45	13543.40
Driver, E.D.	Assoc.Prof.,U.M.	151.55	280.25	238.45	12399.40
Duckert, A.R.	Asst.Prof.,U.M.	132.00	239.95	173.10	9001.20
Elkins, A.	Asst.Prof.,U.M.	132.00	239.95	169.15	8795.80
Epstein, S.	Prof., U.M.	179.30	364.25	250.55	13028.60
Gagnon, P.W.	Asst.Prof.,U.M.	132.00	239.95	187.30	9739.60
Gentile, A.	Assoc.Prof.,U.M.	151.55	280.25	219.30	11403.60
Gordon, M.M.	Prof.,U.M.	179.30	364.25	257.15	13371.80
Greenfield, S.	Assoc.Prof.,U.M.	151.55	280.25	202.70	10540.40
Heller, P.	Com.Prof.,U.M.	179.30	364.25	283.55	14744.60
Marcus, J.	Prof.,U.M.	179.30	364.25	229.10	11913.20
Niedzielski,H.	Instructor,U.M.	114.70	202.70	143.60	7467.20
Park, P.	Asst.Prof.,U.M.	132.00	239.95	173.10	9001.20
Pippert, R.R.	Assoc.Prof.,U.M.	151.55	280.25	214.30	11143.60
Sussman, L.	Assoc.Prof.,U.M.	151.55	280.25	210.40	10940.80
Teichner, W.	Prof.,U.M.($\frac{1}{2}$ time)	179.30	364.25	131.17	6820.84
Whitney, L.F.	Assoc.Prof."A",U.M.	179.30	306.65	214.30*	11143.60
Wilkinson, T.O.	Assoc.Prof.,U.M.	151.55	280.25	235.50	12246.00

*Effective 9-29-63

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The committee Chairman stated that she was pleased to forward recommendations for policy guidelines to govern consideration of merit increases that would be effective February 1, 1964. Such recommended increases would be made according to procedural policy previously adopted by the Trustees on November 9, 1962. After general discussion, it was moved, seconded and

Policy Guidelines for Merit Salary Increases

VOTED: That the Board of Trustees approves the following policy for allocating merit increases effective February 1, 1964:

a. Highest priority is to be placed on the upper two academic ranks.

b. Recommended salaries are to be adjusted to the new general salary schedule.

c. Due consideration shall be given to those persons promoted by the Board of Trustees on June 8, 1963, without salary increase at that time.

d. Commonwealth Professor titles are titles of distinction, but do not automatically imply higher salaries than those of full professors.

Dean of Engineering Salary

The committee Chairman informed the Board of Trustees of the current search for a new Dean of Engineering at the University. A report of the survey of salaries of Engineering Deans throughout the country indicates that it may be necessary to pay $20,000 or $21,000 if a top flight Dean of Engineering is to be obtained. She noted that the search for a Dean is being undertaken by a qualified committee and that it involves both current staff and outside possibilities.

Mathematics Department Staffing Problems

The committee Chairman also informed the Board as to the five-year plan of Dean Hunsberger for the Mathematics Department. The Chairman reported that the Dean had made an excellent presentation in regard to academic planning for this department. The committee felt that such plans would be most useful if considered in relation to other departments and to the overall plans for the College of Arts and Sciences. She noted that no action is required by the Board but the discussion is summarized for the information of the members. She stated that the Faculty and Program of Study Committee hopes that there will be opportunity to discuss academic plans before next year's budget is presented to the Board.

Major Appointments

The Chairman reported to the Board that a suggested list of major appointments to be presented to the Faculty and Program of Study Committee before recommendation by the President to the Board contined the positions of Provost, Treasurer, Secretary, and the academic Deans plus the Dean of Students. She noted there was some division of opinion among committee members as to the adequacy of such a list. It was noted by the committee that the growth in the size of the University and the need for extending commitments while qualified people were available made the general rule desirable that the power of appointment should rest with the President and that lists would be submitted to the Board without any prior review. Essentially the problem appears to be how to handle overall policy on appointments in regard to the following general points:

1) the type of departments receiving increased staffing and the relation thereof to the curriculum;

2) sound recruitment policies for faculty appointments, including analytical studies of the types of training and schools from which new faculty members are being drawn; and

3) continuing review of appropriate faculty salary ranges for various academic ranks.

She noted that the committee wished to submit the proposed list of major appointments to the Board for comments and would intend in the future to make recommendations thereon.

It was suggested that at the same time as the new salary ranges were released, it would be useful if another release indicating, with specifics and examples, how effective autonomy has been in achieving improved efficiency. It was stated that in individual cases of future merit increases, good teaching would definitely be a factor. The President was requested to prepare data to show where the University would stand, salary-wise, in academic competition under the new salary classification ranges.

In view of the unfortunate accident involving the Chairman of the Medical Dean Search Committee, it was moved, seconded and

Medical Dean Search

VOTED: To table agenda item number 5 "Report of Search for Medical Dean".

After general discussion, it was moved, seconded and

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Personnel Actions

VOTED: To approve the personnel actions as set forth in Document 64-024 which is hereby attached to and made part of these minutes.

It was further

VOTED: That every personnel action shall be subject to the policies and procedures now in effect and as subsequently amended, revised, added to or repealed by the Board of Trustees with respect to professional personnel under provisions of Chapter 75 of the General Laws as amended by Chapter 648, 1962. The classification, salary range and descriptive job specifications for each position to which a member of the professional staff is hereby appointed, promoted, transferred, or determined shall be as hereafter determined by the Board of Trustees or under their authority.

After general discussion, it was moved, seconded and

Undergraduate Degrees for Summer Session

VOTED: To approve the granting of degrees as listed in Candidates for Degrees in Document 64-030 which is hereby attached and made part of these minutes.

After general discussion, it was moved, seconded and

Graduate Degrees for Summer Session

VOTED: That approval be granted for the degrees listed for the candidates as contained in Document 64-031 which is hereby attached and made part of these minutes.

After general discussion, it was moved, seconded and

Amendment to Faculty Senate Constitution

VOTED: To approve, under Section 9 of the Constitution of the Faculty Senate, that Section 4 (sub a) of the Constitution be amended by adding "Director of Health Services" as an ex officio member of the Faculty Senate.

After general discussion, it was moved, seconded and

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Sabbatical Leaves

VOTED: That the recommendations for Sabbatical Leaves, 1964-65, as contained in Document 64-029, which is hereby attached and made part of these minutes, be approved.

Death of President of United States

The Board was informed of the tragic death of the President of the United States during his visit to Dallas, Texas. After an extended period of silence, it was moved, seconded and unanimously

VOTED: That the University of Massachusetts suspend all classes and activities until after the Thanksgiving recess out of respect for and deference to the 35th President of the United States, John Fitzgerald Kennedy.

It was further moved, seconded and unanimously

VOTED: That the President of the University of Massachusetts is hereby directed to extend on behalf of the Board of Trustees and the University as a whole the sorrowful condolences of the University to Mrs. John F. Kennedy.

There being no further business, the meeting adjourned at 3:46 p.m.

Leo F. Redfern

'Leo F. Redfern
Acting Secretary
Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF BOARD OF TRUSTEES

December 20, 1963, 12:30 p.m., Sheraton-Plaza Hotel, Boston

TRUSTEE

PRESENT: President Lederle, Trustees Healey, Crowley, McNamara, Pumphret, Brett, Haigis, Plimpton, Croce, Thompson, Brown, Troy, Gordon (representing His Excellency the Governor), Bishop Weldon, Solomon, Frechette, Kiernan, Emerson, Provost Woodside, Treasurer Johnson, Acting Secretary Redfern, Business Manager Grady, Dean McGuirk, Attorney Broadhurst and three members of the firms designing and engineering the Sports Stadium (Mr. Radford of Skidmore, Owings & Merrill, Mr. Levy and Miss Forsman of Paul Weidlinger Engineering

(Later, at 2:59 p.m. Dr. Boyden arrived and assumed the chair and shortly thereafter at approximately 3:15 p.m. Commissioner Kiernan was excused from the meeting because of a prior commitment)

The provisions of Chapter 626 of the Acts of 1958 having been complied with, and a quorum of the Board of Trustees being present and acting throughout, Mr. Healey, who had been elected chairman pro tem, called the meeting to order. Upon the request of Mr. Pumphret, the meeting took up item 7 on the agenda.

Report of Building Authority

Mr. Robert Gordon, acting on behalf of the chairman of the Building Authority sub-committee for the Sports Stadium introduced Mr. Radford and his colleagues. A model design was shown of the proposed Stadium and the special features were pointed out such as the spectators line of vision, the press box at the upper west side of the facility, the 30 rows or tiers of seats on the east and west sides of the field, the concave walls at the north and south ends which would contain rest rooms, team rooms, storage and concession facilities. Mr. Radford pointed out that the facility would be a pre-cast concrete and beam structure. He noted that if the slope of the seating tiers were raised to a sharper angle, there would be some added cost which has yet to be estimated. Dean McGuirk spoke briefly and stated that the University sub-committee on the Stadium is intrigued by the proposed design, and while it has some reservations on minor points which the designers state can be remedied, he said that the sub-committee was on the whole very pleased.

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There was extended discussion on the cost and adequacy of certain plumbing fixtures which might have to be resolved in consultation with the Commissioner of Public Safety. In response to an inquiry as to whether or not a track was contemplated in the design, Dean McGuirk said that a track was not included because among other reasons the track coaching staff prefers a unified facility for field events during outdoor meets. The use of the Stadium would tend to split up events held during track meets and make more difficult the scheduling and run-off of such events. He added that there would be fully adequate facilities for outdoor track meets and provision for this would not be required in the Stadium. It was noted as to access, egress and parking, that Sasaki, Walker & Associates have planned layouts to care for these needs and that in addition town officials and planning agencies are cooperating with the University in regard to road layouts and traffic facilities. Dean McGuirk noted that parking facilities would have dual use both for Stadium visitors and, during week days, for student parking. After general discussion, it was moved, seconded and

Sports Facility

VOTED: To approve the preliminary scheme of the Sports Stadium as shown in the model design, subject to modification in line with points discussed with the designers including the slope of the seating tiers.

Mr. Pumphret informed the Board it would be necessary to have a vote that would enable the Building Authority to move forward with the Stadium project in line with the preliminary approval just voted. It was moved, seconded and

VOTED: WHEREAS, on February 12, 1963 the Trustees (the Trustees) of the University of Massachusetts (the University) adopted a resolution altering and amending resolutions adopted by the Trustees September 21, 1961, February 27, 1962 and December 4, 1962 and authorizing a written request to be made to University of Massachusetts Building Authority (the Authority) that it, among other things, plan, construct, equip and furnish a structure to accommodate approximately 20,000 persons as spectators at outdoor events; and

WHEREAS, it now appears desirable that the permanent seating capacity of such structure be approximately 17,000 persons and that it be so planned and constructed as to permit the installation of temporary seating facilities adjacent thereto;

TRUSTEE

NOW, Therefore, Be It Resolved,
That John W. Lederle, President of the University, be and he hereby is authorized in the name and on behalf of the Trustees to modify the written request made of the Authority by authority of the resolution of the Trustees adopted February 12, 1963 by providing that the permanent seating capacity of the structure to accommodate persons as spectators at outdoor events be approximately 17,000 persons and that said structure be so planned and constructed as to permit the installation of temporary seating facilities adjacent thereto; and that as so modified said written request be and the same hereby is confirmed and ratified.

The design and engineering representatives discussed estimated costs contemplated in connection with the Sports Stadium. The structure as presently envisaged might cost in the vicinity of $995,000, said sum not including architects' fees, site drainage, parking, surfacing, fencing, utilities outside the Stadium area, score board, or a public address system. It was noted that a total bonding of $1,150,000 was contemplated. The Building Authority Bond Counsel stated that with a student enrollment of 15,000 or more, a student fee of $5.00 would support the bonding program; below 15,000 enrollment the student fee may have to start at $7.00. He added that reserves on hand could be used to smooth out fluctuations that might otherwise occur in the early phases of financing this project.

Southwest Dormitory Project

The Building Authority Bond Counsel spoke on the salient cost factors involved in the Southwest Dormitory project. He noted that a detailed report is expected to be made available for presentation to the Board early in 1964. In response to a question on the timetable of this project, Mr. Pumphret replied that the Southwest Dormitory project is still on schedule and he was hopeful that this pace could be maintained in order that the first phase of the project could be completed for September 1965 as desired.

Upon motion being duly made and seconded, it was

Minutes of Prior Meeting

VOTED: To approve the minutes of the meeting of November 22, 1963.

Land Acquisitions

The Treasurer reported that in accordance with the authorization granted by the Board on November 22, 1963, it had been possible to successfully negotiate the purchase of the property of Charles Palmer for the sum of $13,200. After general discussion, it was moved, seconded and

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Palmer Property

VOTED: In accordance with Chapter 705, Acts of 1962, Item 8063-19, authorizing the Trustees of the University to acquire certain lands with the buildings thereon, for the development of the University, by purchase or by eminent domain under Chapter 79 of the General Laws, and the authority granted therein, independent appraisals of the value of the land and buildings having been made by qualified disinterested appraisers, and filed with Kenneth W. Johnson, Treasurer, on motion duly made and seconded, it was unanimously

VOTED: That the Trustees of the University purchase or take by eminent domain in fee, the property of Charles Palmer situate at Hillside Avenue in Amherst, Hampshire County, Massachusetts, and more particularly described as Parcel 8, Page 11-A of the Town Atlas, Town of Amherst, for the sum of $13,200, or if this is not agreeable to the owner, to proceed with eminent domain proceedings for title in fee to secure said property for necessary purposes of the University and of the Commonwealth.

The Treasurer reported that in conformance with the November 22, 1963 vote of the Board in regard to the Malinowski property, it had been possible to negotiate the purchase of said property for $16,720. After general discussion, it was moved, seconded and

Malinowski Property

VOTED: In accordance with Chapter 705, Acts of 1962, Item 8063-19, authorizing the Trustees of the University to acquire certain lands with the buildings thereon, for the development of the University, by purchase or by eminent domain under Chapter 79 of the General Laws, and the authority granted therein, independent appraisals of the value of the land and buildings having been made by qualified disinterested appraisers, and filed with Kenneth W. Johnson, Treasurer, on motion duly made and seconded, it was unanimously

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VOTED: That the Trustees of the University purchase or take by eminent domain in fee, the property of Helen E. Malinowski situate at Sunset Avenue in Amherst, Hampshire County, Massachusetts and more particularly described as Parcel 9, Page 11-A of the Town Atlas, Town of Amherst, and that the purchase price for said property be Sixteen Thousand Seven Hundred Twenty ($16,720.00) Dollars and that the conveyance be subject to the condition that the owner have the option (non-assignable) to occupy said premises until April 1, 1965.

Report of Executive Committee

Upon unanimous consent, it was agreed to take up agenda item 5, Report of the Executive Committee. After the report had been rendered by Mr. Healey, Acting Chairman of the Executive Committee, and after further discussion, it was moved, seconded and unanimously

VOTED: To approve the list of recommendations made by the Executive Committee in regard to honorary degrees for the Commencement exercises of June 1964 which is on file in the Secretary's Office.

President's Salary

Upon request of the Acting Chairman, President Lederle left the room. Mr. Healey thereupon reported to the Board that it was the unanimous vote of the Executive Committee to recommend to the Board that pursuant to Chapter 801, Acts of 1963, the salary of the President be raised to $27,500 annually and that such salary in accordance with the provisions of Chapter 801 shall be retroactive to July 1, 1963. There was some discussion as to whether or not this was the maximum that the Board would be able to do for the President and it was pointed out that in terms of statutory limitations, this was the maximum although other means might be found to assist the President, in aiding him with some of the heavy burdens of his office and in providing him with firm support for his leadership of the University. After general discussion, it was moved, seconded and

VOTED: That pursuant to Chapter 801, Acts of 1963, the Board of Trustees approves the salary of $27,500 annually for the President of the University of Massachusetts and, in accordance with said Act, such salary shall be retroactive to July 1, 1963.

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Report of Faculty & Program of Study Committee

Trustee Crowley stated that he was reporting for Chairman Schuck who was in Washington, D.C. Mr. Crowley explained the status of the Tenure Policy Proposal being discussed at the University and the situation on potential nepotism that the committee had considered with the President. At Mr. Crowley's request, the President reported that the Labor Education Program Committee had developed a preliminary proposal that was still in the formative stages and would be subject to further modification as a result of a meeting being scheduled with a committee representing the State Labor Council AFL-CIO.

Tenure Policy

University Secretary & Director of University Relations

Upon recommendation of the Committee on Faculty and Program of Study, and after general discussion, it was moved, seconded and

VOTED: To approve the recommendation of Robert J. McCartney as University Secretary and Director of University Relations.

Mr. Crowley went on to explain the procedures that had been established to search for a highly qualified candidate for the position of Provost and informed the Board that this committee will advise the President in regard to his recommendations for the new Provost.

Upon recommendation of the committee and after general discussion, it was moved, seconded and

Emergency Salary Adjustment

VOTED: That, pursuant to undertakings heretofore given to certain staff members of the professional staff of the University on the basis of which said members have been performing services for the University since September 2, 1963, said undertakings having been given with the knowledge of the Board of Trustees but with respect to which recorded action by the Board of Trustees has been deferred pending enactment of Chapter 775 of the Acts of 1963, the classification, title, salary and salary range of the following named member of the professional staff of the University is hereby approved, authorized, confirmed and ratified, effective September 2, 1963, under and pursuant to Massachusetts General Laws, Chapter 75, as amended, particularly Section 14 thereof, namely:

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Classification

TRUSTEE

Name	Title	Salary Range Minimum	Maximum	Weekly Salary Effective 9/2/63	Annual Salary 9/2/63
Singer, F.A.	Prof., U.M.	$179.30	$364.25	$226.40	$11,772.80

Mr. Crowley explained that the presentation as to the problems and plans for the Mathematics Department had been submitted by the Dean and had been recommended by the Provost and the President. After general discussion, it was moved, seconded and

Mathematics Department

VOTED: To approve in principle the five-year plan for the Mathematics Department as contained in Document 64-035a which is hereby attached and made part of these minutes.

Report of Finance Committee

(Dr. Boyden upon entering the meeting assumed the chair) Mr. Healey reported on behalf of the Finance Committee and he informed the Board of the authorizations granted by the Finance Committee in connection with adjustments in stock portfolio and bond purchases. After general discussion, it was moved, seconded and

Tax Sheltered Annuities

VOTED: That the Trustees of the University of Massachusetts hereby declare that it is desirable, in the best interests of the University and of the Commonwealth, that the Board of Trustees of the University act under Massachusetts General Laws, Chapter 15, Section 18A, as inserted by Chapter 466 of the Acts of 1963, in entering into written agreements with such employees at the University as may so desire to purchase individual annuity contracts for such employees as authorized by said Chapter 18A and tomake the premium payments due under said annuity contracts so long as the individual employee continues to be employed at the University, provided, that the aggregate amount of premium payments made in any one year under all annuity contracts purchased for any employee shall not, when added to the "includible compensation", as defined in Section 403(b) of the Internal Revenue Code of 1954 and regulations thereunder as then in effect, paid to such employee in respect of such year, exceed the annual rate fixed by the Board of Trustees prior to the commencement of such year as the

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annual rate of compensation for the office or position occupied by the employee during such year, said annual rate to be adjusted in accordance with any promotions, transfers or changes occurring during such year;

That such individual annuity contracts shall be purchased only from such insurers authorized to issue life insurance or annuity contracts in the Commonwealth as the employees for whom they are purchased may elect, provided that, as to any employee or prospective employee at the University who has an annuity contract in force for at least ninety days prior to the execution of a written agreement hereunder with such employee or prospective employee, said agreement may provide that premium payments may be continued under such contract subsequent to the effective date of such agreement, without regard to whether or not such contract has been issued by an insurer authorized to issue such contracts in the Commonwealth, but said agreement shall provide that any subsequent contract purchased thereunder shall be purchased only from such insurer authorized to issue life insurance or annuity contracts in the Commonwealth as the employee or prospective employee shall elect;

That the rights of the employee under any individual annuity contract purchased for him hereunder shall be non-forfeitable; and

That the Treasurer of the University of Massachusetts for the time being in office be and he hereby is authorized in the name and on behalf of the Board of Trustees of the University to enter into written agreements with employees at the University as authorized hereunder, to give such notices and make such certificates, in such form, as may be required by Section 18A and to take such other action and do such other things as to him may seem necessary or desirable to be done or taken to carry into effect the making of written agreements as hereby authorized, the purchase of individual annuity contracts thereunder and the payment of premiums thereon.

At the request of Mr. Healey, the Treasurer explained the necessity for some adjustments through transfers among subsidiary accounts. After general discussion, it was moved, seconded and

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VOTED: That the Board hereby approves the transfers recorded in Document 64-043 which is hereby attached and made part of these minutes.

After general discussion, it was moved, seconded and

Personnel Actions

VOTED: To approve the personnel actions as set forth in Document 64-041, including Supplement 1, Supplement 2, Supplement 3, and Document 64-042, which are hereby attached and made part of these minutes.

It was further

VOTED: That every personnel action shall be subject to the policies and procedures now in effect and as subsequently amended, revised, added to or repealed by the Board of Trustees with respect to professional personnel under provisions of Chapter 75 of the General Laws as amended by Chapter 648, 1962. The classification, salary range and descriptive job specifications for each position to which a member of the professional staff is hereby appointed, promoted, transferred, or determined shall be as hereunder determined by the Board of Trustees or under their authority.

Marine Fisheries Agreement

By unanimous consent the Board moved to item 2 of the agenda. The President stated he had no comments to make at this time but that the Treasurer had a request to submit to the Board. The Treasurer explained that the Federal Government was requesting the University through the College of Agriculture to enter into an agreement in regard to programs in the field of marine fisheries research. After general discussion, it was moved, seconded and

VOTED: That the President or his designate be authorized to enter into a Marine Fisheries Agreement with appropriate agencies of the Federal Government.

Medical Dean

Item 3 remaining on the agenda, the Board moved to a consideration of the Medical Dean matter. It was called to the attention of the Board that there had been requests from two absent members that consideration of item 3 of the agenda be postponed. After general discussion, it was moved, seconded and

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VOTED: To take up item 3 at this time.

It was further moved, seconded and

VOTED: To go into executive session for the purpose of considering item 3 of the agenda.

At the conclusion of the executive session, it was the unanimous vote of the Board to appoint Dr. Lamar Soutter as Dean of the University of Massachusetts Medical School, terms of employment to be fixed by the President. The Chairman thanked the Chairman of the Medical Dean Search Committee and his colleagues for their diligent and successful efforts in this most important work.

Retiring Provost

The Chairman stated he wished to recognize, on behalf of the Board, the many years of dedicated service given to the University by the retiring Provost, Dr. Gilbert L. Woodside. Whereupon, it was moved, seconded and unanimously

VOTED: To spread upon the record the appreciation of the Board of Trustees of the University of Massachusetts to Dr. Gilbert L. Woodside for his many years of devoted service to the University.

There being no further business, the meeting adjourned at 4:44 p.m.

Leo F. Redfern

Leo F. Redfern
Acting Secretary
Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF BOARD OF TRUSTEES

January 15, 1964, 12:30 p.m., Statler Hilton Hotel, Boston

TRUSTEE

PRESENT: Trustee Boyden, President Lederle, Trustees Brown, Crowley, Fox, Haigis, Kiernan, McNamara, Schuck, Gordon (representing His Excellency the Governor), Frechette, Solomon, Plimpton, Emerson, Thompson, Troy, Treasurer Johnson, Acting Secretary Redfern, Dr. Venman, Judge Blassberg, and Mr. Byrnes of Ely, Bartlett, Brown & Proctor.

The provisions of Chapter 626 of the Acts of 1958 having been complied with, and a quorum of the Board of Trustees being present and acting throughout, Chairman Boyden called the meeting to order at 12:35 p.m.

The Chairman noted with regret the serious illness of Mrs. Kathryn Furcolo and instructed the Secretary to send flowers on behalf of the Board. He introduced Dr. William C. Venman, Assistant to the Provost, to the members of the Board.

Minutes of the last meeting

Trustee Schuck noted that the minutes of the December 20 meeting should be corrected to indicate that Mr. Radford represented Gordon Bunshaft, architect, of Skidmore, Owings & Merrill, and that Mr. Levy and Miss Forest represented Paul Weidlinger, structural engineer. The Acting Secretary pointed out that on page 3 of the minutes as distributed, the phrase "The Building Authority bond stated that" should be corrected to read "The Building Authority Bond Counsel stated that". With these corrections, it was moved, seconded and

VOTED: To approve the minutes of the meeting of December 20, 1963 as corrected.

Report of Building Authority

By unanimous consent, item 3 on the agenda was taken up. Trustee Schuck reported for the Chairman of the Building Authority. She thanked Robert Gordon for his diligent work at the last Board meeting in presenting the preliminary design of the Sports Stadium. She informed the Board that the most recent estimate indicates that the plumbing for the facility can be reduced approximately $100,000 and it may, therefore, be possible to add several rows of seats to the east and west sides of the Stadium. She stated that at a meeting held January 14, the Building Authority sub-committee had approved Contracts for Financial Assistance which had been approved as to form and substance by the Building Authority Bond Counsel. Summary sheets were distributed to members of the Board which indicated that the maximum cost of Project 4, Southwest dormitories

for approximately 1840 students and the Sports Stadium, would be $11,000,000 and would be financed by 40-year bonds carrying approximately 3½% interest.

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The summary sheet on Project 5, the Dining Facility in the Southwest complex, also was distributed to members of the Board and indicated a maximum cost of the project of $2,500,000. Trustee Schuck pointed out that the contracts contained certain changes from ones previously recommended to the Board. The terms of the new proposed contracts had been modified to fit the new statutory requirements governing the Building Authority. Mr. Byrnes stated that the contracts would require 12 signatures from the Board and informed the Trustees that land leases from the Trustees to the Authority are in process of being prepared by the Building Authority Bond Counsel.

Southwest Complex

The President raised a question as to the required student fees and rentals and the potential effect, in equity terms, among student costs in different dormitory residences. It appeared that even with the proposed 40-year bonds that are being recommended for the first time at this meeting, that student room rents at present rates might not leave enough for maintenance and operation of the buildings. Trustee Schuck stated that this has been carefully considered by the Building Authority and she indicated among other points that the proposed dormitory would have rooms of a larger size than those contained in recently completed dormitories on campus. The President asked whether or not information was available as to the cost of the proposed Stadium compared to other stadiums either on a per seat cost or other comparable basis. Mr. Gordon stated that the estimated cost is $50 per seat in the structure the Building Authority is planning to erect. He noted that he had been informed the United States Naval Academy is spending three to three and a half million dollars for a stadium holding 29,000 seats, and that the Air Force Academy approached $100 per seat cost ~~although this included items that are not contemplated in the Building Authority proposal~~. He said the Building Authority sub-committee understood the estimated costs are apparently well below going costs in either pre-cast concrete or even steel structures of similar capacity. Some Trustees indicated they would appreciate comparative cost figures on stadium construction to provide guides to their consideration of the matter. There was extended discussion as to the possible effects of the proposal on the student athletic fee and the appropriate types of adjustments that might be required in this connection.

Correction
Change voted at FR 11, 1964 meeting of Board.
Leo F. Redfern

It was noted that there was a difficulty for the Board in that they were aware of the need to maintain progress on these projects and yet there was some concern at having received the information only now. In response to a question, the President stated that he had not been receiving minutes from the Building Authority. Mr. Gordon pointed out that there is a joint University committee and Building Authority sub-committee that has been working on the Stadium and members of the University committee have attended a

number of meetings with the Building Authority sub-committee, as well as accompanying them to a trip to New York City to discuss the project with the designer. The Chairman of the Buildings and
TRUSTEE Grounds Committee stated he has not been informed of progress on these projects, and that it was difficult to be requested to vote on matters on which not all the Trustees have been fully informed.

The President stated there has been cooperation between University committees and the Building Authority on program features of the two projects but little information has been sent to the University on the financial aspects. He pointed out he was especially concerned with the estimate of the $20 per student maintenance allowance in the cost proposal when the University cost figures indicate approximately $72 per student is a normal maintenance expense. It was noted that if the estimates are on the high side, and if the contingency fund is not required to be used, the bond issue might be lower, thereby reducing the amortization charges. Trustee Schuck reminded the Board that the architect cannot move without a vote of agreement between the Board and the Building Authority. She stated that among the purposes of the statutory change in the Building Authority law was a provision to allow, among other things, the pooling of available resources in order more effectively to undertake required projects. Trustee Kiernan asked whether proposed votes and cost estimates could be given to the Board before the meetings as this would be of considerable aid to many of those Trustees who are not in a position to follow developing proposals closely.

Mr. Byrnes said that the cost of $1,000,000 for the Stadium is a budget that cannot be exceeded. Actual costs must be within this limit and possibly could be lower; further, he noted that the Board of Trustees must be presented, with firm estimates before contracts for leasing can be signed between the Board of Trustees and the Building Authority. After general discussion, it was moved, seconded and

RESOLVED: That the making of a Contract for Financial Assistance between The Commonwealth of Massachusetts and University of Massachusetts Building Authority pursuant to Chapter 773 of the Acts of 1960, as amended by Chapter 763 of the Acts of 1962 and by Chapter 684 of the Acts of 1963, and pertaining to the construction by the Authority of buildings to house approximately 1,840 students and of a structure to have a permanent seating capacity of approximately 17,000 persons to accommodate spectators at outdoor events and the doing by the Authority of certain other work as authorized by said Chapter, as amended, and being a part of the work requested by authority of the Trustees of the University

of Massachusetts on February 12, 1963, as said request was modified by authority of said Trustees on December 20, 1963, be and the same hereby is authorized; that the form of such Contract for Financial Assistance presented to this meeting and each term, condition and provision therein contained be and the same hereby are approved; that said Trustees or a majority thereof be and hereby are authorized, in the name and on behalf of The Commonwealth of Massachusetts to sign, acknowledge if deemed advisable and deliver a Contract For Financial Assistance in the form presented to this meeting and providing for a Maximum Cost of the Fourth Project, as defined in said Contract, of Eleven Million Dollars ($11,000,000) and to cause the common seal of said University and of said Trustees to be affixed thereto; and that the taking of such action by said Trustees shall be conclusive evidence that the same is hereby authorized and that the form of Contract For Financial Assistance so executed is as hereby authorized and approved.

(Mr. Haigis left at 2:16 p.m. for a prior commitment)

After general discussion, it was moved, seconded and

RESOLVED: That the chairman, the secretary and the treasurer of the Trustees of the University of Massachusetts be and each such officer acting alone hereby is authorized, in the name and on behalf of The Commonwealth of Massachusetts, to sign the form of guaranty provided in the Contract For Financial Assistance between said Commonwealth and University of Massachusetts Building Authority dated as of January 1, 1964, on each note and bond issued by said Authority to finance the cost of the Fourth Project referred to in said Contract or to refund any note or bond theretofore issued for such purposes.

After general discussion, it was moved, seconded and

RESOLVED: That the making of a Contract For Financial Assistance between The Commonwealth of Massachusetts and University of Massachusetts Building Authority pursuant to Chapter 773 of the Acts of 1960, as amended by Chapter 763 of the Acts of 1962 and by Chapter 684

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of the Acts of 1963, and pertaining to the construction by the Authority of a building to provide dining facilities for approximately 900 persons at one time and the doing by the Authority of certain other work as authorized by said Chapter, as amended, and being a part of the work requested by authority of the Trustees of the University of Massachusetts on February 12, 1963, as said request was modified by authority of said Trustees on December 20, 1963, be and the same hereby is authorized; that the form of such Contract For Financial Assistance presented to this meeting and each term, condition and provision therein contained be and the same hereby are approved; that said Trustees or a majority thereof be and hereby are authorized, in the name and on behalf of The Commonwealth of Massachusetts to sign, acknowledge if deemed advisable and deliver a Contract For Financial Assistance in the form presented to this meeting and providing for a Maximum Cost of the Fifth Project, as defined in said Contract, of Two Million Five Hundred Thousand Dollars ($2,500,000) and to cause the common seal of said University and of said Trustees to be affixed thereto; and that the taking of such action by said Trustees shall be conclusive evidence that the same is hereby authorized and that the form of Contract For Financial Assistance so executed is as hereby authorized and approved.

After general discussion, it was moved, seconded and

RESOLVED: That the chairman, the secretary and the treasurer of the Trustees of the University of Massachusetts be and each such officer acting alone hereby is authorized, in the name and on behalf of The Commonwealth of Massachusetts, to sign the form of guaranty provided in the Contract For Financial Assistance between said Commonwealth and University of Massachusetts Building Authority dated as of January 1, 1964, on each note and bond issued by said Authority to finance the cost of the Fifth Project referred to in said Contract or to refund any note or bond theretofore issued for such purposes.

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There was some discussion as to the extent of liaison between the Building Authority and the President's Office. It was noted that the problem was not one of intention but how this is to be done and what types of information are desirable for liaison purposes in order that the University administration will be in a position strongly to support the Building Authority and in order that there may be more orderly procedures involving the Board of Trustees and appropriate committees of the Board. After general discussion, it was moved, seconded and

Building Authority - liaison

VOTED: That the Board of Trustees request that official liaison be established between the Board, represented by the President of the University or his designate, and the Building Authority.

Recorded as voting in the negative: Trustees Schuck, Frechette.

(Trustee Solomon was temporarily absent from the room during the taking of the vote)

President's Comments

Medical School Dean

The Board proceeded to a consideration if item 2 on the agenda, the President's comments. The President informed the Board that Dr. Lamar Soutter has accepted with pleasure the appointment as Dean of the University Medical School and that he will report full time for duty on February 24th. His mail address for the time being will be South College. The President then informed the Board as to the status of honorary degree candidates.

Phi Beta Kappa

Chairman Schuck informed the Board that it was her understanding that the Phi Beta Kappa application of the University had received preliminary approval by the Evaluating Committee, which is the first step on the road to Phi Beta Kappa membership.

Chairman Schuck informed the Board that the Faculty and Program of Study Committee had carefully gone over the proposed graduate curriculum changes and recommended Board approval of same. After general discussion, it was moved, seconded and

Graduate Curriculum

VOTED: That the Graduate Curriculum changes as proposed in Document 64-049 are hereby approved and said document is attached to and hereby made part of these minutes.

Medical Technology Program

The Chairman called the attention of the Board to the fact that the proposed Medical Technology program would be of the so-called "three-plus-one" type, involving three years of campus academic experience plus one year of clinical training, and would lead to a bachelor's degree and preparation for certification examinations. In response to a question, the Chairman stated that the committee had been informed that approximately 50% of students interested in Medical Technology programs would still follow the

"four years plus one" alternative. In response to another question, she stated that the academic work in the fourth year of the proposed Medical Technology program would involve a weekly seminar held on the University campus. After general discussion, it was moved, seconded and

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VOTED: That the Medical Technology program as contained in Document 64-044 is hereby approved and that said document is attached to and hereby made part of these minutes.

Undergraduate Curriculum

The proposed changes in the undergraduate curricula had been carefully screened by appropriate committees of the University faculty and had been recommended by the academic officers of the University, and therefore, the Chairman stated that the Faculty and Program of Study Committee, after reviewing same, was recommending approval by the Board. After general discussion, it was moved, seconded and

VOTED: That the undergraduate curriculum changes as proposed in Document 64-044 are hereby adopted and said document is attached to and hereby made part of these minutes.

Tenured Position

The Chairman stated that it would be most desirable to have a policy that would provide for equitable treatment of those members of the University professional staff who might move from a non-tenured position to a position in which they hold tenure. The policy being recommended, which has been reviewed for the Committee by legal counsel, provides for a basic minimum salary for persons involved in the types of personnel actions contemplated. After general discussion, it was moved, seconded and

VOTED: To approve the policy in regard to transfer from a position without tenure to a position in which tenure is vested, as contained in Document 64-048, which is attached to and hereby made part of these minutes.

Chairman Schuck called the attention of the Board to Document 64-046, Classification of Positions. She stated that adoption of this document plus the salary adjustments being recommended would move all of the University professional staff to the general salary schedule as required by Chapter 648, Acts of 1962. She called attention of the Trustees to the Office of Institutional Studies' analysis of the effects of the recommended salary adjustments and she informed the Board of the policies and procedures that had governed the salary recommendations. She stated that it would be appropriate for the Board to move to approve adoption of the Classification of Positions as recommended. After general discussion, it was moved, seconded and

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Classification of Position Titles

VOTED: That the Board approve the Classification of Position Titles effective on or after February 1, 1964 as contained in Document 64-046 which is attached to and hereby made part of these minutes.

And, it was further

VOTED: The Classification of Position Titles under the provisions of Chapter 648 of the Acts of 1962 shall be fixed in a weekly salary range from a minimum or fixed at a specific weekly salary rate which shall not be changed except by vote of the Board of Trustees and such classification shall not be designated by any job group number or grade.

And, it was further

VOTED: In accordance with the provisions of Chapter 648 of the Acts of 1962 position titles in the Professional Staff are classified in the weekly salary range or at a weekly salary rate specified after the title of position in Document 64-046 subject to subsequently being amended, revised, added to or repealed by the Board of Trustees under the provisions of said Chapter 648.

Trustee Thompson wished to be recorded as voting "No" on the three motions on the basis of the principle that he believed equal percentage increases should have been assigned to all faculty ranks.

(Trustee Kiernan left at 3:06 p.m. for a prior commitment)

Salary Adjustments

Chairman Schuck stated that the Committee on Faculty and Program of Study was recommending approval of the salary adjustments as proposed by the University administration and as contained in the list submitted to the Trustees with the agenda. After general discussion, it was moved, seconded and

VOTED: That pursuant to Chapter 775 of the Acts of 1963, the salaries recommended in Document 64-045 are hereby approved effective February 1, 1964 and said document is hereby attached to and made part of these minutes.

It was further

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VOTED: That every personnel action shall be subject to the policies and procedures now in effect and as subsequently amended, revised, added to or repealed by the Board of Trustees with respect to professional personnel under provisions of Chapter 75 of the General Laws as amended by Chapter 648, 1962. The classification, salary range and descriptive job specifications for each position to which a member of the professional staff is hereby appointed, promoted, transferred, or determined shall be as hereunder determined by the Board of Trustees or under their authority.

Trustee Thompson wished to be recorded in the negative on the basis of the principle that all ranks should have been granted equal percentage increases.

Report of Executive Committee

The Board was informed that there was no report to be made at this time by the Executive Committee.

Report of Committee on Legislation

Trustee Fox, reporting for the Chairman of the Committee on Legislation, reported that legislation filed in this session of the General Court is being analyzed and followed.

The President recommended that the Board approve the proposed personnel actions and after general discussion, it was thereupon moved, seconded and

Personnel

VOTED: To approve the personnel actions as set forth in Document 64-047 and including Supplement 1 which are hereby attached to and made part of these minutes.

It was further

VOTED: That every personnel action shall be subject to the policies and procedures now in effect and as subsequently amended, revised, added to or repealed by the Board of Trustees with respect to professional personnel under provisions of Chapter 75 of the General Laws as amended by Chapter 648, 1962. The classification, salary range and descriptive job specifications for each position to which a member of the professional staff is hereby appointed, promoted, transferred, or determined shall be as hereunder determined by the Board of Trustees or under their authority.

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There being no further business, the meeting adjourned at 3:24 p.m.

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Leo F. Redfern
Acting Secretary
Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF ANNUAL MEETING OF BOARD OF TRUSTEES

February 11, 1964, 12:40 p.m., Statler Hilton Hotel, Boston

TRUSTEE

PRESENT: Trustee Boyden, President Lederle, Trustees Thompson, Solomon, Kiernan, Pumphret, Schuck, Healey, Fox, Frechette, Croce, McNamara, Brown, Troy, Crowley, Plimpton, Gordon (representing His Excellency Governor Peabody) and Mr. Broadhurst, Treasurer Johnson, Acting Secretary Redfern.

The provisions of Chapter 626 of the Acts of 1958 having been complied with, and a quorum of the Board of Trustees being present and acting throughout, Chairman Boyden called the meeting to order at 1:40 p.m.

Minutes of the last meeting

Mr. Gordon noted that in the minutes of the Board meeting of January 15, the name of the representative of Paul Weidlinger, engineer, should be Miss Forest rather than Miss Forsman, and he further noted that on page 2 of said minutes, the statement in regard to the Air Force Academy Stadium should read ..... "that the Air Force Academy approached $100 per seat cost.", and the remainder of the sentence in the minutes should be deleted. With these corrections, it was moved, seconded and

VOTED: To approve the minutes of the meeting of January 15, 1964 as corrected.

Nominating Committee

The Chairman announced that he had appointed the following to the Nominating Committee: Dennis Crowley, Chairman, Joseph Healey, John Haigis, Harry Brown and Frederick Troy.

President's Comments

President Lederle reported that the matter of University salary actions had been discussed with the State Comptroller and his staff and he asked Mr. Broadhurst to report briefly on this meeting. Mr. Broadhurst stated that he had been invited to attend the meeting by the Assistant Attorney General and that the

Salaries

discussion focused on the procedures and interpretations followed by the University Board of Trustees. The meeting also touched upon the proposed actions contemplated by other institutions which may, in effect, result in increases higher than those on a comparable basis with the University actions. The basic problem, Mr. Broadhurst stated, was to relate the autonomy powers of the University to Chapter 775 (salary authorizations) that provides a basic 10% plus an additional 10% to be distributed on a merit basis and to be computed from the total cost of professional salaries during fiscal year 1963, said distribution to be effective February 1, 1964 according to the terms of Chapter 775.

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Trustee Kiernan mentioned some of the background of autonomy for the State Colleges and he mentioned that the State College Board will meet on February 26 to further discuss the matter. Newspaper reports of the salary situations were discussed, including a news report of questions raised by the State Comptroller in regard to the effects of salary actions taken. Review also was made of the intent of the Governor's special committee on compensation of state employees which was, according to the Chairman of the Governor's special committee, intended to provide a fund for public institutions of higher education equal to 10% of the respective payrolls for merit increases. It was suggested that when news reports are erroneous perhaps the Associate Alumni may be able, working in liaison with the University administration, to present some of the factual aspects of the situation and thus minimize possibilities for misrepresentation.

Crime Commission

The President referred to the visit of the Crime Commission representatives, and he stated that he had welcomed these representatives and provided them with facilities by which they could undertake their study, the nature of which they did not specifically reveal.

The President reported that at the moment applications for admission have increased 44% over the same period last year, and that according to the Dean of Admissions, we have received approximately 16,600 college entrance board test score referrals. He indicated that for next fall the University is planning a total enrollment of 9,520 students, including 2,800 in the freshman class. The President suggested that if it was desired, Dean Tunis of the Admissions Office could meet with the Faculty and Program of Study Committee to discuss the admissions picture in greater depth.

(At 2:30 p.m., Mr. Broadhurst left)

Civil Service Bill

The President reported to the Board that there will be a news release, from the legislators concerned, on the Civil Service bill that would indicate their agreement with the University over the matter of personnel procedures for non-professional staff, and that the news release would state the intention of these legislators to request withdrawal of their bill on the basis of the discussion and agreement which they had reached. The President thanked the Trustees for their assistance in support of the University's position on this matter.

Dean Soutter is in Chicago, said the President, attending a meeting of Medical School Deans and among other matters is investigating the availability of consulting services on the problem of launching and locating the University Medical School.

University Program of Study Abroad

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The Board also was informed by the President that the University is in the preliminary stages of thinking of a program of study abroad. There will be, he said, a three-man team to visit Freiburg, Germany, for the purpose of evaluating the potential of facilities there for such a program. The investigating trip would be financed by non-state funds.

In reporting on the Governor's budget recommendations, the President said that the University budget is in good shape except for personnel accounts. The amounts authorized for 01 and 02 accounts are not even at the level we are paying in the various ranks currently for faculty positions. The Treasurer stated that although, other than personnel accounts, the budget recommended by the Governor is good -- and shows real progress that is encouraging -- some remedial action will be required in the personnel accounts. The Treasurer stated that the Governor has fully supported the scholarship requests that are essential to meet the needs of deserving students. It was noted that this level of scholarship support has been made possible from the transfer of Agricultural Purposes Fund money to the General Fund. In the special account for the Library Catch-Up Program, the Treasurer stated the Governor had continued the past level of $100,000 although $300,000 had been requested in view of the growing programs at the University requiring expanded library services.

In regard to the 01 and 02 accounts, the Treasurer noted that the Governor's recommendation of 53 non-professional positions is badly needed and greatly welcomed. The University had requested 100 positions in an effort to improve the 15 to 1 student-faculty ratio in order to better staff the Graduate program that requires heavy teaching commitments. The Governor in his budget had recommended continuance of the 15 to 1 ratio which would provide 81 new teaching positions in view of enrollment expansion. A further difficulty is caused in that the University had requested new positions at a salary 20% above those of last year in order to cover the new general salary schedule established under Chapter 775. But somewhere, the Treasurer reported, the rates for the new positions were calculated at a lower rate, even lower than the existing rates, which causes serious problems of an untenable deficiency in the 01 and 02 accounts. Evidently this deficiency was caused by a computing error rather than a policy decision. Hopefully these can be corrected. Mr. Gordon stated that he would look into this matter to see what remedial measures might be undertaken.

Executive Committee Report

Mr. Healey reported the results of the Executive Committee meetings held since the last Board meeting and upon motion being duly made and seconded, it was

VOTED: To approve the report of the Executive Committee in regard to honorary degrees.

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Report of Buildings & Grounds Committee

Trustee Brown reported for Chairman Haigis who had been unable to remain for the Board meeting because of illness.

Trustee Brown introduced the representatives of Campbell & Aldrich who presented the model and brochures of the proposed Administration Building.

(Trustees Schuck and Frechette left for prior commitments at 3:00 p.m.)

Administration Building

Mr. Nulty pointed out the proposed site location of the Administration Building and called attention to the fact it would be located at the corner entrance of the planned campus mall. He then elaborated upon the design features of the structure and discussed the utilitarian as well as the aesthetic reasons for various features of the building. A floor by floor explanation of the design was provided including questions and answers on specific items.

(At 3:12 p.m. Dr. Boyden had to leave and designated Trustee Healey as Acting Chairman)

After general discussion, including mention of the fact the Buildings and Grounds Committee had not, for lack of a quorum at their meeting, formally voted to recommend approval, it was moved, seconded and

VOTED: To approve the preliminary plans for the Administration Building as submitted by Campbell & Aldrich.

After general discussion, it was moved, seconded and

VOTED: To approve the reports of the Buildings and Grounds Committee meetings of January 15 and January 31 together with confirmation of the accompanying recommended votes therein, said votes being as follows:

To make a matter of record the purchase offers made to the parties below whose property was taken by eminent domain under Chapter 79 of the General Laws, such offers being consistent in each case with the independent appraisals of the value of the land and buildings made by qualified disinterested appraisers and filed with the Treasurer of the University of Massachusetts:

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Doleva Property

John S. and Margaret Doleva
Parcel 5, Page 11-C, Amherst Town Atlas, Amherst, Mass. $1,500.

Howe TRUSTEE Property

Emery G. and Edith M. Howe
North side of Rocky Hill Road, Hadley, Mass. $34,000.

Kentfield Property

Frederick J. Kentfield, et al
North side of Rocky Hill Road, Hadley, Mass. $18,000
Pro tanto payment of $12,000 representing 60% of the average of all appraised valuations, was authorized by the Board of Trustees on November 22, 1963.

Paresky Property

Paul and Ada Paresky
Parcel 56, Page 11-A, Amherst Town Atlas, Amherst, Mass. $26,600

Woynar Property

Katherine L. Woynar
Parcel 5, Page 11-A, Amherst Town Atlas, Amherst, Mass. $17,000

It was

Seibert Property

VOTED: To pay to Willard O. Seibert, Trustee of Greenfield, Massachusetts, the sum of Fifteen Thousand ($15,000.00) dollars for his property situate in Amherst, Hampshire County, Massachusetts, and more particularly described in a deed to Willard O. Seibert, Trustee, by deed recorded in the Hampshire County Registry of Deeds, Book 1365, Page 61, and being the same premises which were taken by eminent domain proceedings by the Commonwealth of Massachusetts for the use of the Trustees of the University of Massachusetts. Taxes on the said premises for the year 1962 are to be paid in full by the said Willard O. Seibert, Trustee. The aforesaid payment is in accordance with an offer of settlement made to the University of Massachusetts by Willard O. Seibert, Trustee.

TRUSTEE

It was also

VOTED: In accordance with Chapter 705, Acts of 1962, Item 8063-19, authorizing the Trustees of the University to acquire certain lands with the buildings thereon, for the development of the University, by purchase or by eminent domain under Chapter 79 of the General Laws, and the authority granted therein, independent appraisals of the value of the land and buildings having been made by qualified disinterested appraisers, and filed with Kenneth W. Johnson, Treasurer, on motion duly made and seconded, it was unanimously

Lutheran Church

VOTED: That the Trustees of the University purchase or take by eminent domain in fee, the property of the Atlantic District of the Lutheran Church - Missouri Synod on behalf of Immanuel Lutheran Church, Amherst, situate at North Pleasant Street in Amherst, Hampshire County, Massachusetts, and more particularly described as the eastern 2.92 acres more or less of Parcel 71, Page 8-A of the Town Atlas, Town of Amherst, and that the purchase price for said property to be Four Thousand One Hundred ($4,100.00) Dollars.

It was also

Machmer Hall

VOTED: To approve the preliminary plans for the addition to Machmer Hall as presented subject to the modifications suggested by Dean Belluschi and by Sasaki, Walker & Associates.

It was

Southwest Quadrangle - 2nd phase

VOTED: Whereas The Authority is authorized by Chapter 773, as amended by Chapter 684, Acts of 1963, of the Acts of 1960, among other things, to construct, equip and furnish dormitories, dining commons and other buildings and structures for the use of the University, its students and other persons, organizations and associations referred to in Section 3 of said Chapter 773, as amended, upon written request made by authority of the Trustees; Now, Therefore

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Be It Resolved That John W. Lederle, president of the University, be and he hereby is authorized in the name and on behalf of the Trustees to make a written request of the Authority that the Authority plan, construct, equip and furnish buildings to house approximately 800 students to be ready for occupancy not later than September 1, 1966, buildings to house approximately 900 students to be ready for occupancy not later than September 1, 1967, and buildings to provide dining facilities for approximately 850 persons in seats at one time to be ready for use not later than September 1, 1967, each of said buildings to be for the use of the University, its students and other persons, organizations and associations referred to in Section 3 of said Chapter 773, as amended, and to repair, maintain and operate said buildings and to construct, install, maintain and repair approaches thereto, driveways, walkways, parking areas and other incidental facilities, and to do planting and landscaping, necessary or appropriate in the determination of the Authority, as approved in writing by the president or by such other officer or officers of the University or of the Trustees as may hereafter be authorized by the Trustees or by the Executive Committee thereof so to act, for said building or buildings. These buildings are to be located in the southwest dormitory area as shown on the Master Plan developed by Sasaki, Walker and Associates and the studies for the complex as developed by Hugh Stubbins & Associates. Site planning shall be coordinated with Sasaki, Walker and Associates and design shall be coordinated with Pietro Belluschi.

It was also

Stadium - site

VOTED: That the preliminary site plans submitted by Gordon Ainsworth & Associates are conditionally approved, subject to necessary modifications, with the provision that the modifications by Sasaki, Walker & Associates will be subject to the approval of Gordon Bunshaft, Paul Weidlinger, and Gordon Ainsworth.

TRUSTEE

It was also

VOTED: To approve the preliminary plans for the Poultry Plant Buildings.

Poultry Plant Preliminary Plans

It was also

VOTED: To approve a rental of the French House, so-called, of $45.00 per month without utilities for the first floor apartment, retroactive to the date of University acquisition, and subject to subsequent adoption by the Board of a standard rental formula.

French Property

It was also

VOTED: To approve a rental of $110 per month without utilities for the Holmes House, so-called, subject to subsequent adoption by the Board of a standard rental formula.

Holmes Property

It was also

VOTED: To approve, subject to the contractors fulfilling the "punch list", the acceptance of the new Physical Education Building as the Frank L. Boyden Building.

Frank L. Boyden Building

(Trustee McNamara left at 3:27 p.m. for a prior commitment)

Western Massachusetts Electric Company

The discussion which had been held between the Buildings and Grounds Committee and representatives of the Western Massachusetts Electric Company were discussed including the matter of the electric heating proposal. It was the consensus of the Board that prior to any decisions that might be made in this direction, it would be necessary to check first with the Public Utilities Commission.

Gralinski Property

The Treasurer discussed the situation in regard to the property of Gralinski Brothers and distributed to the Board materials prepared by Judge Blassberg. The recommendation to approve the offer of $5,400 for said property was well within the average of the appraisals made on behalf of the University. It was thereupon moved, seconded and

VOTED: In accordance with Chapter 705, Acts of 1962, Item 8063-19 authorizing the Trustees of the University to purchase certain lands with the buildings thereon for the development of the University,

TRUSTEE

and the authority granted therein, an independent appraisal of the value of the land having been made by qualified disinterested appraisers and filed with Kenneth W. Johnson, Treasurer, on motion duly made and seconded, it was unanimously voted: That the Trustees of the University purchase or take by eminent domain in fee, the property of Stephen J. and Edward J. Gralinski, consisting of a parcel of land, partly in Amherst, Mass., and partly in Hadley, Mass., lying on the northerly side of Amity Street, known as Rocky Hill Road in Hadley, more particularly bounded and described as follows, viz:

Beginning at a stone bound marking an angle point in the northerly sideline of Amity Street, a County Way, said bound marking the southwesterly corner of land now or formerly of Edward T. Waskiewicz and John Waskiewicz, Sr., and the southeasterly corner of the parcel described herein; thence S 88° 23' 30" W along the northerly sideline of said Amity Street and the northerly sideline of said Rocky Hill Road a distance of 214.50 feet to a point; thence N 5° 27' 40" E along land of The Commonwealth of Massachusetts a distance of 1,826.16 feet to a fence corner; thence N 70° 34' 10" E along land of The Commonwealth of Massachusetts a distance of 290.51 feet to a fence corner; thence S 6° 54' 20" W along land now or formerly of John C. and Isobel A. Cobbs a distance of 1,182.85 feet to a point; thence S 7° 04' 33" W partly along land of The Commonwealth of Massachusetts and partly along land of said Waskiewicz a distance of 739.86 feet to the point of beginning and containing 10.2345 acres.

The parcel described above is land conveyed to Stephen J. and Edward J. Gralinski, by deed recorded in the Hampshire Country Registry of Deeds, Book 995, Page 501, Tract #6, and is more completely shown on said plan entitled "Plan of Land in Amherst and Hadley, Mass. to be Taken by The Commonwealth of Massachusetts for the Use of The Trustees of The University of Massachusetts from the office of Gordon E. Ainsworth & Associates, dated February 3, 1964."

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It was further

VOTED: To approve the offer of the sum of Five Thousand Four Hundred ($5,400) Dollars made on behalf of the Trustees of the University on October 29, 1963 to Stephen J. and Edward J. Gralinski for the purchase of said property, and to proceed with the purchase of the property for this amount if agreeable to the owners and title is clear.

After general discussion, it was moved, seconded and

Personnel Actions

VOTED: To approve the personnel actions as set forth in Document 64-050 which are hereby attached to and made part of these minutes.

It was further

VOTED: That every personnel action shall be subject to the policies and procedures now in effect and as subsequently amended, revised, added to or repealed by the Board of Trustees with respect to professional personnel under provisions of Chapter 75 of the General Laws as amended by Chapter 648, 1962. The classification. salary range and descriptive job specifications for each position to which a member of the professional staff is hereby appointed, promoted, transferred, or determined shall be as hereunder determined by the Board of Trustees or under their authority.

Report of Nominating Committee

Trustee Crowley, Chairman of the Nominating Committee, submitted the report of said committee. In view of the possibility of a major revision of the By-Laws of the Trustees, Mr. Crowley stated that the Nominating Committee wished to recommend two votes at this annual meeting; the first to elect certain essential officers of the Board and the second to allow a continuance of present committee assignments in order to give the Nominating Committee a greater opportunity to evaluate the total situation. After discussion, it was moved, seconded and unanimously

VOTED: To elect, as officers of the Board of Trustees of the University of Massachusetts for the forthcoming year, the following:

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President - His Excellency, Endicott Peabody
Chairman - Frank L. Boyden
Acting Secretary - Leo F. Redfern
Treasurer - Kenneth W. Johnson

It was thereupon moved, seconded and

VOTED: To continue, subject to subsequent action by the Board of Trustees, the present committee assignments and committee chairmanships of the Board.

There being no further business, the meeting adjourned at 3:41 p.m.

Leo F. Redfern

Leo F. Redfern
Acting Secretary

WILSON JONES

MINUTE BOOK

TO DUPLICATE REFER TO NUMBER

MADE IN U.S.A.